

City of Lawrence Travel Expense

Travel for October 2017

Department **City Attorney's Office**

Last Name	First Name	Supervisor	Destination	Purpose
Bidinger	Aliza	Toni Wheeler	Topeka, KS	Administrative Assistants Conference
Leave Date	10/12/2017	<u>How did the travel apply to the job?</u>		
Return Date	10/12/2017	Topics covered included organizational techniques, improving one's written voice, skills to improve your ability to lead, coping with different types of personalities in an office setting, and problem solving.		
Hotel/Lodging	\$0.00			
Total Meals	\$15.30	<u>How training added value to the City</u>		
Transportation	\$28.68	I left the conference with new ideas to help organize and manage our office workflow and feeling a greater confidence in my ability to be a vital team member to my office and the City.		
Registrations	\$199.00			
Total	\$242.98			

Last Name	First Name	Supervisor	Destination	Purpose
Wheeler	Toni	Tom Markus	NIAGRA FALLS, ONTARIO, CANADA	IMLA (International Municipal Lawyers Association) Annual Conference
Leave Date	10/14/2017	<u>How did the travel apply to the job?</u>		
Return Date	10/18/2017	It was a conference for municipal attorneys.		
Hotel/Lodging	\$1,045.25			
Total Meals	\$354.00	<u>How training added value to the City</u>		
Transportation	\$565.86	The sessions at this conference are relevant to my work. The speakers were top notch and I gained great insights. In addition to well written papers and sample work product, many speakers provided their contact information and offered to answer any questions related to their presentations.		
Registrations	\$675.00			
Total	\$2,640.11			

Department City Manager

Last Name	First Name	Supervisor	Destination	Purpose
Markus	Thomas	Mayor	San Antonio, TX	ICMA Conference
Leave Date	10/20/2017	<u>How did the travel apply to the job?</u>		
Return Date	10/25/2017	This was the 103rd Annual Conference of ICMA. The emphasis of this year's conference was "Building Bridges and Serving Our Whole Community." Homeless issues, public safety concerns, diversity in the workplace advocacy, technology tools for cities, civil unrest and urban challenges were just some of the issues that were addressed. From a personal perspective, I thought our attendees showed more diversity in terms of our younger management professionals in municipal leadership positions. Far different (but better) than when I started over forty years ago. ICMA should be proud of its progress in advocating for greater diversity in local government leadership positions.		
Hotel/Lodging	\$846.45			
Total Meals	\$300.80			
Transportation	\$300.97			
Registrations	\$685.00			
Total \$2,133.22		<u>How training added value to the City</u>		
I took away information regarding ethics, transparency, and equality, as well as visiting with representatives from HUD and brought information back to our staff regarding various housing programs.				

Last Name	First Name	Supervisor	Destination	Purpose
Stoddard	Diane	Mayor	Washington, DC	National Development Council Training
Leave Date	10/22/2017	<u>How did the travel apply to the job?</u>		
Return Date	10/25/2017	The training was very appropriate as it was related to economic development, affordable housing, and infrastructure financing, all of which I work on at the City.		
Hotel/Lodging	\$926.43			
Total Meals	\$172.50	<u>How training added value to the City</u>		
Transportation	\$360.47	Learned about several funding sources and applicable project models that can be applied here at the City.		
Registrations	\$350.00			
Total \$1,809.40				

Last Name	First Name	Supervisor	Destination	Purpose
Toomay	Casey	Tom Markus	DENVER, CO	Priority Based Budget Training

Leave Date	10/1/2017	<u>How did the travel apply to the job?</u> The City Commission identified implementing priority based budgeting as one of their priority initiatives for the next two years. As the Assistant City Manager who oversees development of the City's budget, this training was an excellent overview of priority based budgeting. I learned from people working in communities across the country at various stages of implementation and have a much better understanding of how we could use this method in Lawrence.
Return Date	10/6/2017	
Hotel/Lodging	\$1,372.49	
Total Meals	\$262.20	
Transportation	\$372.62	
Registrations	\$995.00	<u>How training added value to the City</u> As the City continues to consider implementing this method, staff will have a much better understanding of the resources needed to do so. Staff also made connections with staff at the Center for Priority Based Budgeting, as well as with staff in cities that are using this method, that we can rely on to help with implementation.
Total	\$3,002.31	

Department Fire Medical

Last Name	First Name	Supervisor	Destination	Purpose
Fagan	Thomas	Mark Bradford	GARDEN CITY, KS	Kansas State Association of Fire Chiefs Conference
Leave Date	10/19/2017	<u>How did the travel apply to the job?</u> The conference sessions included information and discussion pertaining to state resources and state legislation. This information is valuable to ensure the department stays abreast to evolving activities at the state level.		
Return Date	10/22/2017			
Hotel/Lodging	\$270.27			
Total Meals	\$122.40	<u>How training added value to the City</u> The City of Lawrence can be rest assured the Fire & Medical Department has an active role in state level discussions pertaining to fire and emergency services in the state of Kansas. This will be crucial should the city need resources outside the capabilities of the local department.		
Transportation	\$70.88			
Registrations	\$165.00			
Total	\$628.55			

Department Planning

Last Name	First Name	Supervisor	Destination	Purpose	
Carpenter	Jim	Scott McCullough	Salina, KS	2017 Kansas Chapter American Planning Association	
Leave Date	10/19/2017	<u>How did the travel apply to the job?</u>			
Return Date	10/19/2017	As a Planning Commissioner, this conference contained valuable sessions on various planning topics that the city is involved with.			
Hotel/Lodging	\$0.00				
Total Meals	\$10.20	<u>How training added value to the City</u>			
Transportation	\$149.80	Sessions and information provided ideas on how to approach current and future issues the city will work on.			
Registrations	\$130.00				
Total	\$290.00				

Last Name	First Name	Supervisor	Destination	Purpose	
Day	Sandra	Scott McCullough	St. Louis, MO	2017 Missouri State American Planning Association Conference	
Leave Date	10/17/2017	<u>How did the travel apply to the job?</u>			
Return Date	10/20/2017	Continuing Education requirements to maintain my professional AICP certification. Attended general sessions but also a Law and Ethics session.			
Hotel/Lodging	\$0.00				
Total Meals	\$86.40	<u>How training added value to the City</u>			
Transportation	\$179.15	As a practicing planner continued education benefits the city by showcasing and sharing common problems, solutions, and best practices that can be applied and adapted from other communities to address local issues and concerns.			
Registrations	\$230.00				
Total	\$495.55				

Last Name	First Name	Supervisor	Destination	Purpose
Miller	Mary	Scott McCullough	Salina, KS	Kansas Chapter

Leave Date	10/19/2017	<u>How did the travel apply to the job?</u>
Return Date	10/21/2017	The conference allows us to learn about the projects and concerns other planners and planning departments are working on throughout Kansas in seminar sessions, mobile tours, and in one-on-one discussions. Not only do we gain information and new insights that we can apply in Lawrence and Douglas County, we also establish a network of other planners that we can discuss ideas/concepts with. For instance Topeka explained their methodology for measuring the impact of their growth management practices in the Urban Growth Area.
Hotel/Lodging	\$139.76	
Total Meals	\$71.40	
Transportation	\$149.80	
Registrations	\$200.00	<u>How training added value to the City</u>
Total	\$560.96	Learning should not stop at graduation. The development community is constantly changing and it's important for us to learn new techniques or responses to situations. For instance, one session I attended discussed tactical urbanism. This involved using temporary items to create something that is being proposed. In this particular case it was cones and planters to outline reduced lane widths, bike lanes, and other street features. They were able to gauge the community's reaction to it and the design's effectiveness at very low cost.

Last Name	First Name	Supervisor	Destination	Purpose
Willey	Karen	Scott McCullough	Salina, KS	2017 Kansas Chapter American Planning Association Conference
Leave Date	10/19/2017	<u>How did the travel apply to the job?</u>		
Return Date	10/20/2017	As a Planning Commissioner, this conference contained valuable sessions on various planning topics that the city is involved with.		
Hotel/Lodging	\$139.76			
Total Meals	\$71.40	<u>How training added value to the City</u>		
Transportation	\$149.80	Sessions and information provided ideas on how to approach current and future issues the city will work on.		
Registrations	\$150.00			
Total	\$510.96			

Department Police

Last Name	First Name	Supervisor	Destination	Purpose	
Ernst	David	Captain Anthony Brixius	Las Vegas, NV	COPPS (Community Oriented Policing and Problem Solving)	
Leave Date	10/8/2017	<u>How did the travel apply to the job?</u>			
Return Date	10/20/2017	Train the Trainer course - to train new police officers.			
Hotel/Lodging	\$451.33				
Total Meals	\$832.00	<u>How training added value to the City</u>			
Transportation	\$314.79	Provides a new training model for new police officers.			
Registrations	\$1,000.00				
Total	\$2,598.12				

Last Name	First Name	Supervisor	Destination	Purpose	
Parker	Shannon	Chief Gregory Burns Jr.	Overland Park, KS	Certified Public Manager Program	
Leave Date	10/10/2017	<u>How did the travel apply to the job?</u>			
Return Date	10/11/2017	Course work focused on Public Policy and Communication that gets results.			
Hotel/Lodging	\$0.00				
Total Meals	\$38.40	<u>How training added value to the City</u>			
Transportation	\$85.17	Information learned during this session was invaluable. Increasing my knowledge base ensures that I am a good employee for the City and a good representative to the Police Department.			
Registrations	\$3,500.00				
Total	\$3,623.57				

Last Name Unruh	First Name Mark	Supervisor Cpt. Anthony Brixius	Destination Las Vegas, NV	Purpose COPPS (Community Oriented Policing and Problem Solving)
Leave Date 10/8/2017	<u>How did the travel apply to the job?</u>			
Return Date 10/20/2017	This two week training was attended so that I could return to LKPD to install the Reno Model into the field training program.			
Hotel/Lodging \$263.27				
Total Meals \$448.00	<u>How training added value to the City</u>			
Transportation \$212.97	Introduces Adult Based Learning and Community Oriented Policing and Problem Solving (COPPS).			
Registrations \$1,000.00				
Total \$1,924.24				

Department Public Works

Last Name Aaron	First Name Robert	Supervisor Tammy Bennett	Destination TULSA, OK	Purpose Fleet Managers Conference
Leave Date 10/9/2017	<u>How did the travel apply to the job?</u>			
Return Date 10/11/2017	This was nationally known fleet managers training on best practices and procedures to implement changes in fleet operations. They share hurdles and other challenges they faced and suggestions on how to approach issues in your organization.			
Hotel/Lodging \$206.50				
Total Meals \$0.00	<u>How training added value to the City</u>			
Transportation \$25.72	Networking with other fleet professionals from multiple states has given me collective collaboration to revise, implement, and review fleet operations. This will allow me to review our operations to make sure we are providing proper reporting and expense management to our city operations.			
Registrations \$60.00				
Total \$292.22				

Last Name	First Name	Supervisor	Destination	Purpose
Brown	Mike	Craig Pruett	Manhattan, KS	Kansas Solid Waste Conference
Leave Date	10/3/2017	<u>How did the travel apply to the job?</u>		
Return Date	10/5/2017	As a Solid Waste Field Supervisor, this conference provided me with training for the work tasks I'm assigned. Also, I was able to complete continuing education units for SWANA (Solid Waste Association of North America) certification.		
Hotel/Lodging	\$222.56			
Total Meals	\$61.20	<u>How training added value to the City</u>		
Transportation	\$0.00	The information provided at this conference taught me about safety practices and new technology for solid waste which the City of Lawrence is looking into for a safer, more efficient operation of our solid waste collections.		
Registrations	\$150.00			
Total	\$433.76			

Last Name	First Name	Supervisor	Destination	Purpose
Pruett	Craig	Kathy Richardson	Manhattan, KS	Kansas Solid Waste Conference
Leave Date	10/4/2017	<u>How did the travel apply to the job?</u>		
Return Date	10/5/2017	This is the state conference on solid waste management. As a Solid Waste Operations Supervisor, this conference provided me training for the work tasks I'm assigned.		
Hotel/Lodging	\$111.28			
Total Meals	\$0.00	<u>How training added value to the City</u>		
Transportation	\$0.00	The information provided at this conference taught me about safety practices and new technology for solid waste which the City of Lawrence is looking into for a safer, more efficient operation of our solid waste collections.		
Registrations	\$150.00			
Total	\$261.28			

Last Name	First Name	Supervisor	Destination	Purpose
Richardson	Kathy	Tammy Bennett	Manhattan, KS	Kansas Solid Waste Management Conference
Leave Date	10/3/2017	<u>How did the travel apply to the job?</u>		
Return Date	10/5/2017	As the Solid Waste Manager of the City of Lawrence, participating in the state conference for solid waste management is important. I was one of the coordinators of the conference bringing together great speakers and training sessions. I serve on the Kansas SWANA (Solid Waste Association of North America) Chapter Board and at this conference I was elected as the President of this group.		
Hotel/Lodging	\$222.56			
Total Meals	\$0.00	<u>How training added value to the City</u>		
Transportation	\$0.00	It is important for the City of Lawrence to continue to work together with Kansas municipalities and the private sector to identify efficiencies in operations and how we can be a safer industry. We have learned a lot from nearby communities and shared our success stories.		
Registrations	\$150.00			
Total	\$372.56			

Last Name Williamson	First Name Cody	Supervisor Craig Pruett	Destination Junction City, KS	Purpose Household Hazardous Waste Certification Training
Leave Date	10/10/2017	<u>How did the travel apply to the job?</u>		
Return Date	10/12/2017	HHW Training/Certification is required for working in the HHW facility and field work.		
Hotel/Lodging	\$197.16			
Total Meals	\$117.30	<u>How training added value to the City</u>		
Transportation	\$0.00	This will allow me to assist Waste Reduction and Recycling staff at the HHW facility to process materials.		
Registrations	\$0.00			
Total	\$314.46			

Last Name Withiam	First Name Megan	Supervisor Jamie Schwartz	Destination Junction City, KS	Purpose Household Hazardous Certification Training
Leave Date	10/10/2017	<u>How did the travel apply to the job?</u>		
Return Date	10/12/2017	This training is required by the state for all employees working at a House Hazardous Waste facility.		
Hotel/Lodging	\$197.16			
Total Meals	\$117.30	<u>How training added value to the City</u>		
Transportation	\$0.00	It keeps the city in compliance with state regulations.		
Registrations	\$0.00			
Total	\$314.46			