



City of Lawrence

Budget in Brief 2013

How is the Budget Prepared?

Each year, city departments submit a budget request including payroll projections, capital outlay requests, and program improvement decision packages to the City Manager. A number of study sessions are held throughout the spring and summer to discuss various elements of the budget.

The City Manager then prepares a recommended budget that is revised and adopted by the City Commission. There are multiple opportunities for public comment throughout the process including study sessions in June and July, and a public hearing in early August. All the budget materials are posted online as well. In accordance with state law, the budget must be adopted by the City Commission by August 25th.

Fair Market Value of Home	Assessed Valuation (11.5% of FMV)	Approximate 2012 City Tax Bill Mill Rate= 29.532
\$100,000	\$11,500	\$339.62
\$150,000	\$17,250	\$509.43
\$200,000	\$23,000	\$679.24
\$250,000	\$28,750	\$849.05
\$300,000	\$34,500	\$1,018.85
\$400,000	\$46,000	\$1,358.47

2013 Property Tax Rate

The city mill rate was increased to 29.532 mills to provide additional police equipment and staffing, increased resources for street marking, economic development, social service agencies, and to provide supplemental pay for city employees on active military duty. The 2013 budget is based on an assessed valuation of all real property in the city of \$852,346,879.

This translates to a property tax rate of \$29.53 per \$1,000 of assessed valuation. The table above shows only the amount of property tax a homeowner can expect to pay to the city in 2013. (Note - non-residential property is assessed at a higher percentage depending on use.) In addition to the City of Lawrence, property taxes are levied by Douglas County, the State, and the Lawrence School District each year. In fact, less than a quarter of every dollar of property tax paid by Lawrence residents actually goes to the city. The majority goes to either USD 497 or Douglas County.

2013 City Budget (all funds)

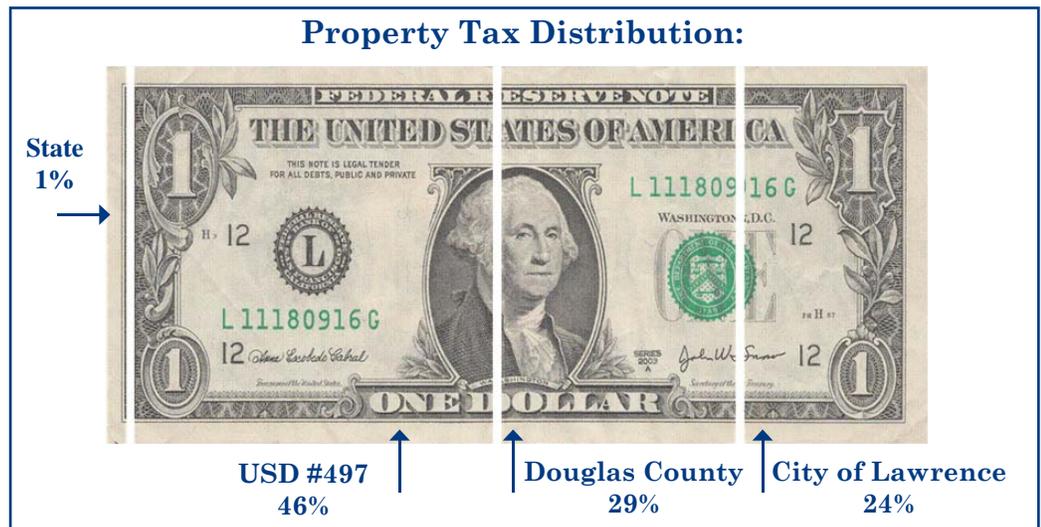
Resources
\$181,477,855

Expenditures
\$174,316,335

2013 Budget Overview

Resources in the 2013 Operating and Capital Improvement Budget total \$181,477,855. Property taxes generate less than 15% of that total while sales tax generates 18% of the total. Charges for service generate 28% of the total. The remaining 39% of resources come from other taxes, licenses, permits, fines, transfers and other miscellaneous revenues.

The 2013 budget provides for authorized expenditures totaling \$174,316,335. Authorized expenditures increased 4.2% over the 2012 budget, largely due to increase debt service costs and increased costs associated with personnel (addition of three police positions, increased costs for city contributions to employee retirement system, cost of living increases for employees covered by MOUs and merit increases for eligible employees).





Why more than one budget?

The city's budget is made up of fourteen separate fund accounts, some of which can only be used for a specific purpose.

The **General Operating Fund** is the fund that accounts for most of the city's service functions including police, fire and medical, maintenance of parks and recreation facilities, building inspection, and code enforcement services. The General Operating Fund expenditures account for 43.8% of the total authorized budget expenditures for 2013.

The **Library Fund** finances the operation of the Lawrence Public Library. This fund represents 1.9% of the total city budget.

The **Transportation Fund** finances the operation of the public transportation system and represents 2.5% of the total city budget.

The **Recreation Fund** supports recreational programs and services. This fund receives 100% of its operating revenue from sources other than property taxes. The Recreation Fund represents 2.3% of the total city budget.

The **Bond and Interest Fund** is used to retire bonds issued to finance long-term capital and community improvements within the city. This fund receives resources from property and motor vehicle taxes in addition to special assessments. The Bond and Interest Fund represents 9.5% of the total 2013 city budget.

The **Guest Tax Fund** accounts for revenue received from the six percent guest tax on hotel and motel room rates in Lawrence. The revenue is used primarily to fund the Lawrence Convention and Visitors Bureau and other visitor related programs. The fund represents 0.5% of the total city budget.

The **Special Alcohol Fund** is used to account for receipts received from a State tax levied on alcohol purchases. This fund receives one-third of the city's alcohol tax receipts. The Special Recreation and General Operating Fund also receive one-third of the city's alcohol tax receipts. The Special Alcohol Fund represents 0.4% of the total city budget.

The **Special Gas Tax Fund** is used to account for the city's share of the State motor fuels tax (24 cents/gallon of gasoline; 26 cents/gallon of diesel fuel). These funds are used for road maintenance, traffic signalization, and annual street overlay, brick street, and curb repair programs. This fund represents 1.7% of the total city budget.

The **Special Recreation Fund** receives one-third of the city alcohol tax allocation from the State tax on alcohol sales. The funds are used to support recreational and cultural activities. This fund accounts for 0.4% of the total city budget.

The **Water and Wastewater (Utilities) Fund** accounts for the delivery of water and wastewater services. Revenues from water and sewer charges, system development charges and other fees support this fund. The Water and Wastewater Fund, with authorized expenditures of \$47 million, makes up 27% of the total city budget in 2013.

The **Solid Waste Fund** provides recycling and refuse disposal services for residential and commercial customers. Service charges and fees are the main budgeted revenue sources for this fund. The Solid Waste Fund accounts for 6.3% of the total city budget.

The **Public Parking Fund** is used to account for revenues received from parking meters, overtime parking, the New Hampshire St. parking garage, and the Riverfront garage. This fund represents 0.9% of the total 2013 city budget.

The **Storm Water Utility Fund** accounts for the management of storm water drainage facilities and systems. This fund represents 2.2% of the total 2013 city budget.

The **Public Golf Course Fund** accounts for revenues and expenditures associated with the operation of Eagle Bend Golf Course. Play began in 1998. The Public Golf Fund represents 0.6% of the total City budget.

2013 Budget - Expenditures (all funds)	
General Operating	\$76,421,417
Library	3,243,260
Public Transportation	4,302,713
Recreation	4,047,866
Guest Tax	913,500
Special Alcohol	645,175
Special Gas	3,036,780
Special Recreation	707,123
Bond/Interest	16,480,641
Water/Wastewater	47,011,152
Solid Waste	10,925,688
Public Parking	1,607,253
Storm Water	3,871,297
Public Golf Course	1,102,470
TOTAL	\$174,316,335



Department Budgets

The City of Lawrence is organized into 12 departments to provide city services and carry out city policies. Although funding from sources other than the General Fund support several departments, only their general fund support is noted here.

City Commission - The 2013 budget authorizes \$59,912 to support the activities of the City Commission.

The **City Auditor** position was established in 2008. The 2013 budget authorizes \$54,098 to fund half of the salary and other expenses for this position.

The **City Manager's Office** directs and coordinates the operations of all other city departments and advises the City Commission on City service operations and issues. In addition, the city's public information, city clerk, human resources and risk management divisions are part of this department. 2013 budget - \$1,972,272.

The **Planning and Development Services Department** was established in 2008 by merging the Lawrence/Douglas County Planning Department and the Neighborhood Resources Department. The department is made up of four divisions. The Planning division administers land use regulations and provides professional planning advice to the City and County governing bodies. The Code Enforcement division enforces building safety and environmental codes in the City. The Building Safety / Plan Review division conducts building inspections and reviews applications for building permits, licensees, etc. The Community Development Division administers the federal funding received by the city from HUD. 2013 budget (excluding CDBG funding) - \$2,043,928.

The administrative division of the **Finance Department** is responsible for investing, purchasing, accounting, and supervision of the utility billing functions. Also included in this department budget are general overhead expenditures, payments to a number of social service agencies, and transfers to other city funds. 2013 budget - \$27,544,501.

The **Information Technology Department** has the responsibility of providing telecommunications and technology support for the organization, including network management and GIS. 2013 budget - \$811,781.

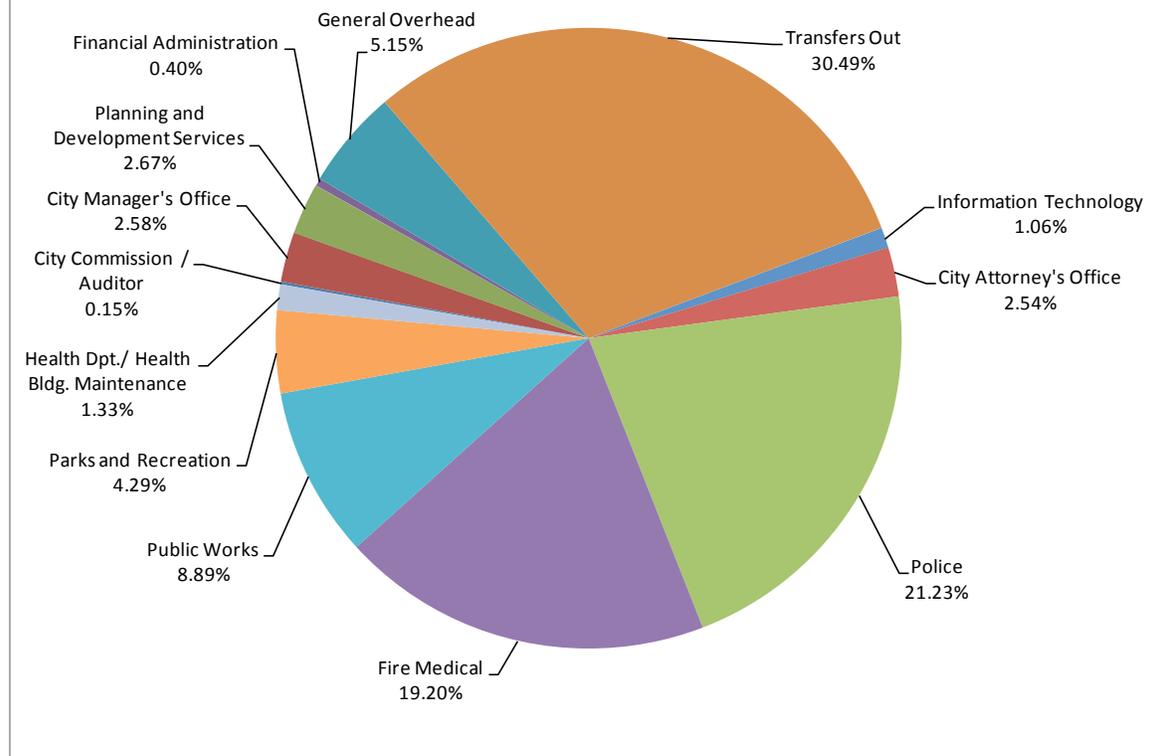
WHERE THE MONEY GOES

In 2012, the city used your taxes, rate dollars, service charges, fines, and fees to:

- Maintain over 820 lane miles of streets
- Produce and distribute 4.3 billion gallons of water
- Treat an average of 8.9 million gallons of wastewater per day
- Maintain 53 parks, 70 miles of hiking and biking trails, and 2 off-leash dog parks
- Operate 3 recreation centers, 4 aquatic facilities, 11 tennis courts, and 3 outdoor sport complexes
- Provide 1,252,000 one way trips on the Public Transit System
- Respond to more than 9,900 calls for fire and medical service
- Respond to almost 115,000 calls for police service
- Process over 35,000 Municipal Court citations
- Provide more than \$800,000 in aid to social service agencies in the community
- Provide \$648,929 in direct support for the operation of the Health Department
- Provide maintenance of the levee and flood control gates on the Kansas River
- Support operations of the Lawrence Convention and Visitors Bureau
- Provide \$3.24 million to support the operation of the Lawrence Public Library
- Provide solid waste services to approximately 31,000 residential and multi-family accounts as well as 1,400 commercial and industrial accounts every week
- Recycle over 14,000 tons of material through city programs



2013 General Operating Fund Expenditures by Department



The **City Attorney's Office** provides legal and municipal court services as well as support functions for the City organization. The department has also served as the City's civil rights enforcement agency since 2008. 2013 budget - \$1,944,456.

The **Lawrence Police Department** provides services for the community including law enforcement, investigations and animal control functions. The department is also responsible for public parking enforcement in the Downtown area. 2013 budget - \$16,222,471.

The **Lawrence-Douglas County Fire Medical Department** provides fire prevention education, fire protection services and emergency medical services for the community. Protection of life and property from fire loss and medical emergencies are the central services provided by the department. 2013 budget - \$14,675,715.

The **Public Works Department** is the City's largest department comprising of eight divisions in the General Fund: street maintenance, engineering, traffic, airport maintenance, property maintenance, streetlights, levee maintenance, and health building maintenance. 2013 budget - \$7,812,209.

The **Parks and Recreation Department** is composed of the following divisions within the General Fund: landscaping, forestry, cemetery, turf management and facilities maintenance. 2013 budget - \$3,280,074.

The **Utilities Department** is responsible for operating and maintaining the water treatment and distribution systems and the wastewater collection and treatment systems. The water and wastewater systems are 100% financed by user fees. These systems serve over 31,000 customer accounts. 2013 budget – no general fund support, see Water & Wastewater Fund.

Want More Information?

To see the complete 2013 budget and supporting documents visit www.lawrenceks.org/budget or contact the City Manager's Office by calling (785) 832-3400 or e-mailing cityhall@lawrenceks.org.