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200 Maine Street, Suite A • Lawrence, KS 66044 • (785) 843-9192 • (785) 843-2219 fax • [www.bertnash.org](http://www.bertnash.org)

January 31, 2011

*Let's  
talk  
about  
mental  
health.*

City Of Lawrence  
Attn: City Manager  
City Hall, 6 East 6<sup>th</sup> Street  
Lawrence, KS 66044

Dear Mr. Corliss:

Please accept this letter as request for payment for the first quarterly installment of the grant amount awarded to the Bert Nash Center for the calendar year 2011.

Please approve and forward for processing, a check for \$41,000, payable to The Bert Nash Center. I can be reached at 785-830-1766, or at [sshelley@bertnash.org](mailto:sshelley@bertnash.org) if you have any questions. Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Stephanie Shelley".

Stephanie Shelley  
Financial Manager