

MINUTES
Lawrence-Douglas County Health Board
March 15, 2004

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, March 15, 2004. Chair Tom Liebl called the meeting to order.

MINUTES

The February Health Board minutes were approved on a motion by Donna Bell with a second by Gladys Sanders.

ACTIVITY AND FINANCIAL/VOUCHER REPORTS

On a motion by Gladys Sanders, seconded by Donna Bell, the activity and financial reports for February were approved.

NEW BUSINESS

2003 Annual Report

Charlotte Marthaler reviewed the 2003 Annual Report with the Board. Donna Bell moved that the Board accept the 2003 Annual Report. Carl McElwee provided the second and the motion passed.

2005 Proposed Budget

Kay Kent presented the Health Department's Proposed 2005 Budget. After discussion the Board approved the Proposed 2005 Budget in the amount of \$2,735,460 on a motion by Donna Bell and a second by Gladys Sanders. The proposed budget assumes no increase in health insurance premiums. Health Department employees are covered under the Douglas County health insurance plan. Any increase in premiums will be determined by the County and will need to be added to the budget request when known.

Election of Officers

The Health Board officers elected for the next term are Tom Liebl, Chair; Carl McElwee, Vice Chair; and Gladys Sanders, Treasurer.

Director's Report

1. Kay reported on the first meeting of the State Immunization Blue Ribbon Task Force. The charge of the Task Force is to develop recommendations to improve immunization rates of Kansas children.

2. Kay gave an overview of Health Department's recreational water illness (RWI) prevention plan to be implemented as the swimming season approaches.
3. The Board was informed that the Health Department was selected by the Kansas Department of Health and Environment (KDHE) to participate in the Flu-X exercise should state plans for the exercise move forward. The proposed plan calls for the Health Department to administer more than 3,000 flu vaccinations in one day as part of an emergency preparedness exercise.

Other New Business

1. Kay recommended hiring Loree Cordova, MD as Medical Consultant/Health Officer to replace Dr. Matt Lewis who is leaving in May. Gladys Sanders moved that the Health Board approve the hiring of Dr. Cordova as Medical Consultant/Health Officer. Carl McElwee provided the second and the motion passed.
2. The Board signed a letter congratulating Catherine Bird on her 5 years at the Health Department.
3. The next Health Board meeting will be held on April 19, 2004.

ADJOURNMENT

The meeting was adjourned on a motion be Donna Bell: seconded by Gladys Sanders.

Respectfully submitted,



Kay Kent
Secretary

Present: Tom Liebl
Donna Bell
Carl McElwee
Gladys Sanders
Ex Officio: Kay Kent
Other: Marla Brandon
Charlotte Marthaler

Lawrence-Douglas County Health Board
May 17, 2004
5:30 p.m.

Agenda:

1. Call to order.
2. Approval of minutes of April 19, 2004, meeting.
3. Project LIVELY Program Presentation
4. Unfinished business:
 - a. 2005 Budget Update.
5. Activity and financial/voucher reports.
6. New business:
 - a. Director's Report.
 - b. Other New Business.
7. Adjournment.

The meeting will be held in the first floor meeting room at the Community Health Facility.