Transportation Commission Complete Streets Subcommittee Minutes

October 26, 2017 at 4:00 pm at Wheatfield's

Attendees: Michele Dillon, Steve Evans, Kathryn Schartz, Dave Cronin, Intern: Brie

A. Items discussed:

1. There was a general discussion about what members thought as they reviewed the current policy and the examples of Complete Streets policies from other cities
2. Michelle commented that she paid attention to common elements that should be in a policy, based on her review of the various policies. These include
   a. Public transportation
   b. Dedicated bus lanes
   c. Traffic calming devices
   d. Other ways to slow traffic, such as using angled parking
   e. Landscaping, such as trees and planters
   f. Bicycle lanes, bicycle parking
   g. Audible cues for street lights
3. Brie asked about budgeting for Complete Streets projects and Dave explained that Lawrence doesn't have a specific, dedicated budget, but that it is recommended that projects follow Complete Streets criteria if feasible and that some aspects of any project may be added if they are not cost prohibitive.

The remainder of the meeting was spent discussing a Complete Streets Evaluation tool prototype that Steve presented. (See attached)

1. The tool was developed to identify and then score the various elements of Complete Streets policies so that the Transportation Commission and city engineers can evaluate projects
2. Each element can be scored using a color coding system to identify:
   a. Achievability related to physical restraints, costs, etc.
   b. Relevancy based on income, race, and age groups of surrounding populations
3. The color coding (red, yellow, green) provide a visual way to identify the relative feasibility and importance of each element in proposed projects
4. There was discussion about perhaps simplifying the list of elements into broad categories and how to identify the scoring criteria
5. The intent of the tool is to stimulate a discussion of the elements of complete streets relative to a project under consideration and ultimately have documentation for the Transportation and City Commissions as to rationale behind decisions
6. All present agreed that the tool could be useful
7. Steve will continue to edit and refine the tool

Complete Streets Evaluation
10/25/2017

Physical/Objective Considerations

Legend	Physical Constraints	Costs		
Difficult To Achieve	🟥	🟥		
Need Evaluation	🟨	🟨		
Achievable	🟩	🟩		
Not Applicable	⬜	⬜		

Social Considerations

Legend	Income	Race	Ages	
High Relevancy	🟥	🟥	🟥	
Medium Relevancy	🟨	🟨	🟨	
Low Relevancy	🟩	🟩	🟩	
Neutral	⬜	⬜	⬜	

No.: Elements

No.:	Elements									
1	Sidewalks									
2	Shared-use Paths									
3	Bicycle Lanes									
4	Automobile Lanes									
5	Paved Shoulders									
6	Street Trees									
7	Landscaping									
8	Planting Strips									
9	Curbs									
10	Accessible Curb Ramps									
11	Bulb-outs									
12	Crosswalks									
13	Refuge Islands									
14	Pedestrian Signals									
15	Traffic Signals									
16	Countdown Lights									
17	Accessible Signals									
18	Signage									
19	Street Furniture									
20	Bicycle Parking Facilities									
21	Public Transportation Stops									
22	Public Transportation Facilities									
23	Transit Priority Signalization									
24	Traffic Calming Devices									
25	Narrow Vehicle Lanes									
26	Raised Medians									
27	Roadway Diets									
28	Dedicated Transit Lanes									

Notes:

1. Color evaluation may provide more subjective conversation than point system.
2. Would be completed at appropriate stages in design process; i.e. preliminary, schematic, etc.
3. Elements need to be simplified to broader categories then detail if necessary on separate page.
4. Legend could be extended to other "considerations".
5. Colors could be replaced by points/scoring system if desirable.
6. Income and racial demographics need to be included in the evaluation.