

Sustainability Advisory Board April Meeting Minutes

April 11, 2018 – 5:30 pm

Public Works Conference Room, Ground Floor, City Hall (6 E. 6th St.)

Members Present: Adam Richie, Sharron Ashworth, Michael Steinle, Ma’Ko Quah Jones, Travis Robinett, Dale Nimz

Members Not Present: Jackie Carroll, Rachel Krause, Karen Lewis

Staff Present: Helen Schnoes, Tammy Bennett, Jasmin Moore

Guests: None

- I. CALL MEETING TO ORDER: Determine quorum of members.
- II. APPROVE FEBRUARY MEETING MINUTES.
 - A. Dale moves to approve minutes. Michael seconds. Minutes approved.
- III. ADMINISTRATIVE ITEMS.
 - A. RSVP to meetings, especially if you can’t make it so that we can ensure a quorum is met.
 - B. City Advisory Board Diversity Survey – The City of Lawrence distributed a survey to all boards and commissions. The purpose of this survey is to help the City measure the diversity of its advisory boards and commissions. The information obtained will be aggregated on a board level or across all boards as a whole. Deadline is April 12th.
- IV. Report & Discussion: Comprehensive Plan Update- Environment Chapter (Dale Nimz)
 - A. The natural resource section was discussed. The comprehensive plan links to other plans, so it’s more digestible. There is a need to emphasize education to the public about how this document relates to others. Other topics of discussion included stream buffer ordinance, protection of woodland areas, soil protection, development on slopes, infill development, prioritizing for pedestrians, and planning for new travel modes. Next meeting is April 16th about Neighborhoods.
 - B. Sharron also has been to meetings and is interested in the discussion on infill development. She noted that historical preservation could be at odds with infill goals.
 - C. Next stage of the document is in May. Jasmin will get clarification on any opportunities for SAB to provide feedback
- V. Committee goal presentation to city leadership
 - A. Subcommittees plus Food Policy could focus on top priorities, and then engage in City Commissioners. Adam is meeting with Leslie Soden to talk about the building policy plan. Also would like to invite Jennifer Ananda to our next meeting, and show her our top goals and get her feedback.

1. Travis moves to add FPC (Food Policy Council) Goal #5 related to Food Waste as its own subcommittee, Shannon seconds. Motion passed. FPC subcommittee will report under committees section D.
- B. Building capacity of committees and boards. There are 10 appointed positions on SAB, and three subcommittees. Residents that are interested in advancing the sustainability goals of the city can add capacity by serving on the subcommittees. As SAB identifies priorities, it should also recruit interested community members to serve on subcommittees.

VI. Reports from committees:

A. Land Use Committee

1. Travis gives an update on options for Tree Protection. Suggests that Tree Protection Ordinance could prevent developers and landowners from recklessly cutting down trees. Sub committee will discuss best ways to move forward. Travis will talk to city staff to become more educated on the city's current policy.

B. Water Conservation Committee.

1. Water Rates are moving along. Stream Buffer Ordinance has a draft from Matt Bond, we could see draft by June. Water might start working on a new goal. At May meeting SAB, will work through goals listed from last year.

C. Energy Conservation Committee

1. Discussed priorities, LEED Policy still at the top. Tying goals to STAR, and Comp Plan, etc., to push energy conservation goals. Medium term goals are more attractive. Adam's meeting with Leslie was approved through sub committee.

- D. It was decided that SAB will re-evaluate its goals and prioritize three to four top goals, prior to engaging individual City Commissioners. The May meeting will be used to review the results of the 2017 goals prioritization session and determine the top SAB goals for the remainder of 2018.

VII. Food Policy Council Report (Michael Steinle)

- A. Still trying to formulate ideas to lead to policy initiatives. Talked with some restaurants who are looking into reducing food waste, perhaps post-consumer composting.
- B. Kansas Local Food Economics Summit will take place in Lawrence May 30th through June 1st. Presentations from all over the country, at KU Business School.

VIII. Staff Report

- A. Jasmin - Bike Share launches on April 18th, dockless bicycles, different rates. Next month is bike month. Bike to Work Week is May 14th. May 15th a bike ride of the City Commissioners. The City is working on MOU with KU related to bike share. Earth Day is on April 21st, SAB has traditionally helped volunteer to set up

and break down. Working on Green Bond Report, from first Green Bond issued last May. Time to look at bylaws for SAB and align them to the guidelines provided by the city last fall.

- B. Tammy - Stream buffer ordinance has a draft. The Single Stream Commercial Recycling Pilot met the minimum participation rate in Pilot area 1 (downtown), while Pilot area 2 (central south) did not. Pilot project lasts May until December, and is still accepting applications for participation.
 - C. Helen - Trying to pin down HAMM for a visit. Interested in securing a date for a comprehensive Food Policy Update. The Downtown Master Plan development will start later this summer, and provides an opportunity for the SAB to engage.
- IX. Action Items. What are the key takeaways to share with the Commission? What are key topics for next month's agenda?
- A. SAB will re-evaluate its goals and prioritize three to four top goals, prior to inviting individual City Commissioners to future SAB meetings.
 - B. Food Policy Council Goal #5 is now a new sub committee on SAB.
- X. Future Agenda Items
- A. Re-evaluate SAB goals and prioritize three to four to push forward.
- XI. Member Updates
- A. Michael will be chairing a benefit for KU Natural History Museum called "Stand Up For Science" at Abe and Jakes at 6:30, this Friday 4/13.
 - B. Dale will teach sustainability at KU this fall.
- XII. Public Comment
- XIII. Adjourn
- A. Michael moves to adjourn, Shannon seconds. Motion approved.

Next regular SAB meeting

May 9, 2018 at 5:30 p.m.

Venue: Parks and Recreation Administration Building, 115 W 11th St