

March 5, 2018

City Commissioners
Jennifer Ananda, Leslie Soden
Matthew Herbert, Lisa Larsen,
Mayor Stuart Boley
City of Lawrence, KS
6 E 6th Street
Lawrence, KS 66044

Dear City Commissioners Ananda, Herbert, Larsen, Soden and Mayor Boley,

At our January 26, 2018 Transportation Commission retreat, the Lawrence Transportation Commissioners discussed the possibility of meeting with the City Commissioners for a work session. The City of Lawrence, Transportation Commission would like to request a joint work session with the Lawrence City Commission to review expectations and goals of the Transportation Commission and transportation system. This would include discussion of the upcoming traffic calming policy update, complete streets/multimodal issues and opportunities, the Non-motorized Project Prioritization Policy, and sidewalk policy and funding. Please see the attached Transportation Commission Goals for 2018 for topic possibilities. This would be an excellent opportunity for the Transportation Commissioners to get to know the City Commissioners in a public meeting session and explore our city's evolving transportation issues and opportunities.

We look forward to this opportunity.

Sincerely,



Erin Paden
Chair, Transportation Commission
earthpaden@hotmail.com

2018 Transportation Commission Goals and Retreat Summary

Transportation Commission Goals for 2018:

1. Recommend a new Traffic Calming policy to the City Commission. This effort will be staff driven with input from the Transportation Commission. The new policy should consider using enforcement and education in addition to engineering solutions.
2. Recommend a new Complete Streets Policy to City Commission. This will be sub-committee driven with input from staff and the Transportation Commission. The policy should address implementation.
3. Develop a 5-year spending plan for the Sidewalk/Bike/Ped Improvements/ADA Ramp line item in the CIP. Staff will complete high level estimates of projects and put together a recommended list. The Transportation Commission will have input on the selection of projects. The spending plan will be developed using the Non-motorized Project Prioritization Policy for ranking and selecting the projects.

Other items that Transportation Commission is interested in:

1. More awareness of the planned CIP projects and input when key decisions are made. Accomplish this by dedicating a study session annually to reviewing the CIP projects in the coming year that effect the transportation system and determining the level of involvement from the Transportation Commission for each one.
2. Involvement/consultation on large scale transit concerns. Accomplish this by asking PTAC to hold a joint study session with the Transportation Commission to discuss issues.
3. Involvement/consultation on Downtown Master Plan. Accomplish this by asking the Planning Department to participate in a study session with the Transportation Commission to discuss parking and multi-modal transportation and how it should be addressed in the new master plan.
4. Enable Transportation Commission to focus more energy and attention on larger scale decisions and policies. To accomplish this the staff will make more decisions administratively, in compliance with existing policy and standard engineering practices (no parking requests, signage, crosswalks, etc). The manner in which these items are communicated to the Transportation Commission will be determined at a later date. Currently the City Code requires most of these items to be implemented by ordinance, so they have to go through Transportation Commission for review. The ordinance requirement is not standard operating practice in other cities in Kansas and adds several steps of administrative process and cost to handling routine requests. Staff will pursue the potential for altering these requirements with City Commission. In the meantime, staff will consolidate these types of requests into one item on the agenda whenever possible.
5. Stay engaged in the sidewalk maintenance discussion and policy development/approval. Accomplish this by reviewing the policy and providing feedback at appropriate points in the process.

Meeting protocols and expectations:

1. Written correspondence received from the public on agenda items will be posted to the website if received by noon on Friday prior to the meeting. All correspondence received after this time will be distributed at the meeting on Monday evening.

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2. Time limits for public comment will be instituted. The time limit will be consistent with the Planning Commission, which have recently shifted to 3 minutes for individuals and organizations. The Chair will enforce these limits and orderly progression of the meeting.