City of Lawrence
Douglas County
PLANNING & DEVELOPMENT SERVICES

Lawrence Douglas County
Metropolitan Planning Office
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http://www.lawrenceks.org/pds/

SPECIAL EVENT PERMIT
KAW VALLEY GREENHOUSES
SE-18-00045

EVENT ADDRESS:	**2300 Louisiana Street**			
APPLICANT:	**Kaw Valley Greenhouses, Inc.**	**Property Owner:**	**2300 Louisiana Co, LLC**	
APPLICANT ADDRESS:	**360 Zeandale Rd. Manhattan, KS 66502**	**Owner Address:**	**2300 Louisiana Street Lawrence, KS**	
EVENT DATE(S):	**March 24, 2018 to June 30, 2018**		**Event Type:**	**3**
EVENT:	**Seasonal Greenhouse Sales**			
EVENT TIME	**8:00am to 7:00pm, 7 days a week**		**Event Number:**	**1-8 4 Administrative 4 City Commission** CC approved – 2-20-18

CONDITIONS OF APPROVAL

a. The ADA spaces being provided for the vent shall be signed with ADA approved signage and then van accessible space shall be striped.

b. Special Event Permit must be displayed on site during hours of operation.

c. Temporary sign permit must be obtained from Development Services if temporary signage is to be used.

d. Fencing consisting of cinder block and landscaping timbers shall be used to separate the event area from the parking area and to maintain the required 25 ft. separation between the event area and the 23rd Street and Louisiana Street rights-of-way, in the location shown on the site plan.

e. Maintain an access aisle from the ADA parking spaces to building door.

f. Any structures must be removed within 24 hours after the cessation of the event.

g. Cars, trucks, vans, trailers may not be used for sale of merchandise.

h. Vehicles used for storage of merchandise for event may only be on site during the approved hours of operation.

i. A 25' wide traffic aisle width shall be maintained during sale. No items shall be displayed within the traffic aisle.

j. Trash receptacles or other sanitation provisions, as needed.

Conditions Related to Tents

k. The tent or other membrane structure must meet the International Fire Code.

l. Smoking is not permitted in tents or membrane structures. 'No Smoking' signs shall be conspicuously posted and enforced.

m. Open flame or devices emitting flame, fire or heat or any flammable or combustible liquids, gas or other cooking device shall not be permitted inside or located within 20 ft of the tent or membrane structures while open to the public.

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n.	2A1OBC Portable fire extinguishers shall be provided on site.
o.	Two exits must be provided as well as exit signs and emergency lighting for enclosed tents, tents with walls rather than canopy tents.
p.	Maintain access for fire department to the north side of Checkers building.
q.	If sawdust or mulch is used for a floor it must be kept damp at all times.