

# 2004 ACTION PLAN



## CITY OF LAWRENCE CONSOLIDATED PLAN 2003 TO 2007

PREPARED BY THE  
DEPARTMENT OF  
NEIGHBORHOOD  
RESOURCES





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## Executive Summary

The U.S. Department of Housing and Urban Development (HUD) requires the City to prepare a Consolidated Plan at least every five years. The Consolidated Plan establishes the City's long-range strategy and five-year investment plan for community development, housing, and homeless services. It allocates federal resources from Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and American Dream Downpayment Initiative (ADDI) funds. It also describes other local and federal resources the City plans to use to carry out the long-range strategy.

An "Action Plan" must be completed each year that describes activities the jurisdiction will undertake during the next year to address priority needs in terms of local objectives identified in the Consolidated Plan as well as identifying progress towards long-term goals.

The 2004 Action Plan describes activities the City of Lawrence (City) has planned for implementation of the *Consolidated Plan 2003 to 2007*<sup>1</sup>. HUD requires an annual update of the Action Plan to the Consolidated Plan as a condition of receiving CDBG, HOME, and ADDI funds. This Action Plan also serves as the annual application for these programs.

In 2004, the City will receive \$963,000 in CDBG funds. The budget projects \$150,000 in program income, which provides total CDBG funding of **\$1,113,000**. The HOME grant will have \$719,997 along with \$114,930 in recaptured funds and \$50,174 in ADDI funds for a total allocation of **\$885,101**; thus, the 2004 Investment Summary lays out spending of **\$1,998,101**, see *Figure 1*.

**Figure 1 - Source of Funds**

Source of Funds	Amount
CDBG Grant	963,000
Program Income (Projected)	150,000
<b>Total CDBG Funds</b>	<b>1,113,000</b>
HOME Grant	719,997
Recaptured HOME Funds	114,930
HOME ADDI Funds	50,174
<b>Total HOME Funds</b>	<b>885,101</b>
<b>Total Funds</b>	<b>1,998,101</b>

The *Step Up to Better Housing* strategy continues to be supported in the 2004 Action Plan. This strategy focuses on four areas: emergency housing, transitional housing, permanent housing, and revitalized neighborhoods, see *Appendix A*, page 68. Spending has been planned in each area in 2004, as shown in *Figure 2* below.

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<sup>1</sup> A copy of the 2003-2007 Consolidated Plan may be obtained at [www.lawrenceneighres.org/cdbg/conplan2003.pdf](http://www.lawrenceneighres.org/cdbg/conplan2003.pdf) or by calling the Neighborhood Resources Department at (785) 832-7700.

**Figure 2 – Summary of Proposed Investment by Category**

<b>Category of Investment</b>	<b>Amount</b>
Emergency Housing	64,515
Emergency Day Shelter	11,455
Transitional Housing	202,530
Permanent Housing	1,355,175
Revitalized Neighborhoods	59,518
Administration	300,600
Contingency	4,308
<b>Total</b>	<b>1,998,101</b>

See *Planned Spending*, page 31 and *Investment Summary*, page 34 for 2004 allocations.

## **Background**

Lawrence qualifies for the Community Development Block Grant (CDBG) entitlement program as a metropolitan city (population over 50,000), thus Lawrence is an "entitlement community" for CDBG funds. This means Lawrence receives a block grant each year provided the City meets requirements established by the U.S. Department of Housing and Urban Development (HUD).

Home Investment Partnerships (HOME) and American Dream Downpayment Initiative (ADDI) funds are formula grants—funding amount is determined by a formula. Lawrence is a local government that meets funding thresholds and has a HUD-approved Consolidated Plan, thus they qualify as a participating jurisdiction.

CDBG funds are to be used to provide decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low/moderate-income. The money can be used for a wide variety of purposes. No more than 15% of the grant may be used for public services and no more than 20% can be used for administration.

HOME funds are to be used to provide decent affordable housing to lower-income households, expand the capacity of nonprofit housing providers, strengthen the ability of state and local governments to provide housing, and leverage private sector participation.

### ***ADDI Outreach and Suitability***

ADDI funds are to be used to provide down payment assistance for the purchase of a principal residence available to low-income families who are first-time homebuyers. All the 2004 ADDI funds will be used for this purpose.

Outreach to tenants of public housing, families assisted by public housing agencies, and residents of manufactured housing will be done through Tenants to Homeowners, Inc. (TTH, Inc.) and

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Independence, Inc. Tenants to Homeowners, Inc. is the local Community Housing Development Organization (CHDO) that operates a first-time homebuyer program entitled Homeowner's Out of Tenants (HOOT) as well as a low-income rental program. Independence, Inc. is a non-profit organization that empowers people with disabilities to control their own lives and to advocate for integrated and accessible communities. They serve anyone with a physical or mental condition that limits one or more of life's major activities, or anyone who is regarded as having such a disability.

Outreach is done in many ways. TTH, Inc. conducts a first-time homebuyer workshop bi-monthly on the second Saturday of the month. This four-and-a-half hour class provides prospective homebuyers with valuable information on buying homes, including information on the Home of Your Own (HOYO) program which complements the HOOT program. Independence, Inc. staff attends the workshops to assist with educating prospective program participants.

The workshops are advertised in the local newspaper, through the local television channel, on local radio stations through public service announcements, in neighborhood association newsletters, in agency newsletters including those from Independence, Inc. and Lawrence-Douglas County Housing Authority, and on Tenants to Homeowners' and the City's websites. References are also received from local realtors and lenders. Greater than half of the workshop participants report learning about the program through the local newspaper.

To ensure targeted populations are reached brochures are distributed and a workshop is scheduled onsite at Lawrence-Douglas County Housing Authority, Independence, Inc., and Haskell Indian Nations University. Brochures are also distributed to mobile home park offices and to the Landlords of Lawrence, an organization primarily comprised of individual landlords. Additionally, staff attends neighborhood association and Landlords of Lawrence meetings to present the program and answer questions.

Individuals who are income eligible for the HOOT program, but unable to participate due to bad credit are offered one-on-one budget counseling where credit reports are accessed and reviewed and an action plan developed. These individuals are also eligible for one free session of budgeting for the purchase of a home from Housing and Credit Counseling, Inc. (HCCI, Inc.).

After attending a workshop, individuals go through the following steps:

1. It is determined if individuals are income qualified and details are provided on expectations from individuals as they become a homeowner.
2. Independence, Inc. staff determines if an individual has a disability which qualifies him/her for the HOYO program. This is done only after an individual is determined to be eligible for the HOOT program.
3. All individuals that are income eligible will attend one free session of budgeting for the purchase of a home with HCCI, Inc.
4. An application is submitted to one of the five banks that work with the HOOT program. TTH staff assists with the application process.

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5. Individuals begin searching for a home once the bank pre-approves a home loan.
6. When a home is found, TTH staff performs a prescreening to make sure it is eligible for the HOOT program.
7. Upon approval by TTH staff, City inspectors perform an inspection, write job specifications, and accept bids.
8. As long as rehabilitation, closing costs, and down-payment do not exceed program limits, the home is purchased and rehabilitation performed.

The following services are offered to homeowners after the purchase of a home through the HOOT or HOYO program:

1. Post-purchase counseling on home maintenance and budgeting is offered. Information is shared with them on the City's emergency loan and weatherization programs as well as ECKAN's weatherization program.
2. A maintenance escrow account is developed. At closing the escrow account is begun with \$250. Homeowners must contribute an additional \$25 into the account with each mortgage payment. Escrow is collected for five years and is returned to the homeowner for home maintenance purposes. Occasionally, exceptions are made to permit homeowners to use the escrow account to stop a mortgage default.
3. Homeowners are sent a bi-annual issue of the *HOOT Homeowner's Association* newsletter. This newsletter provides access to resources, tips on home maintenance, and tips on budgeting.
4. Homeowners are able to access a tool lending library operated by TTH, Inc.
5. Both TTH, Inc. and Independence, Inc. staff are willing and able to assist new homeowners.

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## Strategic Plan: 2003 – 2007

### Summary

Lawrence has a number of successful housing and community development programs in place, including Comprehensive Housing Rehabilitation, First-time Homebuyer Assistance, Tenant Based Rental Assistance, Weatherization, Emergency Loans, Furnace Loans, and Voluntary Demolition and Clearance. Support for these programs will continue during this five-year plan, assuming conditions remain equivalent.

The City adopted as its housing and neighborhood development strategy a document entitled *Step Up to Better Housing*, which was developed through conferences with public and private agencies and community groups. This strategy focuses on four areas: emergency housing, transitional housing, permanent housing, and revitalized neighborhoods. Each area will receive attention, although the investment may change annually depending on changing conditions. See *Step Up to Better Housing*, page 68. Individuals receiving benefits from CDBG and HOME programs may live anywhere in Lawrence, but some programs give priority to target neighborhood applicants. This decision is guided by the fact that low-income people live throughout the city, but that neighborhoods with high concentrations of low-income people have additional needs. Funds spent in target neighborhoods have a leveraged impact because of their positive influence on the neighborhood as a whole, as well as the low-income family.

In order to derive strategy and priorities for housing and community development and to maximize the impact of CDBG, HOME, and ADDI funds, the City will continue to operate under *Step Up to Better Housing* by funding programs that tie directly to the strategy or support the Continuum of Care<sup>2</sup>. The scarcity of funds and the statutory limits on their use mean that agencies should not depend on CDBG, HOME, or ADDI money for their core operating funds. See *Step Up to Better Housing*, Appendix A on page 68 for more details.

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<sup>2</sup> The Continuum of Care is a community plan to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency. It includes actions steps to end homelessness and prevent a return to homelessness.

### ***Activities in 2003***

The City planned to use its CDBG and HOME funds in 2003 as follows:

**Figure 3 – Summary of Proposed Investment by Category**

<b>Category of Investment</b>	<b>Amount</b>
Emergency Housing	103,415
Emergency Day Shelter	15,000
Transitional Housing	50,471
Permanent Housing	1,906,303
Revitalized Neighborhoods	321,542
Administration	269,645
Contingency	52,072
<b>Total</b>	<b>2,718,448</b>

### ***Summary of Actions Taken Thus Far***

Currently the use of funds is proceeding according to the 2003 Investment Summary and to the substantial amendment approved in November, 2003, which included \$10,000 for facility improvements to the building housing the Lawrence Open Shelter.

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## Citizen Participation

The Citizen Participation Plan is based on the recognition that the heart of the consolidated planning process is the participation and involvement of citizens in those decisions that directly affect their lives. The principal purpose of this Plan is to encourage and ensure full and proper citizen participation at all stages of this process. It is intended to achieve this purpose by formally designating certain structures, procedures, roles, and policies to be followed by program participants. The City has adopted a Citizen Participation Plan that is reviewed and updated periodically with the last update being done in May of 2001. A copy of the Citizen Participation Plan is available from the Neighborhood Resources Department at City Hall and the Lawrence Public Library.

The Neighborhood Resources Advisory Committee, Practitioners Panel, and Grant Review Board make recommendations to Neighborhood Resources staff and the City Commission regarding housing and neighborhood development needs, strategies, and policies.

### **Neighborhood Resources Advisory Committee (NRAC)**

#### **Purpose:**

- Develop and propose Neighborhood Resources strategy and policy.
- Recommend allocation of CDBG and HOME funds.
- Serve as Housing Code, Environmental Code, and Rental Housing Code appeals body.

#### **Members:**

Of the eleven members of the Committee, five are drawn from target neighborhoods and six are members at-large. One of the target neighborhood members is also a member of the Practitioners Panel. Members as of March 2004 are:

<b><u>Member</u></b>	<b><u>Constituency</u></b>	<b><u>Term Expires</u></b>
Jeanette Collier	Pinckney Neighborhood Assn./ Practitioners Panel	September 2005
Donna Duncan	East Lawrence Neighborhood Association	September 2006
James Dunn	Oread Neighborhood Association/Landlord	September 2004
Janet Gerstner	At-Large	September 2006
Paula Gilchrist	At-Large	September 2004
Carrie Moore	At-Large	September 2006
Greg Moore	At-Large	September 2004
Vern Norwood	At-Large	September 2005
Terri Pippert	At-Large/Landlord	September 2004
Kirsten Roussel	Brook Creek Neighborhood Association	September 2005
VACANT	North Lawrence Improvement Association	September 2006

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## **Practitioners Panel**

### **Purpose:**

- Share information.
- Assess needs of the Neighborhood Resources Department.
- Provide practitioner perspective.
- Develop funding applications.
- Recommend activities to carry out strategy.

### **Members:**

Organizations that provide housing and housing services, representatives from selected sectors such as banking, realty, landlords, mental health, and other health services make up the membership of the Panel. Since August 1999, all social service organizations that receive CDBG, HOME, or ESG funds are asked to participate on the Panel. Members as of March 2004 are:

#### **Organization**

Ballard Community Center  
Bert Nash Community Mental Health Center  
Boys and Girls Club  
Brookcreek Learning Center  
Children's Learning Center  
Coalition for Homeless Concerns  
Community Drop-In Center  
Douglas County AIDS Project  
E.C.K.A.N.  
First Step House  
Habitat for Humanity, Inc.  
Housing and Credit Counseling, Inc.  
Independence, Inc.  
Landlords of Lawrence  
Lawrence Board of Realtors  
Lawrence-Douglas County Housing Authority  
Lawrence Open Shelter  
Lawrence SRS  
Lenders  
PATH  
Pelathe Community Resource Center  
Project Lively  
Tenants to Homeowners, Inc.  
The Salvation Army  
Trinity Respite Care  
Women's Transitional Care Services

#### **Representative**

Andy Brown  
Lynn Amyx  
Janet Murphy  
Jessica Tuttle  
Holly Turner  
Tami Clark  
Tami Clark  
Mari McCleerey-Janssen  
Jeanette Collier  
Jean Skuban  
Jean Lilley  
Cornell Mayfield  
Kelly Nightengale/Kendall Simmons  
Bob Ebey  
Marilyn Lynch  
Charlotte Knoche  
Saunny Scott/Loring Henderson  
Penny Schau  
Joe Oberzan  
Gary Miller  
Caroline Hicks/Melvina Yazzie  
Sandra Kelly-Allen  
Rebecca Buford  
Rich Forney  
Teresa Martell  
Sara Terwelp

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## **Community Development Block Grant Review Board**

### **Purpose:**

- Review requests for homeowner rehabilitation projects.
- Hear appeals regarding homeowner rehabilitation projects.

### **Members:**

Of the seven members of the Board, three are drawn from low/moderate-income neighborhoods. Members as of March 2004 are:

<b><u>Name</u></b>	<b><u>Constituency</u></b>	<b><u>Expires</u></b>
Kelly Boyle-Wolfe	North Lawrence Neighborhood	December 2004
Richard Heckler	Brook Creek Neighborhood	December 2004
William Jeltz	At-Large	December 2004
Amy Lemert	At-Large	December 2006
Shon Qualseth	At-Large	December 2006
Don Shepard	North Lawrence Neighborhood	December 2004
Kirk Weisner	At-Large	December 2004

## **Task Force on Homeless Services (TFHS)**

The TFHS was established in May of 2003 to evaluate the current services for homeless individuals and families, research models from other cities, develop proposals for a comprehensive approach to address homelessness, and provide information and recommendations to the City Commission. The TFHS is temporary and expected to meet for a year to a year-and-a-half, thus the Citizen Participation Plan was not revised.

## ***Public Comments***

The City hears public comment in a variety of ways and forums. The public has access to staff by visiting the office, phoning, letters, and e-mail. The three advisory groups described above hold open meetings, soliciting and receiving public comment at meetings. There are two formal public hearings each year before the Neighborhood Resources Advisory Council. Finally, the City Commission has made a practice of hearing from the public before giving final approval of the annual Investment Summary.

See *Appendix E* on page 82 to review citizen comments received by the Neighborhood Resources Department. Comments are considered prior to the adoption of the Consolidated Plan.

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## Community Profile

### ***Trends in General Population***

Based on 2000 Census figures, the population in Lawrence has grown to **80,098**. This is a 22.09% increase from the 1990 Census figure of 65,608, an average of 2.209% a year. Growth from 1960 to 1990 had averaged 2.33%; thus, Lawrence has continued to grow at a steady rate for decades. It is projected that the City will continue to grow by 2.33%.

### ***Households and Families***

In Kansas as a whole, 68% of households are family households, whereas in Lawrence, only 50% of households are family households. The Census Bureau defines a household as *"a person or group of persons who live in a housing unit."* A family is *"a group of two or more people (one of whom is the householder, the person in whose name the housing unit is owned or rented) living together and related by birth, marriage or adoption."* Lawrence also has a much younger median age than the state as a whole, 25.3 compared to 35.2. This may be attributed to the large population of university students in Lawrence. The median age and composition of households in Lawrence is a significant factor to consider when the community devises housing and neighborhood policies and strategies.

**Figure 4 - Comparison of Households to Families (2000 Census)**

Households	Comparison Basis	Families
31,388	Number	15,737
2.30	Persons Per	2.93
34,669	Mean Income	44,588

### ***Income Data***

The Lawrence Median Family Income (MFI) for 2004 is \$62,200 according to HUD data published in February 2004. The MFI is based on a family of four. CDBG funds are meant to principally benefit low/moderate-income people. HUD considers a family moderate-income when the family income is less than 80% of the MFI; thus, to qualify for most CDBG or HOME programs, a family's income must be less than 80% of the MFI. The 2000 Census indicated that low/moderate-income individuals reside in all Census tracts of the city. The chart below shows 80% of the MFI based on family size.

**Figure 5 - 80% of 2003 Lawrence MFI Based on Family Size**

Family Size	80% of MFI
1	34,850
2	39,800
3	44,800
4	49,750
5	53,750
6	57,700
7	61,700
8	65,700

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While most HUD program eligibility is based on the MFI, other types of social programs are based on a family's income in relation to the federal poverty level. There is no universal administrative definition of "income" that is valid for all programs that use the poverty guidelines. The office or organization that administers a particular program or activity is

responsible for making decisions about the definition of "income" used by that program. To find out the specific definition of "income" used by a particular program or activity, one must consult the office or organization that administers that program. The following chart is provided as an example and is for informational purposes only.

**Figure 6 - Federal Poverty Guidelines published in the Federal Register February 13, 2004.**

Family Size	Poverty	125%	130%	150%
1	9,310	11,638	12,103	13,965
2	12,490	15,613	16,237	18,735
3	15,670	19,588	20,371	23,505
4	18,850	23,563	24,505	28,275
5	22,030	27,538	28,639	33,045
6	25,210	31,513	32,773	37,815
7	28,390	35,488	36,907	42,585
8	31,570	39,463	41,041	47,355
each add'l.	3,180	3,925	4,082	4,710

The Housing and Community Development Act of 1974, as amended, defines low/moderate-income concentration areas as those areas in which at least 51% of the residents are of low/moderate-income according to MFI calculations. The Consolidated Plan identifies five areas as target neighborhoods based on the income of residents: Brook Creek, East Lawrence, North Lawrence, Oread, and Pinckney. See *Target Neighborhoods*, page 17.

### **Areas of Racial/Ethnic Concentration**

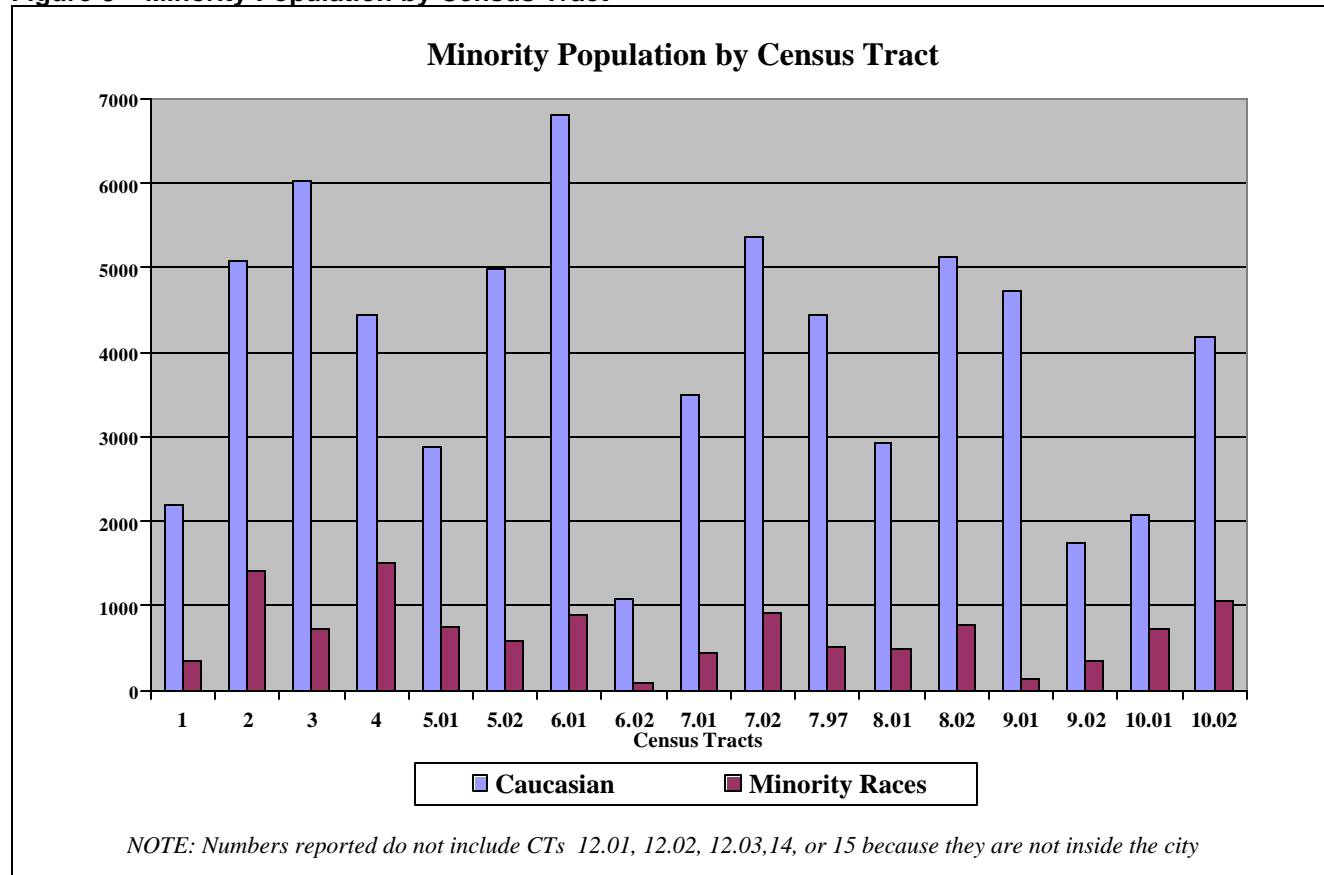
Minorities live throughout Lawrence according to the 2000 Census, and make up about 13% of the population. For that reason, Census tracts with more than 13% minority households were considered areas of racial or ethnic concentration. In 1997, a study by Reynolds Farley, University of Michigan Ann Arbor, concluded that Lawrence is the fifth least segregated city in the United States. Farley used Census Bureau housing reports to calculate indexes of dissimilarity for communities that had at least 3 percent Black population or at least 20,000 Blacks. According to the 2000 Census, Lawrence has about 5% Blacks. Where whites lived only on all-white blocks and blacks lived only on all-black blocks, the index would be 100. Where there was no racial pattern, the index would be zero. On that basis, the most segregated city in the study rated 91. The least segregated city rated 31. Lawrence rated 41.

**Figure 7 - Percentage of Minority Households in Target Neighborhoods (2000 Census data)**

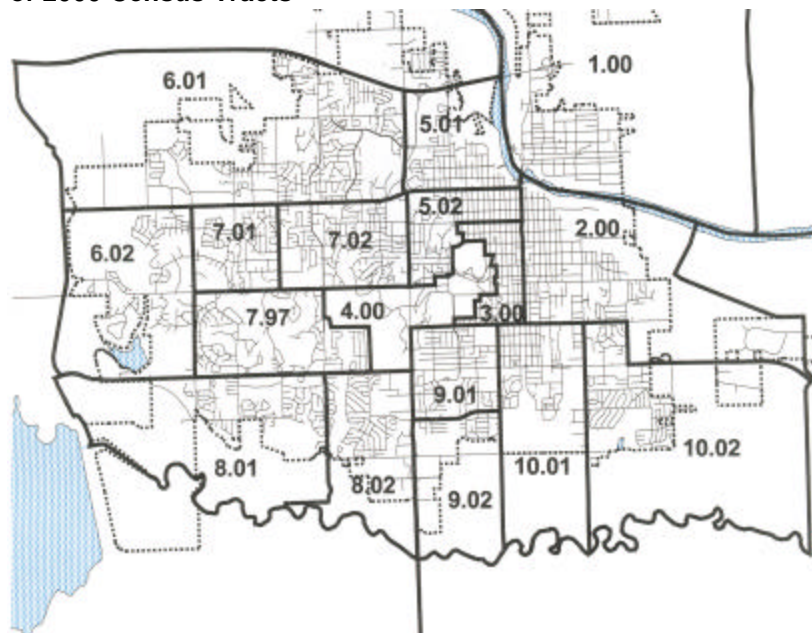
Target Neighborhood	% Minority Households
Brook Creek	14.7%
East Lawrence	14.1%
North Lawrence	12.3%
Oread	11.5%
Pinckney	25.1%

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**Figure 8 – Minority Population by Census Tract**



**Figure 9 – Map of 2000 Census Tracts**



NOTE: A larger version of the above map may be found in Appendix B, page 71.

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## Profile of City's Housing Market

### *Trends in Housing Stock*

The 2000 Census identified 32,761 housing units in Lawrence consisting of 31,388 occupied units and 1,373 vacant units. The vacancy rate in Lawrence, according to 2000 Census data, is 4% compared to 8% for the state of Kansas.

**Figure 10 – 2000 Census Occupied and Vacant Housing Units**

Type of Units	2000 Census Percent	2000 Census Total Units
Occupied	96%	31,388
Vacant	4%	1,373
<b>Total</b>	<b>100%</b>	<b>32,761</b>

Based on building permit data, the housing stock has increased in the city as shown in the following chart. Since the 2000 Census, the housing stock has increased by 2,679 units, for a total of 35,440 housing units.

**Figure 11 – Building Permits for New Units thru 2003**

Year	Single Family	Duplexes	Triplexes	Fourplexes	Apartment Complexes	Total Units
2001	308	336	6	72	224	<b>946</b>
2002	304	238	6	0	271	<b>819</b>
2003	317	314	6	24	253	<b>914</b>
<b>Total</b>	<b>929</b>	<b>888</b>	<b>18</b>	<b>96</b>	<b>748</b>	<b>2,679</b>

### *High Percentage of Rental Housing*

The high percentage of rental housing in Lawrence is a key factor in understanding the city's housing market. The 2000 Census echoed the findings of the 1990 Census with 54% of units being renter-occupied and 46% being owner-occupied. The statewide rates are 31% renter-occupied and 69% owner-occupied. Monitoring the relative health of the rental market in Lawrence is thus important when developing housing strategy.

The 2000 Census found 31,388 occupied units and 1,373 vacant units in Lawrence. Of the occupied units, 14,393 are owner-occupied and 16,995 are renter-occupied.

**Figure 12 – 2000 Census Owner-occupied and Renter-occupied Housing Units**

Type of Unit	2000 Census Percent	2000 Census Total Units
Owner-occupied	46%	14,393
Renter-occupied	54%	16,995
<b>Total</b>	<b>100%</b>	<b>31,388</b>

In order to approximate the current number of renter-occupied units compared to owner-occupied units, building permits issued for new units since 2000 must be multiplied by 46% to

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find the owner-occupied units and 54% to find the renter-occupied units. The formula does not account for units that have been converted from owner-occupied to renter-occupied since the 2000 Census or for the 1,373 vacant units found at the time of the Census.

**Figure 13 – Estimate of Owner-occupied and Renter-occupied Housing Units**

Type of Unit	2000 Census Percent	2000 Census Total Units	Units Added Since 2000	New Total
Owner-occupied	46%	14,393	1,232	15,625
Renter-occupied	54%	16,995	1,447	18,442
Total	100%	31,388	2,679	34,067

### ***Fair Market Rents***

Rents in Lawrence are among the highest in the state for most bedroom sizes. Each year, HUD determines the fair market rent (FMR). The FMR is based on 45% of the housing market, so the rents listed below should be sufficient to rent 45% of the units of the listed size including utilities. Data on other cities is given to provide a comparison.

**Figure 14 - 2004 Fair Market Rent Chart** Based on HUD data published February 2004

CITY	FMR 0 BR	FMR 1 BR	FMR 2 BR	FMR 3 BR	FMR 4 BR	FMR 5 BR	FMR 6 BR
Lawrence	381	457	585	815	938	1,079	1,219
KC, MO-KS	471	592	713	987	1,094	1,258	1,422
Topeka, KS	357	412	536	724	816	938	1,061
Wichita, KS	373	448	599	811	876	1,007	1,139

The Lawrence-Douglas County Housing Authority (LDCHA) uses FMRs to determine Section 8 subsidy for rent assistance. Let's look at an example. If an individual finds a three-bedroom apartment to rent at \$750, the LDCHA will evaluate the unit to estimate utility costs (gas, electricity & water). The utility costs will be added to the rent to develop a gross rent. If utilities for this three-bedroom unit are estimated to be \$72, then the gross rent would be \$822. Since the maximum subsidy for a three-bedroom unit is \$808, the individual would be responsible for \$14 over and above the subsidy. Additionally, the individual would be responsible for a portion of the rent charged by the owner for the unit based upon a formula used by LDCHA to determine how much of the FMR will be paid by the individual and how much will be paid by LDCHA.

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# **Analysis of Impediments to Fair Housing Choice**

## ***Background***

Each year, the City certifies in the Consolidated Plan that it will affirmatively further fair housing as one requirement to receive funds from the Department of Housing and Urban Development (HUD). Consolidated Plan Regulations (24 CFR 91.520(a)) require an Analysis of Impediments to Fair Housing Choice (AI). In addition to the AI, the City of Lawrence Human Relations/Human Resources Department monitors, records and carries out fair housing activities in the City.

The AI involves:

- A comprehensive review of the City's laws, regulations and administrative policies, procedures, and practices;
- An assessment of how those practices affect the location, availability, and accessibility of housing; and
- An assessment of conditions, both public and private, affecting fair housing choice.

Impediments to fair housing choice are:

- Any actions, omissions, or decisions taken because of race, color, religion, sex, disability, familial status, or national origin which restrict housing choices or the availability of housing choices; or
- Any actions, omissions, or decisions which have the effect of restricting housing choices or the availability of housing choices on the basis of race, color, religion, sex, disability, familial status, or national origin.

The purpose of the AI is broad. It covers the full array of public and private policies, practices, and procedures affecting housing choice.

The AI:

- Serves as the substantive, logical basis for Fair Housing Planning;
- Provides essential and detailed information to all interested parties; and
- Assists in building public support for fair housing efforts.

## ***Conclusions***

The City views the Analysis of Impediments as an ongoing process. The research and discussions compiled here are the foundation of the City's endeavors to affirmatively further fair housing.

The AI indicates that Lawrence has done well in avoiding systemic impediments to fair housing choice, though affordability remains an important challenge. City ordinances, regulations, administrative policies, procedures or practices do not tend to impede housing choice. Lawrence

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has demonstrated its commitment to fair housing by expanding the protected classes beyond those required by federal law to include sexual orientation as a class protected by ordinance from housing discrimination.

The City believes that continued diligence is important to assure that fair housing remains a priority in the community. To that end, the city will take the following steps:

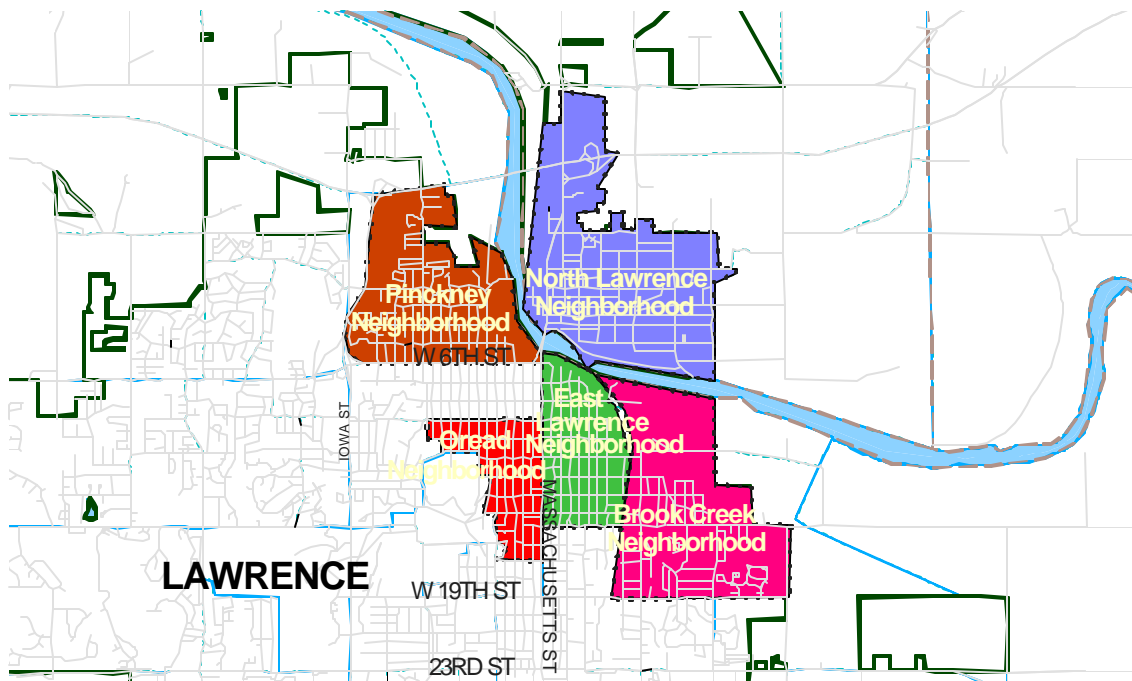
- The City will continue to fund the Human Relations/Human Resources Department in order to provide education and resources on fair housing, along with a forum for citizen support in cases of housing discrimination.
- The Human Relations Commission will continue to support fair housing choice through community education activities.
- The Lawrence-Douglas County Housing Authority will continue to assure racial disbursement in Public Housing.
- The Lawrence-Douglas County Housing Authority will fund two residential service coordinators to:
  - provide services designed specifically to meet the challenges the elderly, disabled or families might encounter which could put their housing at risk; and
  - solicit resident participation in planning to assure programs meet residential needs.
- Neighborhood Resources will support fair housing through continued emphasis on affordable housing activities.
- Neighborhood Resources will continue to require grant and loan recipients to certify compliance with fair housing policies.
- Neighborhood Resources will provide support to agencies attempting to better the affordable housing issues in Lawrence.
- Neighborhood Resources will provide support to agencies assisting the homeless.

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## Target Neighborhoods

The City of Lawrence targets five neighborhoods for housing and neighborhood development activity. Each of these areas has an active neighborhood association and qualifies to be targeted because of the Median Family Income (MFI) in the neighborhood. In *Brook Creek Neighborhood*, 63% of the residents are low/moderate-income. In *East Lawrence Neighborhood*, 65% of the residents are low/moderate-income. *North Lawrence Neighborhood* has 56% of the residents being low/moderate-income and *Oread Neighborhood*, has 78%. In *Pinckney Neighborhood*, 60% of the residents are low/moderate-income.

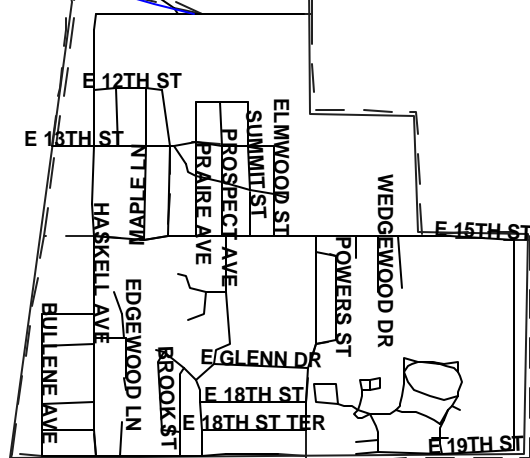
**Figure 15 - Map of the City of Lawrence Target Neighborhoods**



The proposed uses of funds for the 2004 CDBG allocation includes \$38,895 in public service support for neighborhoods to pay for operating expenses, coordinators, and neighborhood cleanups. This is 26% of the funds that may be used for public service activities (\$144,450). East Lawrence will received \$6,885 in capital improvement funds to assist with building acquisition for Van Go Mobile Arts. North Lawrence will receive \$3,200 in capital improvement funds to improve the tubes and ditches in the 400 and 500 blocks of Walnut in the North Lawrence Neighborhood. Oread Neighborhood Association will receive \$200 for repairs to dumpster pad screenings. The total neighborhood support from the 2004 CDBG grant is \$49,180, which is 4.4% of the total funds available (\$1,113,000).

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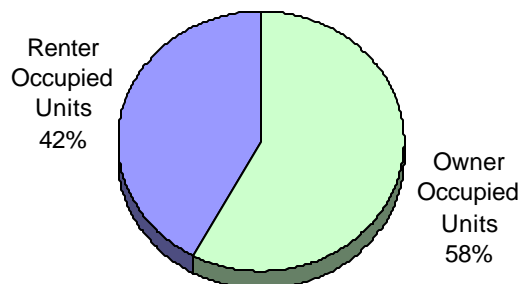
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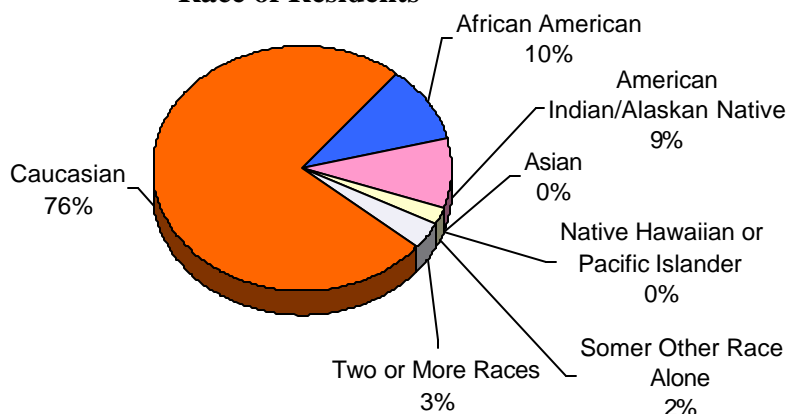
## Demographics

Population: 3,673  
Hispanic Population: 227  
No. of Households: 1,438  
No. of Minority Households: 211  
Avg. Household. Size: 2.3  
No. of Families: 893

## Owner and Renter Housing Units



## Race of Residents



MFI means median family income. In Lawrence, the 2004 MFI for a family of four is \$62,200.

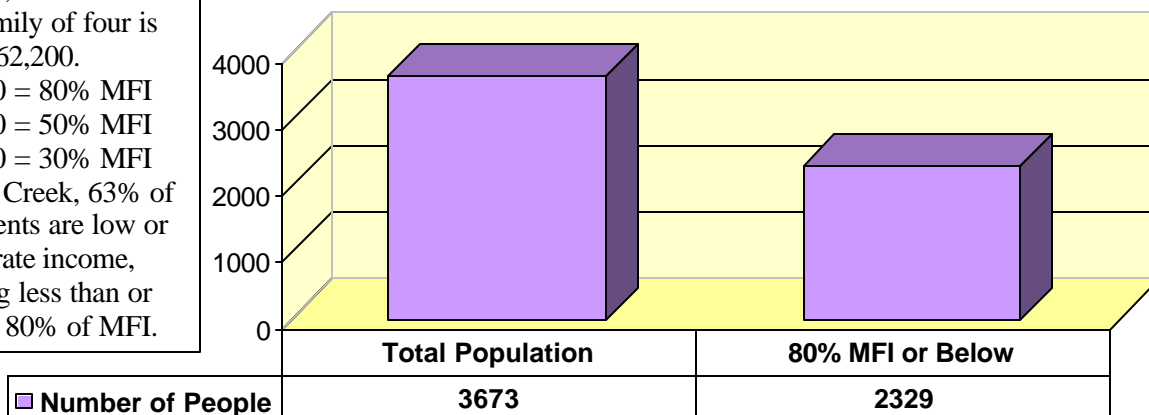
\$49,760 = 80% MFI

\$31,100 = 50% MFI

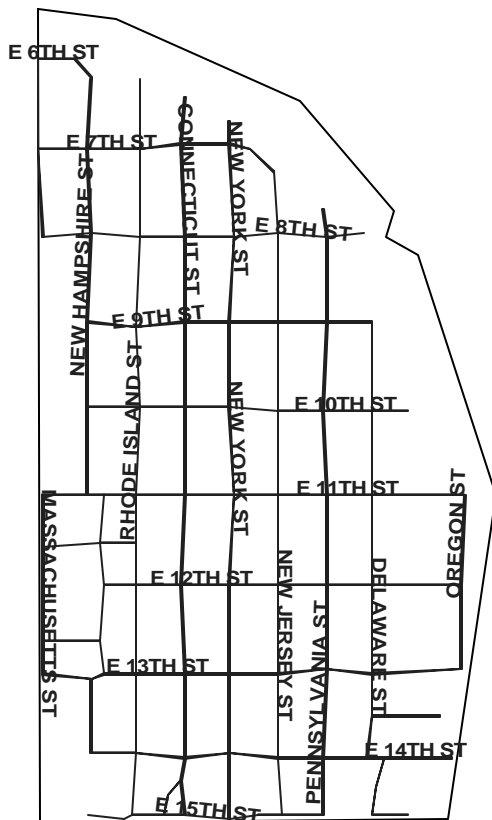
\$18,660 = 30% MFI

In Brook Creek, 63% of the residents are low or moderate income, meaning less than or equal to 80% of MFI.

## Low and Moderate Income People Brook Creek Neighborhood



## East Lawrence Neighborhood



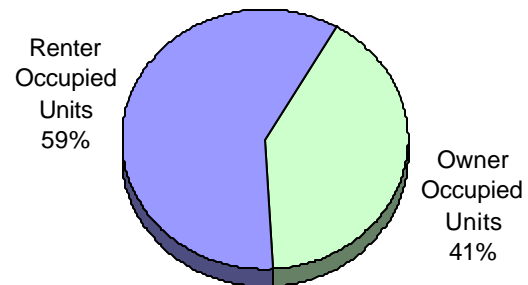
### Demographics

Population: 2,824  
 Hispanic Population: 145  
 No. of Households: 1,332  
 No. of Minority Households: 188  
 Avg. Household Size: 2.12  
 No. of Families: 589

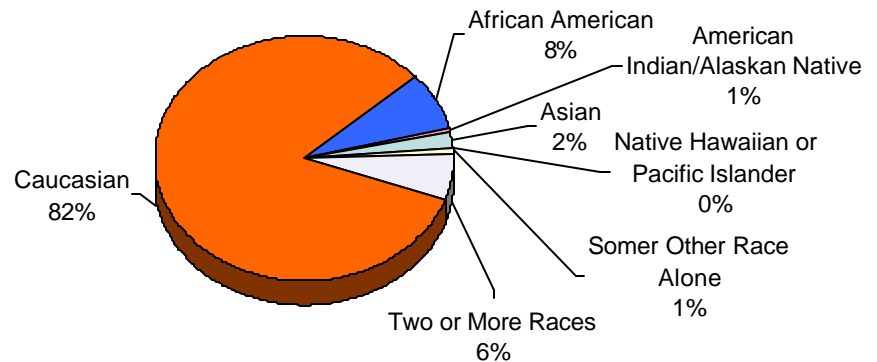
MFI means median family income. In Lawrence, the 2003 MFI for a family of four is \$62,200.  
 \$49,760 = 80% MFI  
 \$31,100 = 50% MFI  
 \$18,660 = 30% MFI  
 In East Lawrence, 66% of the residents are low or moderate income, meaning less than or equal to 80% of MFI.

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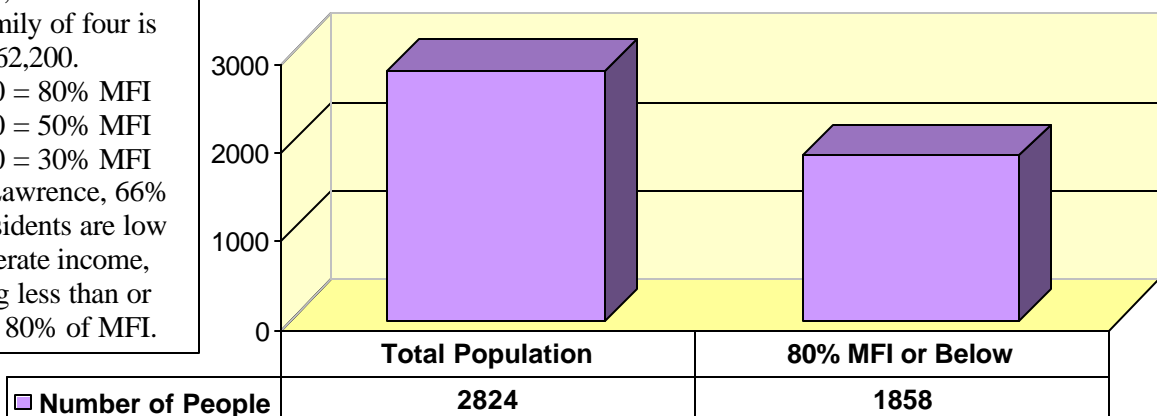
#### Owner and Renter Housing Units



#### Race of Residents



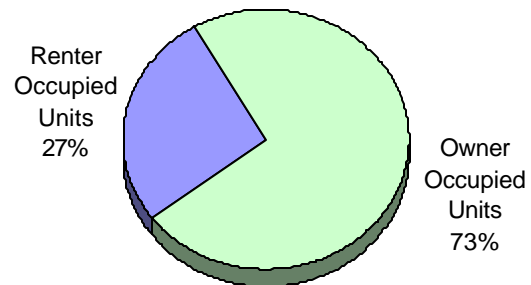
#### Low and Moderate Income People East Lawrence Neighborhood



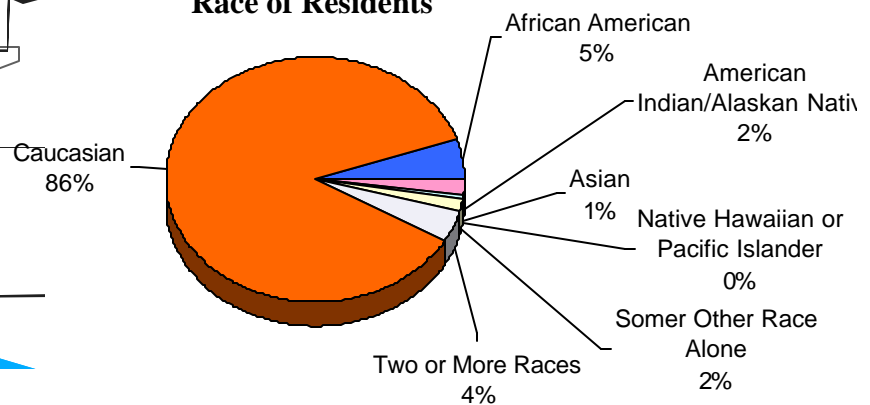
## North Lawrence Neighborhood

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#### Owner and Renter Housing Units



#### Race of Residents

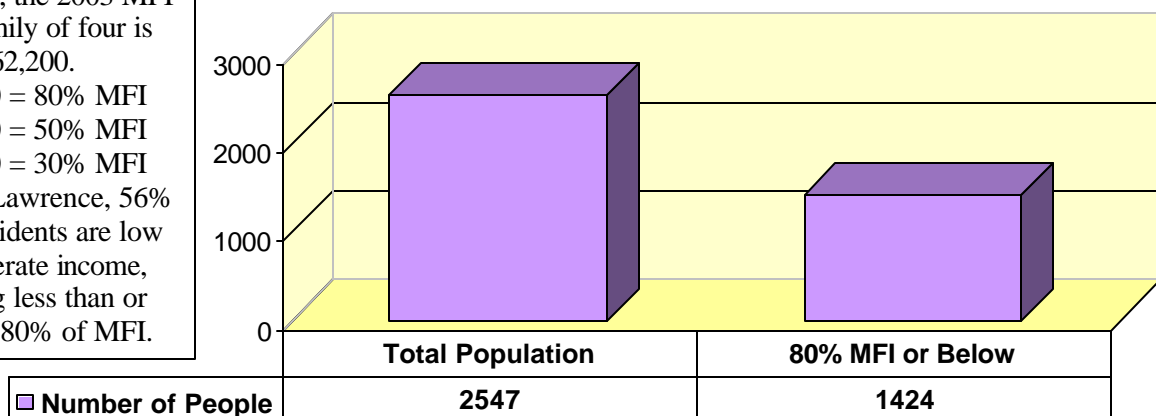


#### Demographics

Population: 2,547  
 Hispanic Population: 74  
 No. of Households: 1,066  
 No. of Minority Households: 131  
 Avg. Household Size: 2.42  
 No. of Families: 669

MFI means median family income. In Lawrence, the 2003 MFI for a family of four is \$62,200.  
 \$49,760 = 80% MFI  
 \$31,100 = 50% MFI  
 \$18,660 = 30% MFI  
 In North Lawrence, 56% of the residents are low or moderate income, meaning less than or equal to 80% of MFI.

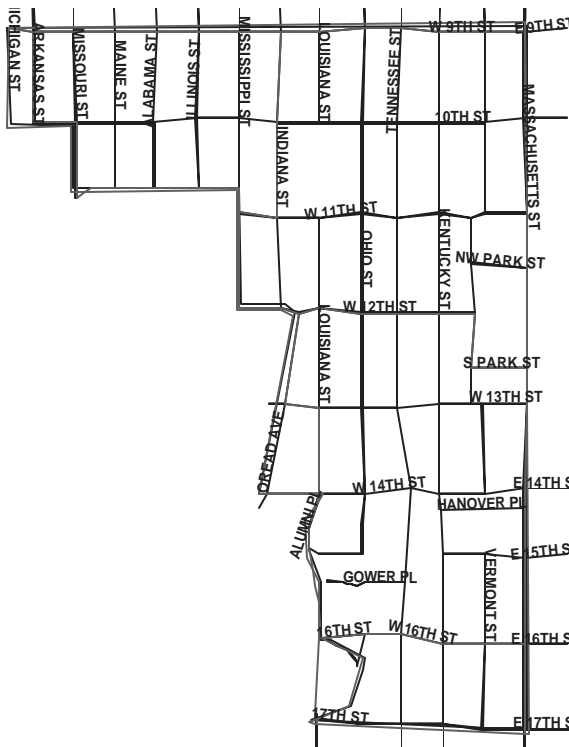
#### Low and Moderate Income People North Lawrence Neighborhood



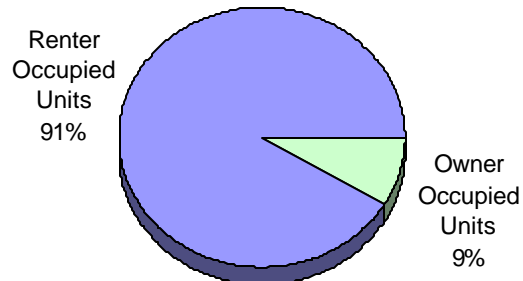


## Oread Neighborhood

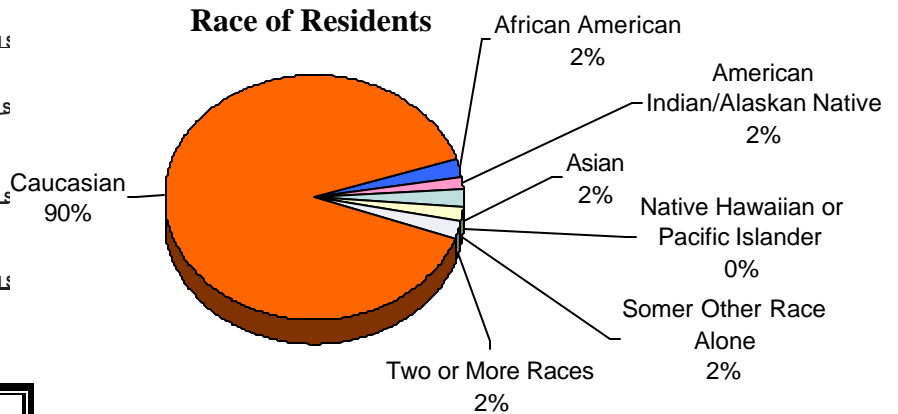
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## Owner and Renter Housing Units



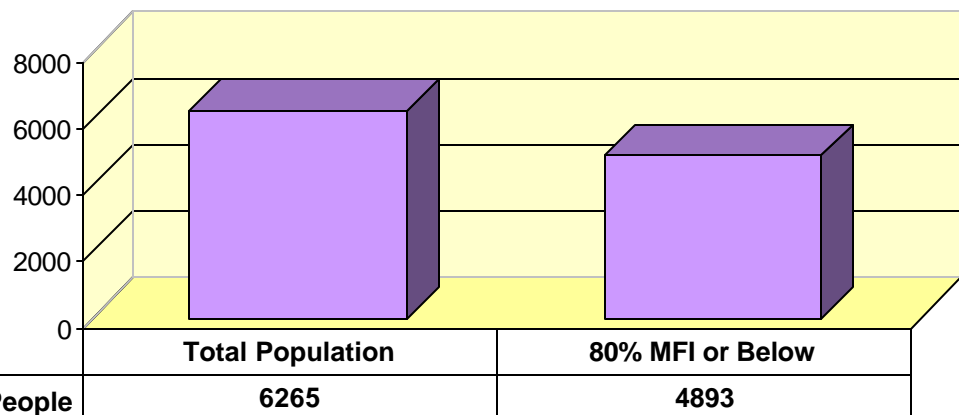
## Race of Residents



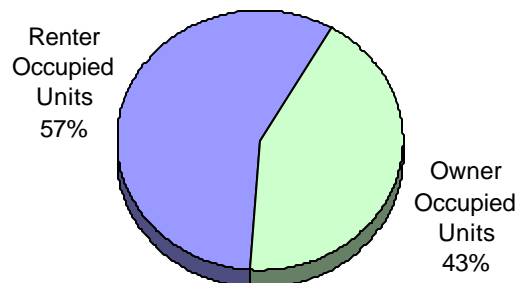
## Demographics

Population: 6,265  
Hispanic Population: 151  
No. of Households: 2,531  
No. of Minority Households: 290  
Avg. Household. Size: 1.89  
No. of Families: 359

## Low and Moderate Income People Oread Neighborhood



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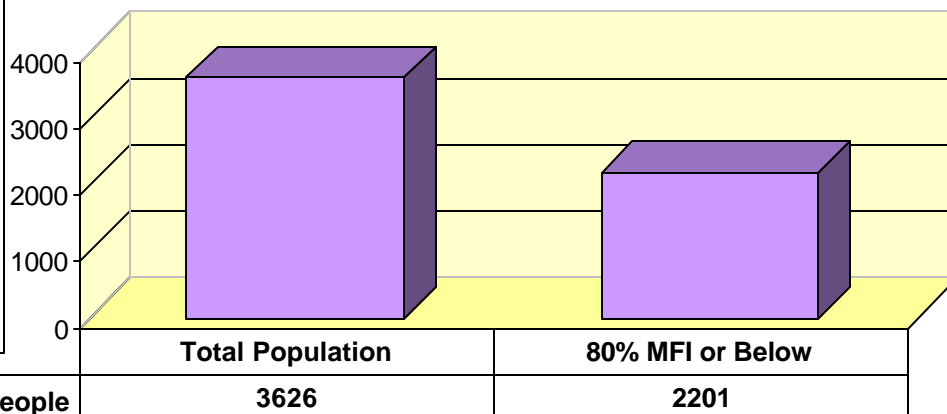


Race/Ethnicity	Percentage
African American	8%
American Indian/Alaskan Native	5%
Asian	2%
Native Hawaiian or Pacific Islander	0%
Somer Other Race Alone	1%
Two or More Races	5%
Unlabelled	49%

Population: 3,626  
Hispanic Population: 171  
No. of Households: 1,626  
No. of Minority Households: 423  
Avg. Household. Size: 2.2  
No. of Families: 801

## Low and Moderate Income People

### Pinckney Neighborhood



## Homeless and Other Special Needs Activities

### ***Continuum of Care***

Lawrence developed its Continuum of Care strategy in 1993. Revisions and updates have been made to the strategy as services have changed and needs have shifted. The Continuum of Care strategy is used to move homeless individuals and/or families from homelessness through necessary supportive services to permanent housing. The lead entity for the CoC planning process is the Practitioners Panel (PP). Staff from the Department of Neighborhood Resources serves as the organizer for reviewing and updating the Continuum of Care. This advisory group sponsored by the Neighborhood Resources Department, City of Lawrence, consists of 27 agencies. See *Continuum of Care Diagram* on page 26.

### ***Intake, Outreach, and Assessment***

Through the PATH grant, Bert Nash Community Mental Health Center conducts homeless outreach for people who are mentally ill. Outreach workers go to places frequented by homeless people, establish contact in order to build trust, then offer assessment and services. The homeless outreach workers can set-up case management services for those who qualify or can refer people to other organizations for services. Besides outreach workers, most agencies that provide for the very-low income and homeless individuals or families are able to provide services or referrals for assistance. Programs with ongoing case management and continuing care also contribute to prevention services in the community.

To further assist with homeless prevention and outreach efforts information and education about programs are posted on community bulletin boards in various locations where homeless and at-risk individuals congregate.

Ballard Community Center, Community Drop-In Center, Douglas County AIDS Project, Emergency Services Council, Housing & Credit Counseling, Inc., Independence, Inc., Pelathea Community Resource Center, The Salvation Army, and Trinity Respite Care are all agencies that do intake, outreach, or assessment and will receive CDBG funding. See *Figures 19, 20, 21, and 22* on pages 31-32 for details.

### ***Emergency Shelter***

The general homeless population, including families, is able to access nighttime emergency shelter at The Salvation Army upon passing a Breathalyzer test. Long-range plans include a 24-hour, seven-day-a-week shelter. Another organization, the Lawrence Open Shelter (LOS), provides shelter for those who are unable to pass a Breathalyzer test. LOS also accepts non-intoxicated, single male/female individuals in need of shelter. The Lawrence Police Department assists with late night emergency admissions to the shelters. On weekday mornings the Community Drop-In Center provides day shelter and services, with an emphasis on employment, for people experiencing homelessness or who are at-risk of homelessness.

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Other emergency shelters serve specific populations and have a more complicated intake process. For instance, First Step House only serves women recovering from substance abuse and their children and Women's Transitional Care Service, Inc. only serves women suffering from domestic violence and their children.

The Community Drop-In Center, First Step House, The Salvation Army, and Women's Transitional Care Services, Inc. will receive CDBG support for emergency housing activities. See *Figures 19 and 20* on page 31 for details.

### ***Transitional Housing***

Service agencies assist homeless individuals with finding housing and supportive services. Those experiencing homelessness are able to access Bert Nash's transitional housing, *Bridges to Independence*, through homeless outreach workers, supportive service coordination system, and the mental health center. *Bridges* serves only homeless individuals with severe and persistent mental illness. Due to decreased funding, *Bridges* will discontinue operations in 2004. Transitional housing is also provided through vouchers funded by HOME funds to the general homeless population. LDCHA will receive HOME funds for transitional housing vouchers (Tenant Based Rental Assistance). See *Figure 23* on page 32 for details.

### ***Permanent Supportive Housing***

Private nonprofit agencies administer 62 units of permanent supportive housing. The Practitioners Panel estimates the need for another 91 supportive housing units. The need was based upon waiting lists for permanent supportive housing -- Bert Nash (3), Community Living Opportunities (36), and Cottonwood (37) -- and an estimation of the homeless population in need of permanent supportive housing (15). Community Living Opportunities, Inc. will receive CDBG funds for permanent supportive housing activities. See *Figures 21* on page 31 for details.

Lawrence-Douglas County Housing Authority (LDCHA) will receive \$328,928 from a Continuum of Care Supportive Housing Grant to develop new permanent supportive housing in 2004/2005. LDCHA will work in conjunction with Bert Nash, DCCCA, and other local agencies for service coordination.

### ***Permanent Housing***

A total of 1,015 permanent housing units are available in the City of Lawrence through the Lawrence-Douglas County Housing Authority (LDCHA) operating Section 8 and other HUD funded projects. It is important to note that all of these units are full. Additionally, the combined waiting list of the LDCHA is over 300 families long. The City of Lawrence Neighborhood Resources Department, Habitat for Humanity, Independence, Inc., and Tenants to Homeowner's, Inc. will receive HOME funds to assist with permanent housing activities. See *Figure 21* on page 31 for details.

### ***Special Needs of People Who Are Not Homeless***

In 2004, Lawrence plans to invest \$102,278 to meet the special needs of people who are not homeless. The Independence, Inc., Accessible Housing Program (AHP), which assists with accessibility modifications, will receive \$20,000. The Independence, Inc., Home of Your Own

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(HOYO) program will receive \$45,000. The HOYO program complements the HOOT First-time Homebuyer program by providing additional financial assistance for down payments, accessibility modifications, and rehabilitation for homebuyers with disabilities or with family members that have disabilities. Trinity Respite Care, Inc. will receive \$10,000 to assist with their Attendant Care and Respite Care programs. These programs provide in-home assistance and care for low-income elderly and individuals with disabilities, which assist them in sustaining homeownership. The programs also provide a break from day-to-day activities for primary care givers of elderly or individuals with developmental disabilities, physical disabilities, medical injuries or terminal illnesses. Community Living Opportunities, Inc. will receive \$22,104 for renovation of their group homes, which houses individuals with severe to profound developmental disabilities whose needs are extremely challenging to meet. See *Figure 21* on page 31 for details.

Three privately owned projects in Lawrence contracted with HUD to provide Section 8 subsidized housing for low/moderate-income, elderly, or disabled individuals (Clinton Place Apartments, Prairie Ridge Apartments, and Vermont Towers). Project owners may choose to renew their contracts or opt out of them at the end of their term. Each of the projects has passed its initial contract expiration date and has chosen to renew with HUD to continue to provide subsidized housing. If a project owner were to decide to opt out, residents in the building would receive special Section 8 vouchers at the time of conversion, provided they met eligibility requirements. These special vouchers, called enhanced vouchers, would be administered through the Lawrence-Douglas County Housing Authority and would expire once the holder no longer needed it. To the best of our knowledge, each of the projects will continue to renew their contracts with HUD on a yearly basis.

**Figure 16 - Section 8 Subsidized Housing Projects**

<b>Project</b>	<b>Subsidized Units</b>	<b>Contract Expiration</b>
Clinton Place	59	May 21, 2004
Prairie Ridge	100	November 15, 2004
Vermont Towers	60	August 31, 2005

# City of Lawrence Continuum of Care for Housing and Homelessness 2004

A local adaptation of the HUD model

## Outreach, Intake, Assessment

Bert Nash-PATH /  
Community Drop-In Center /  
Emergency Services Council  
Agencies<sup>§</sup> / Douglas County  
AIDS Project /  
Independence, Inc. /  
Lawrence Open Shelter /  
Pelathe Community  
Resource Center / The  
Salvation Army.

**GAP:** Homeless Management Information System (HMIS) needs to be purchased and implemented to increase coordination and to reduce duplication of efforts in the provision of services and to

## Emergency Shelter

Community Drop-In Center /  
First Step House /  
Hearthstone / Lawrence  
Open Shelter / Oxford  
Houses / The Salvation  
Army / The Shelter, Inc. /  
Women's Transitional Care  
Services

**GAP:** All but one of the shelters serves special populations. For the general homeless individuals, there is limited day shelter. Specialized shelters do not have the resources to serve all their potential clients.

**Emergency Shelter** – Any facility, the primary purpose of which is to provide temporary or transitional shelter for the general or specific populations of homeless individuals or families.

**Transitional Housing** – designed to provide housing and supportive services to homeless individuals or families with the purpose of facilitating movement to independent living within a specified time.

## Supportive Services

Alcoholics Anonymous / Bert Nash /  
Brookcreek Learning Center / Catholic  
Community Services / Community  
Drop-In Center / Cottonwood /  
DCCCA / Douglas County AIDS  
Project / Douglas County Dental /  
Douglas County Legal Aid Society /  
Emergency Services Council  
Agencies<sup>§</sup> / First Step House / Haskell  
Indian Health Center / Health Care  
Access / Headquarters / Hearthstone /  
Heartland Medical Outreach / Hospice  
of Douglas County / Housing & Credit  
Counseling, Inc. / Independence, Inc. /  
Jubilee Café / Lawrence Alano Society  
/ Lawrence-Douglas County Health  
Dept. / Lawrence-Douglas County  
Housing Authority / LINK / Lawrence  
Open Shelter / Project Lively / Rape  
Victim Survivor Service / SRS /  
Trinity Respite Care

**GAP:** Transportation (access & affordability). HMIS needs to be purchased and implemented. Funding for supportive services in Lawrence are too minimal, specifically for case management services, life skills training, and mental health care.

## Transitional Housing

1409 Pelathe Place / Achievement  
Place for Boys or Girls / Bert Nash  
/ Bridges to Independence /  
Lawrence-Douglas County  
Housing Auth. / O'Connell Youth  
Ranch

**GAP:** All but one of these agencies serve targeted populations, four serve only children. More transitional housing is needed for the general adult population.

## Permanent Housing

1411 Pelathe House /  
Accessible Residential  
Options (ARO) / Home of  
Your Own (HOYO) /  
Homeowners Out of  
Tenants (HOOT) /  
Independence, Inc.  
Accessibility Program /  
Lawrence-Douglas County  
Housing Authority /  
Tenants to Home Owners  
Accessible Housing

**GAP:** Affordability.

## Permanent Supportive Housing

Accessible Residential  
Options (ARO) / Bert Nash  
911 House / Community  
Living Opportunities /  
Cottonwood / Lawrence-  
Douglas County Housing  
Authority

**GAP:** There is not enough permanent supportive housing in Lawrence. No federal financing for rehabilitation of Section 202 units (i.e. ARO).

**§ ESC Agencies:** Ballard Center /  
Douglas County Senior Services /  
ECKAN / Penn House / The  
Salvation Army / Women's  
Transitional Care Services.

◆ With the lack of a 24/7 year-round emergency shelter, homeless often go directly from Outreach, Intake & Assessment to Supportive Services.

## Revitalized Neighborhoods

Neighborhood Associations, Parks and Recreation, Lawrence Community Garden, Utilities, Public Works

## Activities Taken By the Community to Close Gaps

### Supportive Services

The City of Lawrence has over 50 entities that provide supportive services to its citizens. These include:

Mental Health Services	Bert Nash Community Mental Health Center, Catholic Social Services, KU Psychological Clinic, KU Student Assistance Center
Substance Abuse Treatment	Alcoholics Anonymous, DCCCA Center, First Step House, Hearthstone, Bert Nash, Haskell Indian Health Center, Lawrence Alano Society
Disability Services	Independence, Inc., Community Living Opportunities, Cottonwood, Families Together, Full Citizenship, The Arc, NEK Handicapped Sports, THRILL, Trinity Respite Care
Child Care Services	Ballard Center, Brook Creek Learning Center, Children's Learning Center
Women and Children Escaping Violence	Women's Transitional Care Services, Inc., Rape Victim Support Services
Medical	Health Care Access, KU Speech and Hearing Clinic, Visiting Nurses Association, Lawrence-Douglas County Health Department, Hospice, Lawrence Memorial Hospital, Douglas County Dental Clinic, Haskell Indian Health Center, Heartland Medical Outreach
Education and Training	SRS Vocational Rehabilitation Services, Lawrence Continuing Education, Job Service Center, KU Career Resource Center, Lawrence Workforce Center
Neighborhood Centers	Ballard Center, Pelathe Community Resource Center, ECKAN, Penn House
Recreation	Lawrence Arts Center, Lawrence Parks and Recreation, Boys and Girls Club
Laundry & Shower Facilities	Community Building, Community Drop-In Center, East Lawrence Recreation Center, Holcom Recreation Center, Salvation Army
Housing	Housing and Credit Counseling, Inc., Lawrence-Douglas-County Housing Authority, Tenants to Homeowners, Habitat for Humanity, ARO, Bert Nash 911 House, Bert Nash Bridges to Independence, Pelathe Community Resource Center
Elder Services	Douglas County Senior Services, Project Lively
Feeding Programs	Meals on Wheels, LINK, Jubilee Cafe, Salvation Army
Legal Services	Kansas Legal Services, Douglas County Legal Aid Society, Inc.
Rent/Utility Assistance	American Red Cross, Ballard Community Center, ECKAN, Penn House, Salvation Army
Cash Assistance	SRS, Social Security
Emergency Housing	Salvation Army, First Step House, Lawrence Open Shelter, Women's Transitional Care Services, Inc., Hearthstone
Emergency Day Shelter	Community Drop-In Center
Miscellaneous	Emily Taylor Women's Resource Center, Lawrence Public Library, Roger Hill Volunteer Center, Douglas County AIDS Project

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## 2004 Action Plan

### Resources

In 2004, the City will receive \$963,000 in CDBG funds. The budget projects \$150,000 in program income, which provides total CDBG funding of **\$1,113,000**. The HOME grant will have \$719,997 along with \$114,930 in recaptured funds and \$50,174 in ADDI funds for a total allocation of **\$885,101**; thus, the 2004 Investment Summary lays out spending of **\$1,998,101**, see *Figure 1*.

**Figure 17 - Source of Funds**

Source of Funds	Amount
CDBG Grant	963,000
Program Income (Projected)	150,000
<b>Total CDBG Funds</b>	<b>1,113,000</b>
HOME Grant	719,997
Recaptured HOME Funds	114,930
HOME ADDI Funds	50,174
<b>Total HOME Funds</b>	<b>885,101</b>
<b>Total Funds</b>	<b>1,998,101</b>

Additionally, the City of Lawrence applied to the state of Kansas for Emergency Shelter Grant (ESG) funds through a competitive process. An award announcement is expected in mid-2003.

### Other Resources

United Way of Douglas County and individual social service agency funding continue to address many needs identified in this plan. United Way usually raises more than a million dollars each year and nearly all the social service agencies raise money through annual campaigns and special events. CDBG and HOME funds enhance agency stability, increase public confidence and fill one-time needs, thus leveraging additional resources.

### HOME Program Match Sources and Uses

The City continues to identify match contributions for the HOME program. Thus far, match has been obtained from cash from non-federal sources; forgone taxes, fees, and charges; appraised land and real property; and site preparation, construction materials, and donated labor. The City has received a 100% reduction of match liability for Fiscal Year 2003 and 2004 as a result of the declaration of a major disaster for Douglas County, Kansas, pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act. The reduction in match will apply to all HOME funds expended by the City during the 2004 and 2004 Fiscal Years. Cash match resources will be redirected to assist residents who were affected by the May 8<sup>th</sup> tornado. The City will continue to accumulate match from non-cash resources such as forgone taxes, fees, and charges. The excess match carried over from previous years will be sufficient to match three plus years of HOME money at the current funding level.

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### ***HOME Program Recapture Provisions***

Recapture provisions must ensure that the City recoups all or a portion of the HOME assistance to the homebuyers if the housing does not continue to be the principal residence of the family for the duration of the period of affordability. Lawrence uses the *reduction during affordability period* method. The City reduces the amount to be recaptured at the rate of 5% a year for three years, then 10% a year for four more years. The maximum reduction of the HOME investment is 50%. The reduction for each year occurs at the completion of the year and is not prorated by the month. Recapture occurs when the homebuyer ceases to be the owner/occupant of the home.

### ***Lead-based Paint Hazards***

The City will ensure that all federally funded improvement programs for the existing housing stock use lead hazard reduction activities including evaluating lead hazard risk and using only lead free paint. Staff distributes *Protect Your Family from Lead in Your Home* pamphlets, published by the Environmental Protection Agency. The department has two staff certified as Lead Hazard Risk Assessors and Inspectors. They have also received training as Lead Safe Work Practices Instructors. Staff was instrumental in developing the Kansas Lead-Based Paint PRE (Pre-Renovation Education rule) pilot program with the Kansas Department of Health & Environment.

### ***Monitoring Standards***

Neighborhood Resources closely monitors all federal programs. Administrative procedures will meet all federal rules, regulations, and guidelines for program monitoring, compliance, and reporting. The staff conducts field inspections and monitors sub-recipients to ensure the compliance of locally administered housing projects. Neighborhood Resources monitors the Consolidated Plan through the Consolidated Annual Performance and Evaluation Report (CAPER).

### ***Identified HUD Goals for 2004***

*Housing:* The Neighborhood Resources Department estimates a total of twelve (12) comprehensive rehabilitation projects will be completed in 2003. All individuals or families served will be at least 51%-80% of the Median Family Income (MFI), with one individual or family falling in the very-low income category (31%-50% MFI), and one being at 30% MFI or lower.

*Non-Housing:* The Neighborhood Resources Department will assist two social service providers, Ballard Community Center and Pelathe Community Resource Center. Additionally, ten individuals or families with low- to very low-income will be assisted with demolition and/or clearance assistance and five low-income neighborhoods will be assisted with neighborhood cleanup efforts.

The City has adopted as its housing and neighborhood development strategy a document entitled *Step Up to Better Housing*, see *Appendix A* on page 68. The strategy focuses on four areas: emergency housing, transitional housing, permanent housing, and revitalized neighborhoods.

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Each area will receive attention, though the investment may change annually depending on changing conditions. Meeting 100% of the identified needs would cost more than can reasonably be expected to be available.

In order to maximize the impact of CDBG and HOME funds, Lawrence will emphasize the *Step Up to Better Housing* strategy by funding programs that tie directly to the strategy or support the Continuum of Care. The scarcity of funds and the statutory limits on their use mean that agencies should not depend on CDBG for their core operating funds.

### **Performance Measures**

The Neighborhood Resources Department recently developed a performance measurement system and plans to implement it by mid-2004. The goals, outputs, and outcomes are listed below.

**Figure 18 – Goals, Outputs, and Outcomes of the Performance Measurement System**

No.	Goals	Outputs	Outcomes
1	Preserve existing housing stock	Number of homes served by emergency loan, furnace loan, weatherization & comp rehab programs	Increased percentage of housing units that meet housing code; increased property value
2	Increase the number of low-income persons obtaining homeownership	Number of persons served by emergency loan, furnace loan, weatherization, comp rehab, and HOOT programs	Improved quality of life for program participants; increase number of L/M income homeowners in the community; increased property value
3	Increase the accessible housing stock	Number of homes provided accessibility modifications thru comp rehab, HOOT, and HOYO programs	Improved quality of life for program participants and provides future options for disabled clients; increased property value
4	30% decrease in the number of chronic homeless persons on the street	Number of persons housed in LDCHA's HOPE building	Improved quality of life for program participants
5	Provide emergency shelter 24 hours a day, year round	Number of days/hours emergency shelter was available	Decreased loitering and public nuisance complaints
6	Reduction of energy use or costs for L/M income homeowners	Number of homes assisted with energy efficiency programs (furnace and weatherization)	Improved quality of life; increase in discretionary income; increase in value of home; increased property value

The above outputs and outcomes will be tracked through data collection on units completed and individuals served as well as by use of a customer satisfaction survey.

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## ***Planned Spending***

Planned spending in 2004 supports *Step Up to Better Housing* as follows:

**Figure 19 - Emergency Housing Investment**

	<b>Activity</b>	<b>Amount</b>
First Step House	Operating Expenses	5,000
	Facility Renovation – Bath/bedroom/door	10,000
The Salvation Army	Operating Expenses/Feeding Prgm	31,215
WTCS, Inc.	Facility Renovation – Fire Sprinklers	18,300
<b>Total</b>		<b>64,515</b>

**Figure 20 - Emergency Day Shelter**

	<b>Activity</b>	<b>Amount</b>
Community Drop-In Center	Operation Expenses	10,840
	Renovation – Carpeting	615
<b>Total</b>		<b>11,455</b>

**Figure 21 - Permanent Housing Investment**

	<b>Activity</b>	<b>Amount</b>
Community Living Opportunities, Inc.	Bath/Shower Surfaces (4 group homes)	22,104
Douglas County AIDS Project	Emergency Financial Assistance	4,000
Emergency Services Council	Rent & Utility Assistance	18,000
Habitat for Humanity	Property Acquisition for Building Site	100,000
Homeowners Out of Tenants (HOOT)	Homebuyer Assistance	245,174
Housing and Credit Counseling, Inc.	Tenant/Landlord Counseling & Ed.	24,000
Neighborhood Resources	Comprehensive Housing Rehabilitation	375,000
	HOOT First Time Homebuyer/Rehabilitation	125,000
	Property Acquisition	100,000
	Weatherization Grants	35,000
	Furnace Loans	20,000
	Emergency Loans	25,000
	Voluntary Demolition	2,500
Independence, Inc.	Accessible Housing Program (AHP)	20,000
	Home of Your Own Program (HOYO)	45,000
Tenants to Homeowners	CHDO Set-Aside	184,397
Trinity Respite Care	Attendant Care	5,000
	Respite Care	5,000
<b>Total</b>		<b>1,355,175</b>

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**Figure 22 - Revitalized Neighborhoods Investment**

	Activity	Amount
Ballard Community Center	Kitchen Floor Repair and Dishwasher	5,838
Brook Creek Neighborhood Assn.	Operating Expenses	2,370
	Coordinator	3,530
	Park and Neighborhood Cleanup	150
East Lawrence Neighborhood Assn.	Operating Expenses	3,152
	Coordinator	4,881
	Spring Cleanup	232
	ELNA Work Day	1,133
	Van Go Mobile Arts Bldg Acquisition	6,885
Neighborhood Resources	Voluntary Clearance	2,500
North Lawrence Improvement Assn.	Operating Expenses	1,900
	Coordinator	1,500
	Neighborhood Cleanup	900
	400/500 Block Walnut – Tubes & Ditches	3,200
Oread Neighborhood Association	Operating Expenses	3,985
	Coordinator	6,758
	Neighborhood Cleanup	50
	Dumpster Pad Screening Repair	200
Pelathe Community Resource Center	Sewer Line Repair	2,000
Pinckney Neighborhood Association	Operating Expenses	3,684
	Coordinator	3,830
	Neighborhood Cleanup	840
<b>Total</b>		<b>59,518</b>

**Figure 23 - Transitional Housing Investment**

	Activity	Amount
Lawrence-Douglas County Housing Authority (LDCHA)	Tenant Based Rental Assistance (TBRA)	202,530
<b>Total</b>		<b>202,530</b>

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**Figure 24 - Other Investment**

	<b>Activity</b>	<b>Amount</b>
Neighborhood Resources Community Development Division (NR CDD)	Contingency Fund	4,308
	Administration (CDBG & HOME)	244,600
LDCHA	TBRA Administration	20,000
Tenants to Homeowners	CHDO Operating Expenses	36,000
<b>Total</b>		<b>304,908</b>

The *Listing of Proposed Projects* on page 45 provides additional information on each activity.

2004 Investment Summary			
CDBG Public Services		CDBG Capital Improvements (continued)	
<b>Brook Creek Neighborhood Association</b>		<b>North Lawrence Improvement Association</b>	
Operating Expenses	2,370	400/500 Blk Walnut-Tubes & Ditches	3,200
Coordinator	3,530	<b>Oread Neighborhood Association</b>	
Brook Creek Park & Neigh. Cleanup	150	Dumpster Pad Screening Repair	200
<b>East Lawrence Neighborhood Association</b>		<i>Subtotal Neigh. Improvements 10,285</i>	
Operating Expenses	3,152	<b>Ballard Community Center</b>	
Coordinator	4,881	Kitchen floor repair and dishwasher	5,838
ELNA Work Day	1,133	<b>Community Drop-In Center</b>	
Spring Clean Up	232	Renovation - carpeting	615
<b>North Lawrence Improvement Association</b>		<b>Community Living Opportunities, Inc.</b>	
Operating Expenses	1,900	Bath/Shower Surfaces (4 group homes)	22,104
Coordinator	1,500	<b>First Step House</b>	
Neighborhood Cleanup	900	Facility Renovation - Bath/bedroom/door	10,000
<b>Oread Neighborhood Association</b>		<b>Independence, Inc.</b>	
Operating Expenses	3,985	Accessible Housing Program (AHP)	20,000
Coordinator	6,758	<b>Pelathe Community Resource Center</b>	
Neighborhood Cleanup	50	Sewer Line Repair	2,000
<b>Pinckney Neighborhood Association</b>		<b>Women's Transitional Care Services</b>	
Operating Expenses	3,684	Fire Sprinklers	18,300
Coordinator	3,830	<i>Subtotal Agency Improvements 78,857</i>	
Neighborhood Cleanup	840	<b>Contingency Fund</b>	
<i>Subtotal Target Neigh. Public Service 38,895</i>			4,308
<b>Community Drop-In Center</b>		<b>Total Capital Improvements</b>	
Operating Expenses	10,840		<b>775,950</b>
<b>Douglas County AIDS Project</b>		<b>NR CDD Administration of CDBG</b>	
Emergency Financial Assistance	4,000		<b>192,600</b>
<b>Emergency Services Council</b>		<b>GRAND TOTAL CDBG</b>	
Emergency Rent & Utility Assistance	18,000		<b>1,113,000</b>
<b>First Step House</b>		<b>HOME</b>	
Operating Expenses	5,000	Tenant Based Rental Assistance	202,530
<b>Housing &amp; Credit Counseling</b>		LHA TBRA Administration	20,000
Tenant/Landlord Counseling & Ed.	24,000	Habitat for Humanity Property Acquisition	100,000
<b>The Salvation Army</b>		CHDO Set-Aside	184,397
Operating Expenses and Feeding	31,215	CHDO Operating Expenses	36,000
<b>Trinity Respite Care</b>		First-time Homebuyer Prgm (includes ADDI)	245,174
Attendant Care Salaries	5,000	Home of Your Own (HOYO Set-Aside)	45,000
Respite Care Salaries	5,000	NR CDD Administration of HOME	52,000
<i>Subtotal Agency Public Service 103,055</i>		<b>GRAND TOTAL HOME</b>	
<b>Public Services Total</b>			<b>885,101</b>
	<b>144,450</b>		
<b>CDBG Capital Improvements</b>		<b>FUNDING SOURCES:</b>	
<b>Neigh. Res. Comm. Dev. Division (NR CDD)</b>		<b>2004 CDBG Grant</b>	<b>963,000</b>
Comprehensive Housing Rehabilitation	375,000	<b>Projected Program Income</b>	<b>150,000</b>
HOOT First Time Homebuyer/Rehab	125,000	<b>Total CDBG Grant Allocation</b>	<b>1,113,000</b>
Property Acquisition	100,000		
Weatherization	35,000	<b>2004 HOME Grant</b>	<b>719,997</b>
Furnace Loans	20,000	<b>2004 ADDI HOME Grant</b>	<b>50,174</b>
Emergency Loans	25,000	<b>Recaptured Income</b>	<b>114,930</b>
Voluntary Demolition	2,500	<b>Total HOME Grant Allocation</b>	<b>885,101</b>
Voluntary Clearance (Public Service)	2,500		
<i>Subtotal NR CDD (excluding vol. clmc.) 682,500</i>		<b>Total CDBG Grant Allocation</b>	<b>1,113,000</b>
<b>East Lawrence Neighborhood Association</b>		<b>Total HOME Grant Allocation</b>	<b>885,101</b>
Van Go Mobile Arts Bldg Acquisition	6,885	<b>GRAND TOTAL, CDBG &amp; HOME</b>	<b>1,998,101</b>

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# Application for Federal Assistance (CDBG)

## APPLICATION FOR FEDERAL ASSISTANCE

Version 7/03

<b>1. TYPE OF SUBMISSION:</b> Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction		<b>2. DATE SUBMITTED</b> May 25, 2004	Applicant Identifier
Pre-application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction		<b>3. DATE RECEIVED BY STATE</b>	State Application Identifier
		<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	Federal Identifier B-04-MC-20-0005
<b>5. APPLICANT INFORMATION</b>			
Legal Name: City of Lawrence, KS		<b>Organizational Unit:</b> Department: Neighborhood Resources Department	
Organizational DUNS: 030692461		Division: Community Development Division	
<b>Address:</b> Street: P.O. Box 708		<b>Name and telephone number of person to be contacted on matters involving this application (give area code)</b> Prefix: Ms. First Name: Margene	
City: Lawrence		Middle Name K.	
County: Douglas		Last Name Swarts	
State: Kansas	Zip Code 66044	Suffix:	
Country: USA		Email: mswarts@ci.lawrence.ks.us	
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN):</b> 4 8 - 6 0 3 3 5 2 0		Phone Number (give area code) 785-832-3117	Fax Number (give area code) 785-832-3110
<b>8. TYPE OF APPLICATION:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/> <input type="checkbox"/>		<b>7. TYPE OF APPLICANT:</b> (See back of form for Application Types) C. Municipal Other (specify)	
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:</b> 1 4 - 2 1 8 TITLE (Name of Program): CDBG Metropolitan Entitlement		<b>9. NAME OF FEDERAL AGENCY:</b> U.S. Department of Housing & Urban Development	
<b>12. AREAS AFFECTED BY PROJECT</b> (Cities, Counties, States, etc.): Lawrence, Douglas County, Kansas		<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:</b> The CDBG program includes homeowner rehabilitation, weatherization, demolition, infrastructure improvements, housing affordability programs, homeless assistance, support for neighborhood organizations, and social service agencies.	
<b>13. PROPOSED PROJECT</b> Start Date: 08/01/04 Ending Date: 07/31/05		<b>14. CONGRESSIONAL DISTRICTS OF:</b> a. Applicant 2, 3 b. Project 2, 3	
<b>15. ESTIMATED FUNDING:</b>		<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>	
a. Federal	\$ 963,000	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:	
b. Applicant	\$	b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372	
c. State	\$	<input checked="" type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
d. Local	\$	<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b>	
e. Other	\$	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No	
f. Program Income	\$ 150,000		
g. TOTAL	\$ 1,113,000		
<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.</b>			
<b>a. Authorized Representative</b>			
Prefix Mr.	First Name Mike	Middle Name	
Last Name Rundle	Suffix		
b. Title Mayor	c. Telephone Number (give area code) 785-832-3400		
d. Signature of Authorized Representative	e. Date Signed 05/04/04		

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# Application for Federal Assistance (HOME)

## APPLICATION FOR FEDERAL ASSISTANCE

Version 7/03

<b>1. TYPE OF SUBMISSION:</b> Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction		Pre-application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	<b>2. DATE SUBMITTED</b> May 25, 2004	Applicant Identifier	
			<b>3. DATE RECEIVED BY STATE</b>	State Application Identifier	
			<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	Federal Identifier M-04-MC-20-0205	
<b>5. APPLICANT INFORMATION</b>					
Legal Name: City of Lawrence, KS			Organizational Unit: Department: Neighborhood Resources Department		
Organizational DUNS: 030692461			Division: Community Development Division		
Address: Street: P.O. Box 708			Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Ms. First Name: Margene		
City: Lawrence			Middle Name K.		
County: Douglas			Last Name Swarts		
State: Kansas		Zip Code 66044	Suffix:		
Country: USA			Email: mswarts@ci.lawrence.ks.us		
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN):</b> 4 8 - 6 0 3 3 5 2 0			Phone Number (give area code) 785-832-3117		Fax Number (give area code) 785-832-3110
<b>8. TYPE OF APPLICATION:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/> <input type="checkbox"/>			<b>7. TYPE OF APPLICANT:</b> (See back of form for Application Types) C. Municipal Other (specify)		
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:</b> TITLE (Name of Program): HOME Metropolitan Entitlement 1 4 - 2 3 9			<b>9. NAME OF FEDERAL AGENCY:</b> U.S. Department of Housing & Urban Development		
<b>12. AREAS AFFECTED BY PROJECT</b> (Cities, Counties, States, etc.): Lawrence, Douglas County, Kansas			<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:</b> The HOME program includes CHDO set-aside and operating expenses, tenant-based rental assistance and administration, and homebuyer assistance.		
<b>13. PROPOSED PROJECT</b> Start Date: 08/01/04 Ending Date: 07/31/05			<b>14. CONGRESSIONAL DISTRICTS OF:</b> a. Applicant 2, 3 b. Project 2, 3		
<b>15. ESTIMATED FUNDING:</b>			<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>		
a. Federal	\$	770,171 <sup>00</sup>	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:		
b. Applicant	\$	<sup>00</sup>	b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
c. State	\$	<sup>00</sup>	<input checked="" type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
d. Local	\$	<sup>00</sup>	<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b>		
e. Other	\$	114,930 <sup>00</sup>	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No		
f. Program Income	\$	<sup>00</sup>			
g. TOTAL	\$	885,101 <sup>00</sup>			
<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.</b>					
<b>a. Authorized Representative</b>					
Prefix Mr.		First Name Mike		Middle Name	
Last Name Rundle		Suffix			
b. Title Mayor		c. Telephone Number (give area code) 785-832-3400			
d. Signature of Authorized Representative		e. Date Signed 05/04/04			

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## RESOLUTION

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE GRANT AGREEMENTS FOR THE 2004 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND 2004 HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) AND AUTHORIZING THE MAYOR TO SIGN SUCH OTHER DOCUMENTS, UNDERSTANDINGS, AND ASSURANCES AS MAY BE REQUIRED PURSUANT TO TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, AND THE NATIONAL AFFORDABLE HOUSING ACT OF 1990.

WHEREAS, the City of Lawrence, Kansas is entitled to certain funds under Title I of the Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990; and

WHEREAS, it is required that grant agreements for the 2004 Community Development Block Grant (CDBG) and the 2004 HOME Investment Partnerships Program (HOME) be executed; and

WHEREAS, it is required that an Annual Update to the Consolidated Plan for the 2004 program year be submitted to the U.S. Department of Housing and Urban Development; and

WHEREAS, it is required that certain other documents, understandings, and assurances be submitted to the U.S. Department of Housing and Urban Development.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

That the Mayor is hereby authorized to execute the grant agreements for the 2004 CDBG and HOME programs and to sign certain other documents, understandings, and assurances required to be submitted to the U.S. Department of Housing and Urban Development, including but not limited to the following:

- a. Consolidated Plan Annual Update
- b. CDBG and HOME Grant Applications
- c. CDBG and HOME Environmental Reviews
- d. Consolidate Annual Performance and Evaluation Report

all in accordance with Title I of the Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990.

ADOPTED by the Governing Body of the City of Lawrence, Kansas, this 4<sup>th</sup> day of May, 2004.

APPROVED:

ATTEST:

\_\_\_\_\_  
Mike Rundle, Mayor

\_\_\_\_\_  
Frank S. Reeb, City Clerk

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# CERTIFICATIONS

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing --** The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan --** It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace --** It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

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**Anti-Lobbying --** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction --** The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan --** The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3 --** It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

---

Mike Rundle, Mayor, City of Lawrence

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05/04/04  
Date

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## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year 2004, one (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

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**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its notification, inspection, testing and abatement procedures concerning lead-based paint will comply with the requirements of 24 CFR §570.608;

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Mike Rundle, Mayor, City of Lawrence

\_\_\_\_\_  
05/04/04  
Date

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## Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

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Mike Rundle, Mayor, City of Lawrence

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05/04/04

Date

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## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

1Riverfront Plaza, Suite 110  
Lawrence  
Douglas  
Kansas 66044

Check ☐ if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

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7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).



## Listing of 2004 Proposed Projects

U.S. Department of Housing & Urban Development  
 CPD Consolidated Plan  
 Listing of Proposed Projects

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0001	Comprehensive Housing Rehabilitation	14A Rehab; Single-Unit Residential	CDBG	\$ 375,000
1	Housing	570.202	ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
	Up to \$35,000 per unit will be allocated to support the rehabilitation of housing owned and occupied by low- and moderate-income homeowners.	16 Households (General)	TOTAL	\$ 375,000
			Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

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U.S. Department of Housing & Urban Development  
 CPD Consolidated Plan  
 Listing of Proposed Projects

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0002	Homebuyer Assistance	13 Direct	CDBG	\$ 0
2	Housing	Homeownership Assistance	ESG	\$ 0
			HOME	\$ 245,174
			HOPWA	\$ 0
		570.201(n)		
	HOME funds will be allocated for downmpayment and closing costs for first time low- and moderate-income homebuyers in conjunction with the Homeowners Out of Tenants (HOOT) program. Includes ADDI.	14 Households (General)	TOTAL	\$ 245,174
			Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

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U.S. Department of Housing & Urban Development  
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 Listing of Proposed Projects

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0003	HOOT First Time Homebuyer Rehabilitation	14A Rehab; Single-Unit Residential	CDBG	\$ 125,000
3			ESG	\$ 0
	Housing	570.202	HOME	\$ 0
			HOPWA	\$ 0
		12 Households (General)	TOTAL	\$ 125,000
	Including down payment assistance, closing costs, and reahbilitation of substandard conditions, up to \$35,000 per unit will be allocated for for first time low- and moderate-income homebuyers participating in the Homeowners Out of Tenants (HOOT) program.		Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0004	Weatherization	14F Energy Efficiency	CDBG	\$ 35,000
4	Housing	Improvements	ESG	\$ 0
		570.202	HOME	\$ 0
			HOPWA	\$ 0
	Funds will be allocated for grants for weatherization activities for low- and moderate-income homeowners.	30 Households (General)	TOTAL	\$ 35,000
			Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

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U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0005	Furnace Loans	14F Energy Efficiency	CDBG	\$ 20,000
		Improvements	ESG	\$ 0
5	Housing		HOME	\$ 0
		570.202	HOPWA	\$ 0
	Funds will be allocated for loans for	10 Households (General)	TOTAL	\$ 20,000
	furnace improvements for low- and			
	moderate-income homeowners.		Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

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U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0006	Emergency Loans	14A Rehab; Single-Unit Residential	CDBG	\$ 25,000
6	Housing	570.202	ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
	Funds will be allocated for loans for emergency repairs to alleviate dangerous housing conditions for low- and moderate-income homeowners.	8 Households (General)	TOTAL	\$ 25,000
			Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Addresses

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U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0007	Accessibility Modifications - Independence, Inc.	14A Rehab; Single-Unit Residential	CDBG	\$ 20,000
7	Housing	570.202	ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
		10 Households (General)	TOTAL	\$ 20,000
	Funds will be allocated to Independence, Inc. to provide accessibility modifications in rental units.		Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

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U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0008	Voluntary Demolition and Clearance	04 Clearance and	CDBG	\$ 5,000
8	Housing	Demolition	ESG	\$ 0
		570.201(d)	HOME	\$ 0
			HOPWA	\$ 0
	Funds will be allocated to provide grants to low- and moderate-income owner/occupants for removal of dilapidated sheds, garages or outbuildings, dangerous trees and tree limbs.	10 Households (General)	TOTAL	\$ 5,000
			Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

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U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0009	Capital Improvements	03 Public Facilities	CDBG	\$ 89,142
9	Public Facilities	and Improvements (General)	ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
		570.201(c)		
	Ballard Community Center Kitchen		TOTAL	\$ 89,142
	Floor Repair and Dishwasher - 5,838;	19928 People (General)		
	Community Drop-In Center - 615;		Total Other Funding	\$ 0
	Community Living Opportunities			
	Bath/Shower Surfaces - 22,104; East			
	Lawrence Neighborhood Assn Van Go			
	Mobile Arts Bldg Acquisition - 6885;			
	First Step House Bath/Bedroom/Door			
	Renovation - 10,000; North Lawrence			
	400/500 Block Walnut Tubes and			
	Ditches - 3,200; Oread Dumpster Pad			
	Screening Repair - 200; Pelathe			
	Community Resource Center Sewer Line			
	Repair - 2,000; Women's Transitional	Help the Homeless? No	Start Date: 08/01/04	
	Care Services Facility Fire	Help those with HIV or AIDS? No	Completion Date: 07/31/05	
	Sprinklers - 18,300.			

Eligibility:

Subrecipient: Subrecipient Private 570.500(c)

Location(s): Addresses

708 Elm, Lawrence, KS 66044

P.O. Box 633, Lawrence, KS 66044

1423 Haskell Avenue, Lawrence, KS 66044

1311 E. 21st Terrace, Lawrence, KS 66046

2769 Harper Street, Lawrence, KS 66046

1121 Monterway Way, Lawrence, KS 66049

3016 Atchison Way, Lawrence, KS 66047

345 Florida Street, Lawrence, KS 66044

4th & Walnut, Lawrence, KS 66044

5th & Walnut, Lawrence, KS 66044

210 W. 10th Street, Lawrence, KS 6604

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U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0010	Home of Your Own (HOYO Set-Aside)	13 Direct	CDBG	\$ 0
		Homeownership	ESG	\$ 0
10	Housing	Assistance	HOME	\$ 45,000
			HOPWA	\$ 0
		570.201(n)		
	Funds will be allocated to coordinate with the Homeowners Out of Tenants (HOOT) program to provide additional financial assistance for downpayment and closing costs, accessibility modifications, and/or rehabilitation for first time low- and moderate-income homebuyers with disabilities or with family members with disabilities.		TOTAL	\$ 45,000
		3 Persons with Special Needs		
			Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

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U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0011	Brook Creek Neighborhood Association	05 Public Services	CDBG	\$ 6,050
		(General)	ESG	\$ 0
11	Public Services		HOME	\$ 0
		570.201(e)	HOPWA	\$ 0
	Operating Expenses - 2,370; Coordinator - 3,530; Neighborhood Park Cleanup - 150	3585 People (General)	TOTAL	\$ 6,050
			Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): CT & BG's

CT: 000200 BG: 5 County: 20045  
 CT: 000200 BG: 4 County: 20045  
 CT: 000200 BG: 3 County: 20045  
 CT: 000200 BG: 6 County: 20045  
 CT: 000200 BG: 1 County: 20045

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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0012	East Lawrence Neighborhood Association	05 Public Services (General)	CDBG	\$ 9,398
12	Public Services	570.201(e)	ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
		2823 People (General)	TOTAL	\$ 9,398
	Operating Expenses - 3,152; Coordinator - 4,881; ELNA Work Day - 1,133; and Spring Clean Up - 232.		Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): CT & BG's

CT: 000200 BG: 3 County: 20045  
 CT: 000200 BG: 2 County: 20045  
 CT: 000200 BG: 4 County: 20045

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U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0013	North Lawrence Improvement Association	05 Public Services (General)	CDBG	\$ 4,300
13	Public Services	570.201(e)	ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
		2547 People (General)	TOTAL	\$ 4,300
	Operating Expenses - 1,900; Coordinator - 1,500; Neighborhood Cleanup - 900.		Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): CT & BG's

CT: 000100 BG: 1 County: 20045  
 CT: 000100 BG: 3 County: 20045  
 CT: 000100 BG: 2 County: 20045

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U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0014	Oread Neighborhood Association	05 Public Services	CDBG	\$ 10,793
		(General)	ESG	\$ 0
14	Public Services		HOME	\$ 0
		570.201(e)	HOPWA	\$ 0
	Operating Expenses - 3,985; Coordinator - 6,758; Neighborhood Cleanup - 50.	5657 People (General)	TOTAL	\$ 10,793
			Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): CT & BG's

CT: 000300 BG: 3 County: 20045  
 CT: 000300 BG: 2 County: 20045  
 CT: 000300 BG: 1 County: 20045  
 CT: 000300 BG: 4 County: 20045

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U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0015	Pinckney Neighborhood Association	05 Public Services (General)	CDBG	\$ 8,354
15	Public Services	570.201(e)	ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
	Operating Expenses - 3,684; Coordinator - 3,830; Neighborhood Cleanup - 840.	3626 People (General)	TOTAL	\$ 8,354
			Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): CT & BG's

CT: 000500 BG: 3 County: 20045  
 CT: 000500 BG: 2 County: 20045  
 CT: 000500 BG: 1 County: 20045

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U.S. Department of Housing & Urban Development  
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 Listing of Proposed Projects

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0016	Public Services	05 Public Services	CDBG	\$ 103,055
		(General)	ESG	\$ 0
16	Public Services		HOME	\$ 0
		570.201(e)	HOPWA	\$ 0
	Community Drop-In Center Operating Expenses - 10,840; Douglas County AIDS Project Emergency Financial Assistance - 4,000; Emergency Services Council Housing Assistance - 18,000; First Step House Operating Expense - 5,000; Housing and Credit Counseling, Inc., Tenant/Landlord Counseling and Education - 24,000; The Salvation Army Operating Expenses and Feeding Program - 31,215; Trinity Respite Care Attendant & Respite Care - 10,000	3000 People (General)	TOTAL	\$ 103,055
			Total Other Funding	\$ 0
Help the Homeless? No                      Start Date: 08/01/04 Help those with HIV or AIDS? No                      Completion Date: 07/31/05				
Eligibility: Subrecipient: Subrecipient Private 570.500(c) Location(s): Addresses				
2518 Ridge Court, #244, Law, KS 66046, 345 Florida, Law, KS 66044, 946 New Hampshire, Law, KS 66044				
214 W. 10th Street, Law, KS 66044, 2518 Ridge Court, #207, Law, KS 66046, 2201 W. 25th, Ste Q, Law, KS 66046				

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U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
0017	CHDO Set Aside	14G Acquisition - for	CDBG \$ 0
17	Housing	Rehabilitation	ESG \$ 0
		570.202	HOME \$ 184,397
			HOPWA \$ 0
	A minimum of fifteen percent of the total HOME entitlement grant will be allocated to a local CHDO, Tenants to Homeowners, Inc., to own, develop, and sponsor affordable housing.	15 Households (General)	TOTAL \$ 184,397
			Total Other Funding \$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

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U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
0018	Tenant Based Rental Assistance	05S Rental Housing	CDBG \$ 0
18	Housing	Subsidies (tenant-based rental assistance)	ESG \$ 0
			HOME \$ 202,530
			HOPWA \$ 0
		570.204	
	The Lawrence Housing Authority will administer these funds.	33 Households (General)	TOTAL \$ 202,530
			Total Other Funding \$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

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U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0019	Contingency Fund	22 Unprogrammed Funds	CDBG	\$ 4,308
19	Other		ESG	\$ 0
			HOME	\$ 0
			HOPWA	\$ 0
		0 N/A		
	These funds are unprogrammed and used as reserve for projects that may exceed the original proposed budget.		TOTAL	\$ 4,308
			Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Local Government  
 Location(s): N/A

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U.S. Department of Housing & Urban Development  
 CPD Consolidated Plan  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0020	Neighborhood Resources Administration	21A General Program	CDBG	\$ 192,600
		Administration	ESG	\$ 0
20	Planning & Administration	570.206	HOME	\$ 52,000
			HOPWA	\$ 0
	Funds will be allocated to meet the direct and indirect costs associated with the management of the program.	1 Organizations	TOTAL	\$ 244,600
			Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Local Government  
 Location(s): N/A

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U.S. Department of Housing & Urban Development  
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Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0021	Property Acquisition	01 Acquisition of Real	CDBG	\$ 100,000
21	Housing	Property	ESG	\$ 0
		570.201(a)	HOME	\$ 100,000
			HOPWA	\$ 0
	The City will purchase lots as inventory for future affordable housing activities - 100,000; Habitat for Humanity will purchase lots for future affordable housing activities - 100,000.	2 Households (General)	TOTAL	\$ 200,000
			Total Other Funding	\$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Subrecipient Private 570.500(c)  
 Location(s): Community Wide

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U.S. Department of Housing & Urban Development  
 CPD Consolidated Plan  
 Listing of Proposed Projects

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
0022	CHDO Operating Expenses	21I HOME CHDO	CDBG \$ 0
22	Planning & Administration	Operating Expenses (subject to 5% cap)	ESG \$ 0
			HOME \$ 36,000
			HOPWA \$ 0
	The City will provide operating expenses to Tenants to Homeowners, Inc., which is the local CHDO that received the 2004 HOME CHDO set aside.	1 Organizations	TOTAL \$ 36,000
			Total Other Funding \$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: CHDO - 92.2  
 Location(s): N/A

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U.S. Department of Housing & Urban Development  
 CPD Consolidated Plan  
 Listing of Proposed Projects

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources
0023	Lawrence-Douglas County Housing Authority Admin.	21H HOME	CDBG \$ 0
23	Planning & Administration	Admin/Planning Costs of PJ (subject to 10% cap)	ESG \$ 0 HOME \$ 20,000 HOPWA \$ 0
			TOTAL \$ 20,000
	Funds will be allocated for the administration of the Lawrence-Douglas County Housing Authority TBRA.	1 Organizations	Total Other Funding \$ 0

Help the Homeless? No Start Date: 08/01/04  
 Help those with HIV or AIDS? No Completion Date: 07/31/05

Eligibility:  
 Subrecipient: Local Government  
 Location(s): N/A

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## Appendix A – Step Up to Better Housing



Developed for the City Commission  
and the Citizens of Lawrence  
with input from the

**Neighborhood Resources  
Advisory Committee**

**Practitioners Panel**

and

**Community Development Block Grant  
Review Board**

Staffed by the Department of  
Neighborhood Resources

### Background

In August 1996, the four groups who advised the City on housing policy (Housing Advisory Council, Community Development Block Grant (CDBG) Advisory Committee, Practitioners Panel, and Community Development Block Grant Review Board) met jointly with City staff to develop consensus goals and priorities. The groups recommended that the City adopt goals and make spending decisions based on the theme of helping each citizen of Lawrence **Step Up to Better Housing**. Four categories of needs emerged: emergency housing, transitional housing, permanent housing and revitalized neighborhoods.

The groups believed that all citizens would benefit from a coordinated approach to housing. The potential gains include enhanced property values, stronger, safer neighborhoods and economic development resulting from investment. In the interim, the four groups have become three, (Housing Advisory Council and CDBG Advisory Committee were combined to form the Neighborhood Resources Advisory Committee (f/k/a HAND Advisory Committee)), and they still make recommendations within this framework. The Strategy, used to frame Lawrence housing policies, is reviewed each year by the City Commission and is included in the Annual Update of the Consolidated Plan.

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#### Lawrence City Commission

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Mike Rundle, Mayor  
Sue Hack, Vice Mayor  
David Dunfield  
Jim Henry  
Marty Kennedy



## EMERGENCY HOUSING

Temporary options for immediate, safe shelter for people who are homeless. Some shelters serve specific groups.

### Needs

- ◇ Year-round, 24-hour emergency shelter with appropriate services
- ◇ Emergency housing for families
- ◇ A larger shelter for battered women and their children
- ◇ Shelter with peer support for people with severe and persistent mental illness

### Strategies

- ◆ Consider emergency shelter needs when investing available funds
- ◆ Seek private and public funds to strengthen Lawrence emergency services
- ◆ Endorse expansion efforts of well managed existing shelters



## TRANSITIONAL HOUSING

Housing and services designed to promote residential stability, increase skills, enhance self-determination and move people who are homeless to permanent housing within 24 months.

### Needs

- ◇ Short term housing units and services
- ◇ Respite housing for people with mental illness

### Strategies

- ◆ Seek private and public funds to develop transitional housing in Lawrence
- ◆ Consider transitional housing needs when investing available funds
- ◆ Endorse efforts to develop transitional housing in Lawrence
- ◆ Secure more tenant based rental assistance
- ◆ Encourage landlords to accept tenants who receive rental assistance

### Community Groups

- United Way
- Service Providers
- Neighborhood Associations

## Revitalized Neighborhoods



### Needs

- ◇ Continued revitalization in target neighborhoods
- ◇ Continued environmental code enforcement
- ◇ Education for homeowners and renters

### Strategies:

- ◆ Promote neighborhood improvement
- ◆ Improve existing housing stock
- ◆ Encourage neighborhood associations

## PERMANENT HOUSING

A variety of ownership and rental choices including permanent supportive housing arrangements.

### Needs

- ◊ Low income homebuyer and rental assistance
- ◊ Programs to help sustain homeowner
- ◊ Public and private policies which promote permanent housing for people with low income and people with disabilities

### Strategies

- ◆ Continue to invest funds for homebuyer assistance
- ◆ Consider supportive service needs for low income elderly and persons with disabilities when investing available funds
- ◆ Continue to invest funds in rehabilitation, weatherization and emergency funds
- ◆ Secure more tenant based rental assistance
- ◆ Encourage landlords to accept tenants who receive rental assistance
- ◆ Encourage landlords to accept tenants with low, stable incomes and good rental histories

Business

Banks



Developers

Builders

- ◆ Define sidewalk fund procedures
- ◆ Improve mobile homes and mobile home parks
- ◆ Continue crime prevention
- ◆ Ensure that housing complies with the Uniform Housing Code
- ◆ Favor mixed-income development
- ◆ Meet Americans with Disabilities Act and Fair Housing Act requirements
- ◆ Support public/private partnerships

## Participating Groups

### Neighborhood Resources Advisory Committee

The eleven member Neighborhood Resources Advisory Committee develops and proposes funding strategies and policies, and reviews Housing Code and Environmental Code appeals. In addition, they make recommendations to the City Commission on the allocation of CDBG and HOME funds.

### Practitioners Panel

The twenty-seven member Panel shares information on housing/homeless programs, services, and needs, and makes recommendations to the Neighborhood Resources Advisory Committee for carrying out strategy.

### Community Development Block Grant Review Board

The GRB reviews and acts on housing rehabilitation requests, including hearing appeals. The GRB has seven members.

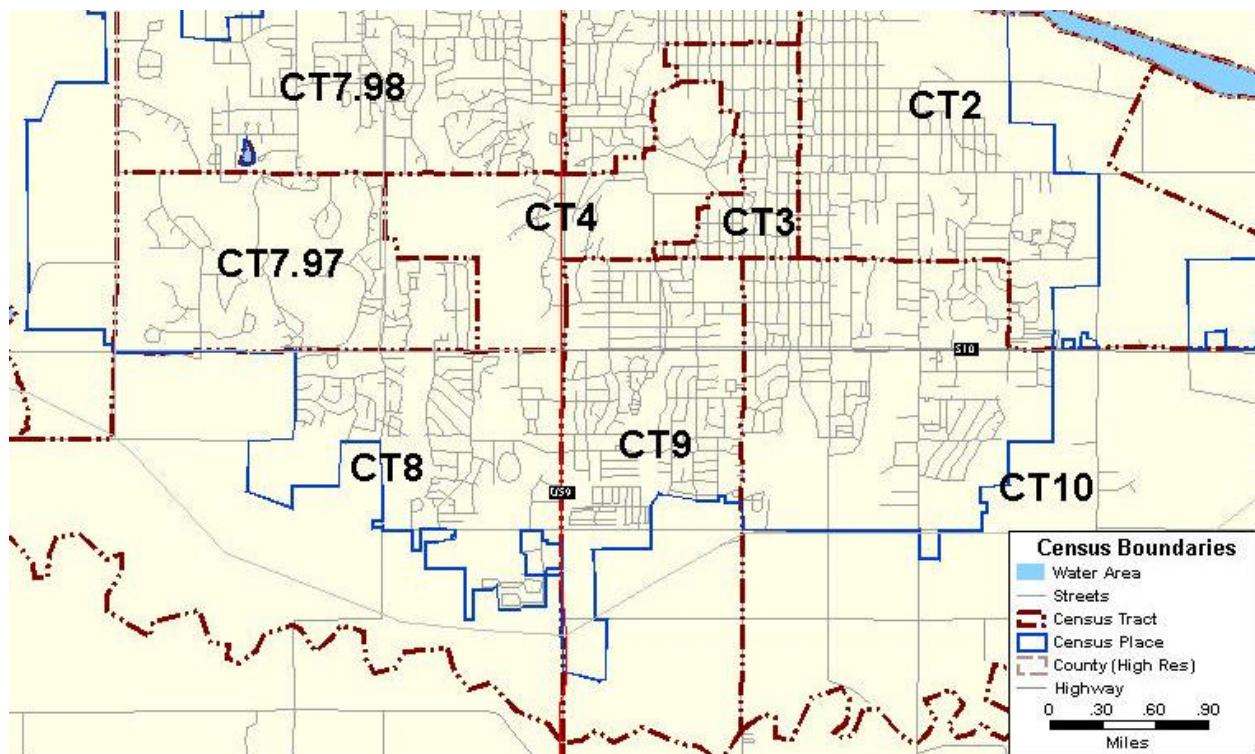
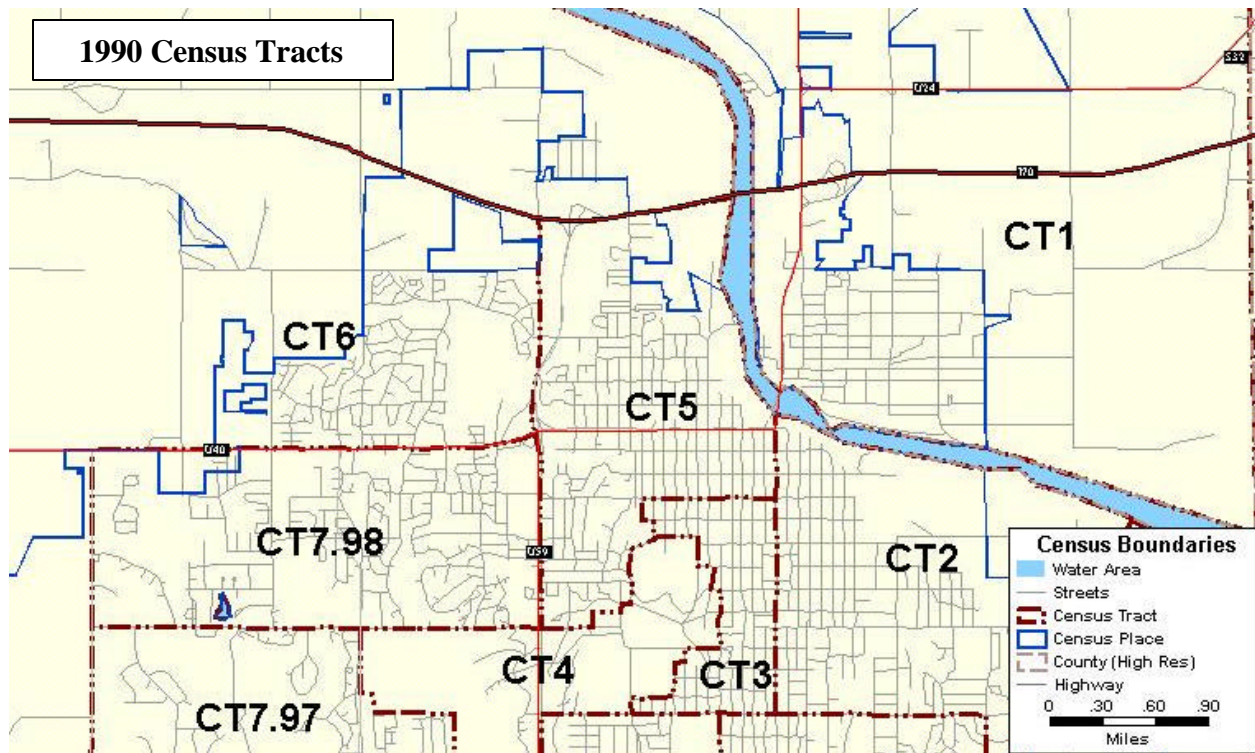
### Department of Neighborhood Resources

Staff works closely with the above three advisory groups, both as members and as resources to the groups. For additional information, please call 832-3108.

Revised Spring 2001

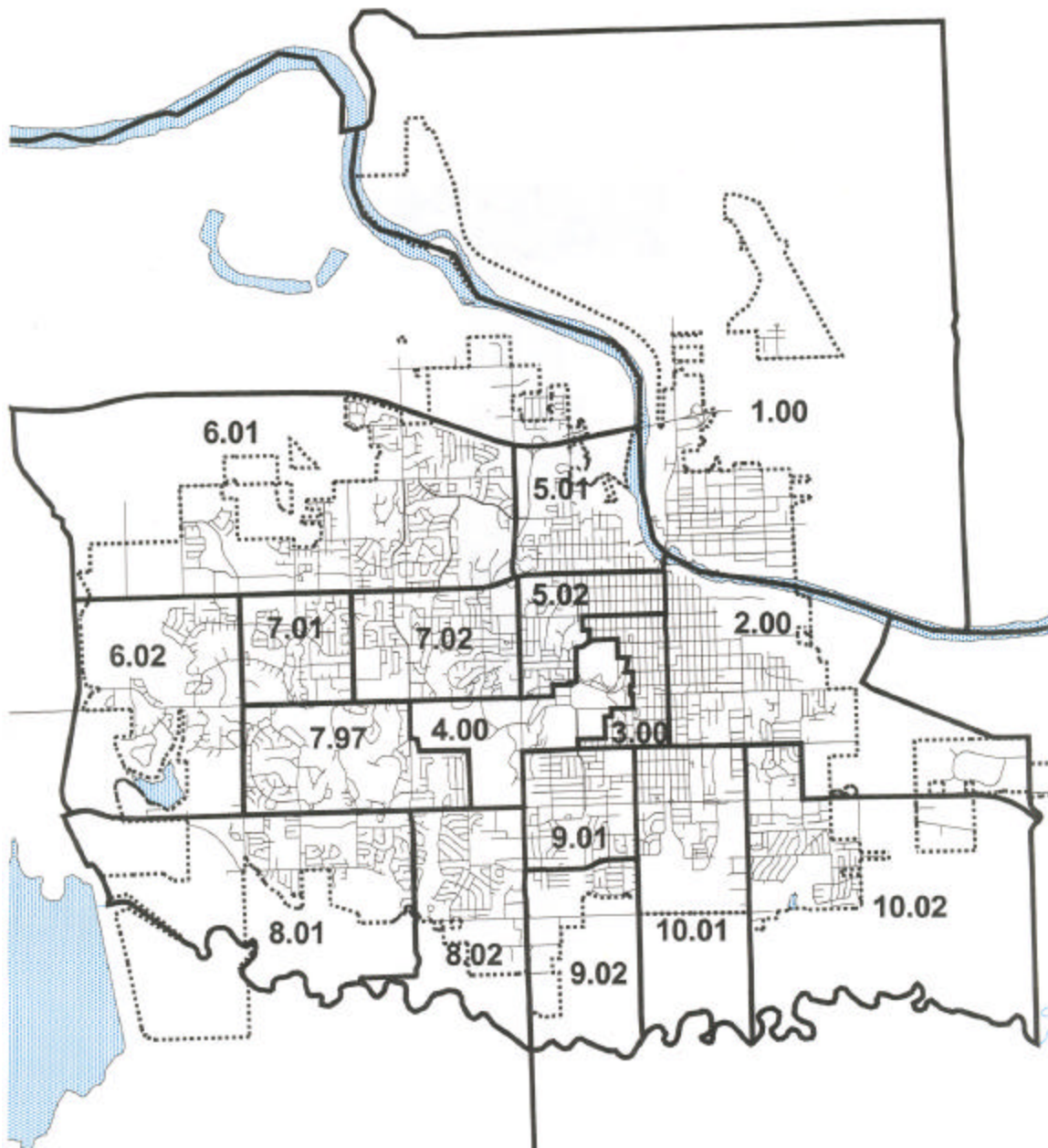


## Appendix B – Census Tracts



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**2000 Census Tracts**



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## Appendix C – Tables and Charts Prescribed by HUD

Funding Sources		
Entitlement Grant (includes reallocated funds)		
CDBG	\$990,000	
ESG	\$0	
HOME	\$716,448	
HOPWA	\$0	
Total		\$1,706,448
Prior Years' Program Income NOT previously programmed or reported		
CDBG	\$0	
ESG	\$0	
HOME	\$0	
HOPWA	\$0	
Total		\$0
Reprogrammed Prior Years' Funds		
CDBG	\$490,000	
ESG	\$0	
HOME	\$402,000	
HOPWA	\$0	
Total		\$892,000
Total Estimated Program Income		
CDBG	\$120,000	
Total		\$120,000
Section 108 Loan Guarantee Fund		\$0
TOTAL FUNDING SOURCES		\$2,718,448
Other Funds		\$0
Submitted Proposed Projects Totals		\$0
Un-Submitted Proposed Projects Totals		\$0

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## Housing Needs

Renter				
		Need Level	Units	Estimated \$
Small Related	0 - 30% of MFI	High	644	\$3,220,000
	31 - 50% of MFI	High	461	\$2,305,000
	51 - 80% of MFI	Med	230	\$690,000
Large Related	0 - 30% of MFI	High	69	\$345,000
	31 - 50% of MFI	High	24	\$120,000
	51 - 80% of MFI	Med	34	\$102,000
Elderly	0 - 30% of MFI	High	130	\$650,000
	31 - 50% of MFI	High	91	\$455,000
	51 - 80% of MFI	Med	52	\$156,000
All Other	0 - 30% of MFI	High	2,410	\$12,050,000
	31 - 50% of MFI	High	1,316	\$6,580,000
	51 - 80% of MFI	Med	480	\$1,440,000
Owner				
	0 - 30% of MFI	High	471	\$9,420,000
	31 - 50% of MFI	High	369	\$7,380,000
	51 - 80% of MFI	High	569	\$11,380,000

## Special Needs/Non-Homeless

Sub-Populations		
	Priority Need	Estimated \$
Elderly	High	\$4,000,000
Frail Elderly	High	\$4,000,000
Severe Mental Illness	High	\$4,000,000
Developmentally Disabled	Med	\$4,000,000
Physically Disabled	High	\$4,000,000
Persons with Alcohol/Other Drug Addiction	High	\$4,000,000
Persons with HIV/AIDS	Med	\$1,000,000
TOTAL		\$25,000,000

## Community Needs

<b>Anti-Crime Programs</b>			
	<b>Need Level</b>	<b>Units</b>	<b>Estimated \$</b>
Overall	Med	0	\$500,000
<b>Sub-Categories</b>			
Crime Awareness (05I)	Med	0	\$500,000
<b>Economic Development</b>			
	<b>Need Level</b>	<b>Units</b>	<b>Estimated \$</b>
Overall	Med	0	\$454,000
<b>Sub-Categories</b>			
Rehab; Publicly or Privately-Owned Commer (14E)	Low	0	\$20,000
CI Land Acquisition/Disposition (17A)	None	0	\$0
CI Infrastructure Development (17B)	Med	0	\$100,000
CI Building Acquisition, Construction, Re (17C)	None	0	\$0
Other Commercial/Industrial Improvements (17D)	Low	0	\$20,000
ED Direct Financial Assistance to For-Pro (18A)	None	0	\$0
ED Technical Assistance (18B)	High	0	\$30,000
Micro-Enterprise Assistance (18C)	Med	0	\$284,000
<b>Infrastructure</b>			
	<b>Need Level</b>	<b>Units</b>	<b>Estimated \$</b>
Overall	High	0	\$26,217,000
<b>Sub-Categories</b>			
Flood Drain Improvements (03I)	High	0	\$3,688,000
Water/Sewer Improvements (03J)	High	0	\$12,861,000
Street Improvements (03K)	High	0	\$9,018,000
Sidewalks (03L)	High	0	\$200,000
Tree Planting (03N)	Med	0	\$250,000
Removal of Architectural Barriers (10)	Med	0	\$200,000
Privately Owned Utilities (11)	None	0	\$0
<b>Planning and Administration</b>			
	<b>Need Level</b>	<b>Units</b>	<b>Estimated \$</b>
Overall	High	0	\$4,780,000
<b>Sub-Categories</b>			
HOME Admin/Planning Costs of PJ (not part (19A)	--	0	\$0
Planning (20)	High	0	\$3,100,000
General Program Administration (21A)	High	0	\$1,000,000
Indirect Costs (21B)	--	0	\$0
Public Information (21C)	High	0	\$100,000
Fair Housing Activities (subject to 20% A (21D)	High	0	\$100,000
Submissions or Applications for Federal P (21E)	High	0	\$20,000
HOME Admin/Planning Costs of PJ (subject (21H)	Med	0	\$300,000
HOME CHDO Operating Expenses (subject to (21I)	High	0	\$160,000

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Public Facilities			
	Need Level	Units	Estimated \$
Overall	High	0	\$21,422,500
Sub-Categories			
Public Facilities and Improvements (Gener (03)	High	0	\$7,724,500
Handicapped Centers (03B)	High	0	\$3,000,000
Neighborhood Facilities (03E)	Low	0	\$200,000
Parks, Recreational Facilities (03F)	Med	0	\$778,000
Parking Facilities (03G)	High	0	\$2,000,000
Solid Waste Disposal Improvements (03H)	Med	0	\$500,000
Fire Stations/Equipment (03O)	High	0	\$1,000,000
Health Facilities (03P)	High	0	\$5,000,000
Asbestos Removal (03R)	High	0	\$400,000
Clean-up of Contaminated Sites (04A)	Low	0	\$800,000
Interim Assistance (06)	None	0	\$0
Non-Residential Historic Preservation (16B)	Med	0	\$20,000

Public Services			
	Need Level	Units	Estimated \$
Overall	High	0	\$20,325,000
Sub-Categories			
Public Services (General) (05)	None	0	\$0
Handicapped Services (05B)	High	0	\$4,000,000
Legal Services (05C)	High	0	\$100,000
Transportation Services (05E)	Med	0	\$200,000
Substance Abuse Services (05F)	High	0	\$8,000,000
Employment Training (05H)	Med	0	\$1,000,000
Health Services (05M)	High	0	\$2,000,000
Mental Health Services (05O)	High	0	\$5,000,000
Screening for Lead-Based Paint/Lead Hazar (05P)	Med	0	\$25,000

Senior Programs			
	Need Level	Units	Estimated \$
Overall	High	0	\$3,075,000
Sub-Categories			
Senior Centers (03A)	Med	0	\$75,000
Senior Services (05A)	High	0	\$3,000,000

<b>Youth Programs</b>			
	<b>Need Level</b>	<b>Units</b>	<b>Estimated \$</b>
<b>Overall</b>	<b>High</b>	<b>0</b>	<b>\$3,150,000</b>
<b>Sub-Categories</b>			
Youth Centers (03D)	High	0	\$50,000
Child Care Centers (03M)	High	0	\$100,000
Abused and Neglected Children Facilities (03Q)	None	0	\$0
Youth Services (05D)	High	0	\$1,000,000
Child Care Services (05L)	High	0	\$2,000,000
Abused and Neglected Children (05N)	None	0	\$0

<b>Other</b>			
	<b>Need Level</b>	<b>Units</b>	<b>Estimated \$</b>
<b>Overall</b>	<b>None</b>	<b>0</b>	<b>\$0</b>
<b>Sub-Categories</b>			
Urban Renewal Completion (07)	None	0	\$0
CDBG Non-profit Organization Capacity Bui (19C)	None	0	\$0
CDBG Assistance to Institutes of Higher E (19D)	None	0	\$0
Repayments of Section 108 Loan Principal (19F)	None	0	\$0
Unprogrammed Funds (22)	None	0	\$0

Continuum of Care: Gaps Analysis - Individuals

Beds/Units				
	Estimated Needs	Current Inventory	Unmet Need/ Gap	Relative Priority
Emergency Shelter	159	117	42	High
Transitional Housing	104	79	25	High
Permanent Housing	131	89	42	High
Total	394	285	109	

Estimated Supportive Services Slots				
Job Training	13	0	13	High
Case Management	67	26	41	High
Substance Abuse Treatment	34	23	11	High
Mental Health Care	30	12	18	High
Housing Placement	51	39	12	High
Life Skills Training	80	58	22	High
Other Categories				
General Homeless	27	23	4	Med

Estimated Sub-Populations				
Chronic Substance Abusers	34	24	10	High
Seriously Mentally Ill	87	43	44	High
Dually-Diagnosed	36	27	9	Med
Veterans	11	11	0	None
Persons with HIV/AIDS	15	4	11	Med
Victims of Domestic Violence	57	54	3	Low
Youth	6	10	0	None
Other Categories				
General Homeless	25	0	25	High

# Continuum of Care: Gaps Analysis - Persons in Families with Children

Beds/Units				
	Estimated Needs	Current Inventory	Unmet Need/ Gap	Relative Priority
Emergency Shelter	83	56	27	High
Transitional Housing	69	50	19	High
Permanent Housing	8	1	7	Med
<b>Total</b>	<b>160</b>	<b>107</b>	<b>53</b>	

Estimated Supportive Services Slots				
Job Training	8	8	0	Low
Case Management	32	22	10	Med
Child Care	15	10	5	Low
Substance Abuse Treatment	16	7	9	High
Mental Health Care	16	9	7	Med
Housing Placement	31	23	8	Med
Life Skills Training	32	27	5	Med
Other Categories				
Family Service Coordination	17	31	0	Low
Homeless Outreach	8	26	0	Low

Estimated Sub-Populations				
Chronic Substance Abusers	25	4	21	High
Seriously Mentally Ill	17	3	14	Med
Dually-Diagnosed	18	8	10	High
Veterans	0	0	0	None
Persons with HIV/AIDS	0	0	0	None
Victims of Domestic Violence	69	64	5	Low
Other Categories				
General Homeless	20	0	20	High

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## **Appendix D – Notice of Public Hearing**

### **NOTICE OF PUBLIC HEARING FOR THE CITY OF LAWRENCE**

#### **2004 ACTION PLAN of the 2003 – 2007 CONSOLIDATED PLAN**

Members of the Neighborhood Resources Advisory Committee will conduct a public hearing on the 2004 Action Plan of the 2003-2007 Consolidated Plan, including the 2004 Investment Summary, on Thursday, April 22, 2004, at 6:00 P.M. in the City Commission Room, First Floor, City Hall, 6 East 6<sup>th</sup> Street.

During the public hearing the Advisory Committee will seek input regarding the 2004 Action Plan and 2004 Investment Summary. The Action Plan and Consolidated Plan is required by the Cranston-Gonzalez National Affordable Housing Act of 1990 and is the result of a collaborative process whereby a community establishes a unified vision for community development using federal, state, and local funds.

The annual hearing is intended to provide the following:

1. An explanation and discussion of the City's one year Action Plan and the Consolidated Plan. The Consolidated Plan provides a unified vision for community development. More specifically, it examines the housing needs of special populations, the availability of affordable housing, the condition of housing in the City, and the housing market. Additionally, the Plan examines the needs for infrastructure, capital improvements, and neighborhood development in the community. The Plan is a five-year strategy and includes a one-year Investment Summary.
2. An opportunity to make public comments concerning the Consolidated Plan and Investment Summary.

Copies of the draft Action Plan and/or Investment Summary will be available April 15, 2004 in the Neighborhood Resources Department Office, 1 Riverfront Plaza, Level 1, or by calling 832-3100, April 15, 2004. The plan will also be available on the department web site at [www.lawrenceneighres.org](http://www.lawrenceneighres.org). The public comment period for the Plan will be thirty (30) days from the date of the public hearing, until May 24, 2004.

The City encourages written comments on this document. They may be mailed to Neighborhood Resources Development, P.O. Box 708, Lawrence, KS 66044, or brought to the Department, 1 Riverfront Plaza, Level 1, or emailed to [mstairs@ci.lawrence.ks.us](mailto:mstairs@ci.lawrence.ks.us).

Investment Summary to follow:

## 2004 Investment Summary

### CDBG Public Services

#### Brook Creek Neighborhood Association

Operating Expenses	2,370
Coordinator	3,530
Brook Creek Park & Neigh Cleanup	150

#### East Lawrence Neighborhood Association

Operating Expenses	3,152
Coordinator	4,881
ELNA Work Day	1,133
Spring Clean Up	232

#### North Lawrence Improvement Association

Operating Expenses	1,900
Coordinator	1,500
Neighborhood Cleanup	900

#### Oread Neighborhood Association

Operating Expenses	3,985
Coordinator	6,758
Neighborhood Cleanup	50

#### Pinckney Neighborhood Association

Operating Expenses	3,684
Coordinator	3,830
Neighborhood Cleanup	840

*Subtotal Target Neigh. Public Service 38,895*

#### Community Drop-In Center

Operating Expenses	10,840
--------------------	--------

#### Douglas County AIDS Project

Emergency Financial Assistance	4,000
--------------------------------	-------

#### Emergency Services Council

Emergency Rent & Utility Assistance	18,000
-------------------------------------	--------

#### First Step House

Operating Expenses	5,000
--------------------	-------

#### Housing & Credit Counseling

Tenant/Landlord Counseling & Ed.	24,000
----------------------------------	--------

#### The Salvation Army

Operating Expenses and Feeding Program	31,215
--	--------

#### Trinity Respite Care

Attendant Care Salaries	5,000
Respite Care Salaries	5,000

*Subtotal Agency Public Service 105,555*

**Public Services Total 144,450**

### CDBG Capital Improvements

#### Neigh. Res. Comm. Dev. Division (NR CDD)

Comprehensive Housing Rehabilitation	375,000
HOOT First Time Homebuyer/Rehab	125,000
Property Acquisition	100,000
Weatherization	35,000
Furnace Loans	20,000
Emergency Loans	25,000
Voluntary Demolition	10,000
Voluntary Clearance (Public Service)	2,500

*Subtotal NR CDD (excluding vol. clrmc.) 690,000*

### CDBG Capital Improvements (continued)

#### North Lawrence Improvement Association

400/500 Blk Walnut-Tubes & Ditches	3,200
------------------------------------	-------

#### Oread Neighborhood Association

Dumpster Pad Screening Repair	200
-------------------------------	-----

*Subtotal Neigh. Improvements 3,400*

#### Ballard Community Center

Kitchen floor repair and dishwasher	5,838
-------------------------------------	-------

#### Community Living Opportunities, Inc.

Bath/Shower Surfaces (4 group homes)	22,104
--------------------------------------	--------

#### First Step House

Facility Renovation - Bath/bedroom/door	10,000
---	--------

#### Independence, Inc.

Accessible Housing Program (AHP)	20,000
----------------------------------	--------

#### Pelathe Community Resource Center

Sewer Line Repair	2,000
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#### Women's Transitional Care Services

Fire Sprinklers	18,300
-----------------	--------

*Subtotal Agency Improvements 78,242*

**Contingency Fund 4,308**

**Total Capital Improvements 775,950**

**NR CDD Administration of CDBG 192,600**

**GRAND TOTAL CDBG 1,113,000**

### HOME

Tenant Based Rental Assistance	202,530
--------------------------------	---------

LHA TBRA Administration	20,000
-------------------------	--------

Habitat for Humanity Property Acquisition	100,000
---	---------

CHDO Set-Aside	184,397
----------------	---------

CHDO Operating Expenses	36,000
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First-time Homebuyer Program	240,000
------------------------------	---------

Home of Your Own (HOYO)--HOME ADDI	50,174
------------------------------------	--------

NR CDD Administration of HOME	52,000
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**GRAND TOTAL HOME 885,101**

### FUNDING SOURCES:

2004 CDBG Grant	963,000
-----------------	---------

Projected Program Income	150,000
--------------------------	---------

**Total CDBG Grant Allocation 1,113,000**

2004 HOME Grant	719,997
-----------------	---------

2004 ADDI HOME Grant	50,174
----------------------	--------

Recaptured Income	114,930
-------------------	---------

**Total HOME Grant Allocation 885,101**

**Total CDBG Grant Allocation 1,113,000**

**Total HOME Grant Allocation 885,101**

**GRAND TOTAL, CDBG & HOME 1,998,101**

# CORRECTION

to the

CITY OF LAWRENCE

INVESTMENT SUMMARY

of the

2004 ACTION PLAN

The following three corrections should be made to the Investment Summary of the 2004 Action Plan. The summary should be updated accordingly. All three corrections are in the CDBG Capital Improvements section of the Summary.

Neighborhood Res. Comm. Dev. Division (NR CDD)

Voluntary Demolition	2,500 (formerly 10,000)
----------------------	-------------------------

East Lawrence Neighborhood Association

Van Go Mobile Arts Bldg Acquisition	6,885 (formerly 0)
-------------------------------------	--------------------

Community Drop-In Center

Renovation – Carpeting	615 (formerly 0)
------------------------	------------------

Should you have questions or comments regarding these corrections, the 2004 Action Plan, and/or the Investment Summary, please contact the Neighborhood Resources Department, P.O. Box 708, Lawrence, KS 66044, 785-832-7700, or email: [mswarts@ci.lawrence.ks.us](mailto:mswarts@ci.lawrence.ks.us) or [cnau@ci.lawrence.ks.us](mailto:cnau@ci.lawrence.ks.us).

## 2004 Investment Summary

**CDBG Public Services****Brook Creek Neighborhood Association**

Operating Expenses	2,370
Coordinator	3,530
Brook Creek Park & Neigh Cleanup	150

**East Lawrence Neighborhood Association**

Operating Expenses	3,152
Coordinator	4,881
ELNA Work Day	1,133
Spring Clean Up	232

**North Lawrence Improvement Association**

Operating Expenses	1,900
Coordinator	1,500
Neighborhood Cleanup	900

**Oread Neighborhood Association**

Operating Expenses	3,985
Coordinator	6,758
Neighborhood Cleanup	50

**Pinckney Neighborhood Association**

Operating Expenses	3,684
Coordinator	3,830
Neighborhood Cleanup	840

*Subtotal Target Neigh. Public Service 38,895***Community Drop-In Center**

Operating Expenses	10,840
--------------------	--------

**Douglas County AIDS Project**

Emergency Financial Assistance	4,000
--------------------------------	-------

**Emergency Services Council**

Emergency Rent & Utility Assistance	18,000
-------------------------------------	--------

**First Step House**

Operating Expenses	5,000
--------------------	-------

**Housing & Credit Counseling**

Tenant/Landlord Counseling & Ed.	24,000
----------------------------------	--------

**The Salvation Army**

Operating Expenses and Feeding Program	31,215
--	--------

**Trinity Respite Care**

Attendant Care Salaries	5,000
Respite Care Salaries	5,000

*Subtotal Agency Public Service 105,555***Public Services Total****144,450****CDBG Capital Improvements****Neigh. Res. Comm. Dev. Division (NR CDD)**

Comprehensive Housing Rehabilitation	375,000
HOOT First Time Homebuyer/Rehab	125,000
Property Acquisition	100,000
Weatherization	35,000
Furnace Loans	20,000
Emergency Loans	25,000
Voluntary Demolition	2,500
Voluntary Clearance (Public Service)	2,500

*Subtotal NR CDD (excluding vol. clmc.) 682,500***East Lawrence Neighborhood Association**

Van Go Mobile Arts Bldg Acquisition	6,885
-------------------------------------	-------

**CDBG Capital Improvements (continued)****North Lawrence Improvement Association**

400/500 Blk Walnut-Tubes & Ditches	3,200
------------------------------------	-------

**Oread Neighborhood Association**

Dumpster Pad Screening Repair	200
-------------------------------	-----

*Subtotal Neigh. Improvements 10,285***Ballard Community Center**

Kitchen floor repair and dishwasher	5,838
-------------------------------------	-------

**Community Drop-In Center**

Renovation - carpeting	615
------------------------	-----

**Community Living Opportunities, Inc.**

Bath/Shower Surfaces (4 group homes)	22,104
--------------------------------------	--------

**First Step House**

Facility Renovation - Bath/bedroom/door	10,000
---	--------

**Independence, Inc.**

Accessible Housing Program (AHP)	20,000
----------------------------------	--------

**Pelathe Community Resource Center**

Sewer Line Repair	2,000
-------------------	-------

**Women's Transitional Care Services**

Fire Sprinklers	18,300
-----------------	--------

*Subtotal Agency Improvements 78,857***Contingency Fund**

4,308

**Total Capital Improvements****775,950****NR CDD Administration of CDBG****192,600****GRAND TOTAL CDBG****1,113,000****HOME**

Tenant Based Rental Assistance	202,530
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LHA TBRA Administration	20,000
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Habitat for Humanity Property Acquisition	100,000
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CHDO Set-Aside	184,397
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CHDO Operating Expenses	36,000
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First-time Homebuyer Prgm	240,000
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Home of Your Own (HOYO)--HOME ADDI	50,174
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NR CDD Administration of HOME	52,000
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**GRAND TOTAL HOME****885,101****FUNDING SOURCES:**

2004 CDBG Grant	963,000
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Projected Program Income	150,000
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Total CDBG Grant Allocation	1,113,000
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2004 HOME Grant	719,997
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2004 ADDI HOME Grant	50,174
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Recaptured Income	114,930
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Total HOME Grant Allocation	885,101
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Total CDBG Grant Allocation	1,113,000
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Total HOME Grant Allocation	885,101
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GRAND TOTAL, CDBG & HOME	1,998,101
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## **Appendix E – Public Comments**

### **PUBIC HEARING**

#### **CITIZEN’S COMMENTS**

#### **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) 2004 ACTION PLAN to the CONSOLIDATED PLAN**

**APRIL 22, 2004**

G. Moore opened the Public Hearing at 6:00 p.m. and began with introductions of the Committee and Staff. Members present were: Jeanette Collier, Donna Duncan, James Dunn, Janet Gerstner, Carrie Moore, Greg Moore, Vern Norwood, Terri Pippert, and Kirsten Roussel. Staff present were: Monica Cardin, Amanda Holloway, Cindy Nau, Margene Swarts, and Victor Torres.

G. Moore requested that persons making public comment step up to the podium and sign in.

Swarts advised that there are a few changes that were made after the last NRAC meeting. She stated staff sent the corrected notice of Public Hearing to the newspaper because the wrong Investment Summary was printed. It did not include the change in funding for Voluntary Demolition, CDIC, and Van Go Mobile Arts. Staff also received new HUD regulations regarding the American Dream Downpayment Initiative (ADDI) funds and it does not allow targeting of a specific population. Staff made adjustments to the Summary and Action Plan to correct that.

Pippert asked if the corrected Investment Summary was in the draft copy of the Action Plan that she received in the mail. Swarts stated that the Investment Summary Pippert received was the most recent.

Enoch asked for clarification on the table of contents. Swarts advised her and noted that the Committee voted on those changes at the last meeting.

#### **PUBLIC COMMENT**

Sara Terwelp, Women’s Transitional Care Services, Inc., thanked the Committee for allocating funds so WTCS could get the fire sprinkler system. They will go from having a 19-bed shelter to 33-beds so they can serve additional battered women and children. She thanked the Committee for its support and the tough choices they have to make.

Loring Henderson, Lawrence Open Shelter, stated that he would like to advise the Committee of what LOS does so they are aware when they make funding decisions next year. He stated that he understands the situation this time around and regrets that LOS was not included in those that received funds and that he understands that it was difficult process for the Committee. He noted LOS has been open for four months and has served 316 guests providing 2,415 bed-nights. He noted that it was a significant dent in that population. He noted that the shelter is “open”, meaning they do accept people who are high or drunk. It is a special population that is not served elsewhere in the emergency shelter area. He added that 13% of those served were

veterans, which deserves special attention. LOS does not have a case manager, but has tried to help the veterans establish contact with the Veteran's Affairs group. LOS is giving Lawrence's first health fair for the homeless. He also noted that one LOS member is an advisory board member for the new HOPE project for which the Lawrence-Douglas County Housing Authority has received funding. LOS will provide linkage and referral services. He stated that 55% of those that stay at the shelter self-identify themselves as having an addiction problem and 39% have mental health issues. He stated LOS appreciates the consideration.

Ivo Ivanov, Community Living Opportunities, stated that he appreciates what the Committee does. He noted that he worked with a similar system overseas that was consumed by conflicts of interest, corruption, and ineffectiveness. He thanked the Committee for its recommendation regarding CLO and for realizing the gravity of the situation for the four group homes that will be affected by the allocation of funds. He stated that Lawrence would benefit on several levels. He also stated that times are very hard and all the projects are incredibly worthy projects and it is devastating to not fund some of those projects. He thanked the Committee again for its work this year.

Cornell Mayfield, Housing and Credit Counseling, Inc., stated that HCCI is not only thankful, but also grateful for the allocation. He stated that they would continue to work in the Community with the homeless searching for homes. He stated they would also work with Lawrence Douglas-County Housing Authority to continue their life skills classes and housing preparation classes. He thanked the Committee for all its hard work and the allocation.

Hilda Enoch stated that she has some concerns, but also agrees that money is short and tight. She stated that she wanted to talk about the "Step-Up to Better Housing" guide and the emergency needs in the community that are not met, nor funded. She speaks as an advocate for those individuals that do not have basic shelter. She stated there are some people that cannot speak up for themselves and are not getting the support they need. She commented that Henderson has done an excellent job with LOS and the Committee chose not to fund them. She chastised the Committee for allocating the Salvation Army \$31,000 while allocating nothing to LOS. She noted that individuals the Salvation Army rejects stay at LOS' shelter. LOS provides a place out of the cold and rain and provides this service without any help or support from the Community. She noted that the Community Drop-In Center receives a little support. They asked for \$25,000 and the Committee allocated \$10,000. She noted CDIC serves everyone, but lacks the funds to stay open in the afternoon, which puts those individuals back out on the street. She also noted that there is no weekend day shelter. Enoch stated these are un-met emergency needs and concerns that are still not addressed. She noted the Lawrence Public Library hired a security guard and setup their own requirements because people use it as the day shelter.

Enoch quoted the section on "Emergency Shelter" from the 2004 Action Plan on page 23. She highlighted that "Support and encouragement is provided to The Salvation Army." She noted that they neglect to serve those people in direst need. She pointed out that many of them suffer from drug/alcohol and/or mental illness. She reiterated that the Committee chose to support and encourage The Salvation Army, which has three times the space as the LOS. LOS can take a max of 20 to 21 people a night. She did not understand how The Salvation Army can build more space, but still pick and choose its clientele. She stated that these individuals need help and support. She feels that the Committee cannot fund The Salvation Army without funding the groups that have come into existence to help the clientele that The Salvation Army will not deal with. She asked the Committee to reconsider the community's priorities.

Heather Hoy, Van Go Mobile Arts, thanked the Committee for reconsidering an allocation to the Van Go building acquisition. She stated NR staff was great and that Swarts is very helpful. She stated she has a lot of respect for the Committee.

Alan Bowes, Tenants to Homeowners, Inc., thanked the Committee for its support. He stated they feel like they are making progress in producing homes. They are really stressing energy efficiency housing and green criteria that work for the long-term. TTHI is making progress and heading in the right direction.

marci francisco, thanked the Committee for reconsidering the amount spent on Voluntary Demolition. She hopes to have an opportunity to work next year to look at the issue again. She suggested the Committee look at an appropriation as a set aside that works for the City and meets the objective of the program.

There being no further public comment, G. Moore closed the public hearing at 6:30 p.m.

## **WRITTEN COMMENT**

-----Original Message-----

From: Bob Mikesic [<mailto:bobm@independenceinc.org>]

Sent: Thursday, April 22, 2004 5:54 PM

To: cnau@ci.lawrence.ks.us; Margene Swarts

Cc: buildinginspections@ci.lawrence.ks.us; Sidney Hardgrave; Kelly Nightengale

Subject: Public Hearing Comment

Importance: High

Dear Margene and Cindy:

Thank you and the Neighborhood Resources Advisory Committee for a 2004-2005 Preliminary Investment Proposal that includes \$20,000 in funding for the Independence, Inc. Accessible Housing Program, and \$50,174 to the Home of

Your Own (HOYO) program. AHP provides accessibility modifications for renters with disabilities with low incomes, throughout Lawrence. HOYO plays a key role is enabling people with disabilities to become homeowners in this challenging market.






I intended to be at the public hearing this evening to thank you and the committee in person, but am unable to do so because I'm preparing for a presentation that is tomorrow.

Thank you,  
Bob Mikesic

Advocacy/ADA Coordinator  
Independence, Inc.  
2001 Haskell Ave.  
Lawrence, KS 66046  
(785) 841-0333 (V)  
(785) 841-1046 (TDD)  
[www.independenceinc.org](http://www.independenceinc.org)

# 2004 CDBG/HOME Projects in Lawrence, KS

## Map Layers

-  Proposed Projects
-  Water Area
-  Streets
-  Census Place
-  HUD Offices

## Proposed Projects

-  Anti-Crime Programs
-  Economic Development
-  Homeless & HIV/AIDS Programs
-  Housing
-  Infrastructure
-  Other
-  Planning and Administration
-  Public Facilities
-  Public Services
-  Senior Programs
-  Youth Programs

