

Minutes

City of Lawrence, Kansas
Aviation Advisory Board Meeting

Date: Wednesday, April 10, 2013

Time: 6:30 PM

Location: Lawrence Municipal Airport, Richardson Memorial Pilots' Lounge

Present: Members: Jonathan Becker, Bruce Boyer, Richard Haig, Dale Kaff (Standing in for Jeff Long) and Cheri Thompson

Staff: Chuck Soules

Public: Rick Bryant – ADG

Absent: Members: Dan Born, Gary Knudsen, Jeff Long

I **Call to order:**

Richard Haig called the meeting to order at 6:37 PM.

II **Review and approval of February 13, 2013 meeting minutes:**

The February 13, 2013 Board Meeting minutes were reviewed. Bruce Boyer moved and Jonathan Becker seconded the motion to approve the minutes of February 13, 2013. Motion passed by a vote of 6 - 0.

III **Welcome/Introduction of new Board Members:**

Dale Kaff was introduced as a substitute for Jeff Long.

IV **Airport Manager's Report:**

- A. ACIP Update – There was significant discussion regarding the airport's need for coordinated multiple year requests for funding to the FAA. The present plan is to apply in 2014 for the Environmental Study (see below) and in 2015 for a Wildlife Fence. The Wildlife Fence proposal is going to draw some commentary from the public so we need to go through a public process of education and discussion. One of the suggestions was to begin that discussion with stakeholders (hangar renters) by a newsletter from the City. The discussion also included the shape of the perimeter and the need to communicate with users and interested parties
- B. Environmental Study – The Environmental Study needs to address mitigation of animal and water surrounding the airport. This Study needs to be done in advance of Wildlife Fence.
- C. Wildlife Fence – see above

- D. Sewer Update – There have been some new tests, but the final tests are under discussion with the attorneys.
- E. Pavement Maintenance – Rick Bryant reported under the AIP funding from FAA, there is an approved sealing program that will seal runway 15-33, the taxiways (A, A1, A2, A3, and A4) the shared area with runway 1-19 and taxiway B to the main apron. This will be done in 9 days with limited closures. At worst there will be some back taxiing after landing. Project will be done in June, 2013. It has been 12 years since major maintenance. This should last without major maintenance for three years. There was discussion about additional maintenance and this item needs to be included the proposed newsletter regarding the Environmental Study and the Wildlife Fence.
- F. City Commission Recognition will be April 23 at 6:30 pm. All of the people who are being recognized will be there and recognition trophies will be done next Wednesday at Jayhawk Trophy. Important opportunity to recognize the additional volunteer work of the departing Advisory Board Meeting.

V FBO Report:

The lease for the FBO has been sent to the Legal Department. There was a discussion about self-serve fueling and its requirements and the impact of market rivals to the home FBO being subsidized by other cities.

VI 2012 Aviation Youth Camp:

2013 Aviation Youth Camp: Richard Haig reported working with the EAA Chapter. He needs four people for registration. Lawrence Model Aircraft Assn will do an aerial display and teach one of the modules. Date is set for June 15th, 8:00 – 12:30 pm with introductory rides afterwards.

VII Miscellaneous Business:

Leadership Lawrence on April 25th 8:00 am – needs 4 volunteers for air rides and for explaining the airport.

VIII Adjournment:

There being no further business, the motion adjourned at 7:45 pm.

Next Meeting time is 6:30PM on Wednesday, May 8, 2013 in the Richardson Memorial Pilots' Lounge at the Lawrence Municipal Airport Terminal Building.