

AGENDA: TSC 8/5/13

ITEM NO. 4: Consider request to establish a BUS LOADING ZONE along the west side of Hilltop Drive, from Harvard Road, north 600 feet.

Staff Report:

1. Buses currently unload and load along both side of Hillcrest Elementary School.
2. In preparation for construction at Hillcrest next spring, it is desirable to consolidate all bus loading to one location before school starts this fall, instead of making changes in the middle of the school year.
3. Hilltop Drive is paved approximately 24 feet wide and parking is currently prohibited along the east side, 7am-5pm, Mon-Fri, from Harvard Road, north 500 feet.

MINUTES: TSC 8/5/13

ITEM NO. 4:

Consider request to establish a BUS LOADING ZONE along the west side of Hilltop Drive, from Harvard Road, north 600 feet.

Woosley reviewed the information provided in the staff report.

Public Comment:

John Wilkins, 1652 Mississippi Street: This request comes from the Principal of Hillcrest, in order to prepare for construction at the school next spring; most of the construction will be on the west side of the school, so it is appropriate to keep the buses away from that area and consolidate them on the east side of the school.

Commission Discussion:

Commissioner Boley asked if the buses were there all day or just specific times; Wilkins advised that it was not all day, but only 7-9 in the morning and 2-4 or so in the afternoon.

Commissioner Russell asked if there was any parking allowed on the east side of Hilltop, north of the school driveway; Wilkins indicated that there wasn't currently.

Commissioner Russell stated he was concerned for the residents on the east side of the street if parking were allowed where buses would be on the west side.

Commissioner Rothrock stated he visited the site and there weren't any vehicles parked on the west side of the street between 9th and Harvard.

MOTION BY COMMISSIONER HARDEN, SECOND BY COMMISSIONER RUSSELL, TO RECOMMEND ESTABLISHING A BUS LOADING ZONE 7-9AM 2-4PM MON-FRI ALONG THE WEST SIDE OF HILLTOP DRIVE FROM HARVARD ROAD, NORTH 600 FEET; THE MOTION CARRIED, 9-0.

July 23, 2013

Mr. Chuck Soules, Public Works Director
City of Lawrence
PO Box 708
Lawrence, KS 66044

Re: USD 497 Modernization – Hillcrest Elementary Parking Signs

Dear Chuck,

As a representative for Hillcrest Elementary I am requesting that some of the existing parking signs surrounding Hillcrest be removed and/or revised. As we prepare for construction to begin in spring of 2014 we believe it is important to change the parent's habits for drop-off/pick-up at the beginning of the school year.

The attached diagram shows our desired parent/bus flow during the duration of construction. Hilltop Drive will be dedicated to buses. We estimate that we need 550' for the bus queue and have diagramed the bus zone to scale. Highland Drive will be reserved for parents with the circle drive functioning as the drop-off/pick-up lane. The remaining zone along Highland Drive will be for parent parking.

We believe this provides us with flexible options to ensure that children, parents, staff, neighbors and construction activity can safely access the site during construction. Of course we will work with your office on the final site layout as part of the design review and permitting process.

Thank you for your assistance in expediting our request. Please let me know if you need any additional information.

Sincerely,



Whitney Lang

Attachment #1: Site Diagram

CC: Tammy Becker, Hillcrest Elementary
Dean Younger, USD 497
John Wilkins, Gould Evans

USD 497 MODERNIZATION: HILLCREST ELEMENTARY SCHOOL
Construction Phase Site Circulation

