

## **Transient Guest Tax Grant Program Advisory Board Agenda**

**Friday, March 11, 2016 | 2:30 – 5:00 p.m. | City Hall**

1. Welcome & Introductions
  - Advisory Board introduction
  - Advisory Board thoughts on program in general if needed
2. Overview of program
  - \$150,000 funding allocation from City Commission for FY2016
  - Goals of the program
  - Advisory Board will make funding recommendations to the City Commission
  - City Commission review date is set for March 29, 2016 at 5:45 p.m.
3. Scope of Work discussion and decisions
  - Committee discussion on funding levels for cycle 1 (March 2016)
  - Committee discussion on partial funding, if necessary
  - Voting process for applications received IV. Facilitate dot analysis among Advisory Board for applications received
4. Advisory Board discussion on applications and funding
  - Questions from Advisory Board to applicants
5. Set recommendations for City Commission Approval
6. Adjourn
7. Applications and program information is available online at <http://lawrenceks.org/cmo/transient-guest-tax-grant-program>.