

City of Lawrence Travel Expense

Travel for January 2018

Department

Last Name	First Name	Supervisor	Destination	Purpose
Hecker	Mark	Derek Rogers	Wichita, KS	KRPA (Kansas Recreation and Park Association) Conference
Leave Date	1/23/2018	<u>How did the travel apply to the job?</u>		
Return Date	1/25/2018	Really good opportunity to talk with staff from other departments from around the state and vendors at the trade show. Also attended a number of educational sessions that are highly relevant to our local Parks and Recreation operation.		
Hotel/Lodging	\$119.64			
Total Meals	\$76.70	<u>How training added value to the City</u>		
Transportation	\$20.50	We need to stay current on trends and policy items that are presented at the educational sessions.		
Registrations	\$275.00			
Total	\$491.84			

Department City Commission

Last Name	First Name	Supervisor	Destination	Purpose
Larsen	Lisa	Citizens	San Francisco, CA	New Partners for Smart Growth Conference
Leave Date	1/31/2018	<u>How did the travel apply to the job?</u>		
Return Date	2/3/2018	As a City Commissioner I will use this information as we move forward on funding Affordable Housing.		
Hotel/Lodging	\$730.14			
Total Meals	\$251.60	<u>How training added value to the City</u>		
Transportation	\$331.12	The city will be funding Affordable Housing in the near future. The information at the conference will help in better understanding funding mechanism and program successes.		
Registrations	\$294.00			
Total	\$1,606.86			

Department City Manager

Last Name	First Name	Supervisor	Destination	Purpose	
Crum-Cano	Britt	Diane Stoddard	Washington, DC	Training NDC Class	
Leave Date	1/21/2018	<u>How did the travel apply to the job?</u>			
Return Date	1/26/2018	Training for economic development financial/business analysis.			
Hotel/Lodging	\$1,138.15				
Total Meals	\$379.50	<u>How training added value to the City</u>			
Transportation	\$198.84	Provided advance education on economic development financing options, challenges,			
Registrations	\$0.00	credit analysis accounting procedures for real estate development projects and small business financing needs.			
Total	\$1,716.49				

Department Parks and Recreation

Last Name	First Name	Supervisor	Destination	Purpose	
Bailey	Drake	Lori Madaus	Wichita, KS	KRPA (Kansas Recreation and Park Association) Conference	
Leave Date	1/23/2018	<u>How did the travel apply to the job?</u>			
Return Date	1/25/2018	The conference had many highly experienced members of Parks and Recreation from all across Kansas. The conference created new relationships, provided classes, and conversations that increase the efficiency of my job.			
Hotel/Lodging	\$119.64				
Total Meals	\$76.70	<u>How training added value to the City</u>			
Transportation	\$0.00	The conference gave me insights and tools to improve my department's productivity, safety, and regulations. During the conference there were classes that talked about industry standards and how to go beyond them. Classes on how to improve on staff training and patron safety.			
Registrations	\$0.00				
Total	\$196.34				

Last Name Beaton	First Name Chris	Supervisor Mark Hecker	Destination Topeka, KS	Purpose Shade Tree Conference
Leave Date 1/11/2018			<u>How did the travel apply to the job?</u>	
Return Date 1/12/2018			To keep my certified arborist license current.	
Hotel/Lodging	\$0.00			
Total Meals	\$30.60		<u>How training added value to the City</u>	
Transportation	\$0.00		I will be able to help continue teaching new employees, the proper arborist and horticulture practices that we perform throughout the City.	
Registrations	\$75.00			
Total	\$105.60			

Last Name Cosgrove	First Name Matt	Supervisor Darin Pearson	Destination Topeka, KS	Purpose Shade Tree Conference
Leave Date 1/10/2018			<u>How did the travel apply to the job?</u>	
Return Date 1/12/2018			Required for continued certification of my arbor skills in state.	
Hotel/Lodging	\$0.00			
Total Meals	\$30.60		<u>How training added value to the City</u>	
Transportation	\$0.00		Helps with Tree City USA and keeping trees healthy.	
Registrations	\$185.00			
Total	\$215.60			

Last Name Croucher	First Name Rod	Supervisor Pat Hennessey	Destination Topeka, KS	Purpose Shade Tree Conference
Leave Date 1/10/2018			<u>How did the travel apply to the job?</u>	
Return Date 1/12/2018			The conference is required for arborist certification. Also can collect pesticide hours that count toward 3A & 3B.	
Hotel/Lodging	\$0.00			
Total Meals	\$30.60		<u>How training added value to the City</u>	
Transportation	\$0.00		Keeps me up to date on current tree issues, review of past subjects, be as knowledgeable as possible about trees.	
Registrations	\$185.00			
Total	\$215.60			

Last Name Deghand	First Name Annette	Supervisor Brandy Shoemaker	Destination Wichita, KS	Purpose KRPA (Kansas Recreation and Park Association) Conference
Leave Date	1/23/2018	<u>How did the travel apply to the job?</u> Gained new ideas specific to recreation programming, staff training, and supervising staff. Networked with other professionals across the state to learn what works and doesn't work in their communities. Specific example – Wichita's Homeless Outreach Team (HOT).		
Return Date	1/25/2018			
Hotel/Lodging	\$0.00			
Total Meals	\$0.00	<u>How training added value to the City</u> It motivates staff and challenges us to become innovative employees among the Parks and Recreation professionals across the state of Kansas. Then, the citizens of Lawrence benefit from what we as employees want to implement regarding programming and customer responsiveness.		
Transportation	\$0.00			
Registrations	\$0.00			
Total	\$0.00			

Last Name Dudley	First Name Alison	Supervisor Duane Peterson	Destination Wichita, KS	Purpose KRPA (Kansas Recreation and Park Association) Conference
Leave Date	1/23/2018	<u>How did the travel apply to the job?</u> Professional development for Recreation professionals. Member on two branches with the state organization.		
Return Date	1/25/2018			
Hotel/Lodging	\$119.64			
Total Meals	\$76.70	<u>How training added value to the City</u> Recruitment for college students and other young professionals for careers/seasonal positions with the City of Lawrence Parks & Recreation. Educational sessions gave me new ways for staff recruitment and training that will be more effective to help our part time support staff be better and more accommodating for the public. Better understanding on how to communicate with other divisions within the City and the importance of selling our Brand that we are representing. Additional programming ideas.		
Transportation	\$45.18			
Registrations	\$275.00			
Total	\$516.52			

Last Name Ellis	First Name Jo	Supervisor Lee Ice	Destination Wichita, KS	Purpose KRPA (Kansas Recreation and Park Association) Conference
Leave Date	1/23/2018	<u>How did the travel apply to the job?</u>		
Return Date	1/25/2018	Networking and other profession in the Parks and Recreation field. Learned from sessions about customer service, how to de-stress and new ideas for programs.		
Hotel/Lodging	\$119.64			
Total Meals	\$76.70	<u>How training added value to the City</u>		
Transportation	\$13.00	Offer new programs, provide improved customer service and have policies in place for consistency.		
Registrations	\$275.00			
Total	\$484.34			

Last Name Ferguson	First Name Beau	Supervisor Tyler Fike	Destination Topeka, KS	Purpose Shade Tree Conference
Leave Date	1/11/2018	<u>How did the travel apply to the job?</u>		
Return Date	1/12/2018	Arborist Conference.		
Hotel/Lodging	\$0.00			
Total Meals	\$15.30	<u>How training added value to the City</u>		
Transportation	\$0.00	Continued Education.		
Registrations	\$0.00			
Total	\$15.30			

Last Name Fike	First Name Tyler	Supervisor Crystal Miles	Destination Topeka, KS	Purpose Shade Tree Conference
Leave Date	1/10/2018	<u>How did the travel apply to the job?</u>		
Return Date	1/12/2018	Tree pest updates, customer service, tree planting selection.		
Hotel/Lodging	\$0.00			
Total Meals	\$15.30	<u>How training added value to the City</u>		
Transportation	\$0.00	Relationships with commercial arborists working in Lawrence, increased knowledge, maintain certifications.		
Registrations	\$115.00			
Total	\$130.30			

Last Name Gamboa	First Name Nick	Supervisor Tyler Fike	Destination Topeka, KS	Purpose Shade Tree Conference
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Leave Date	1/11/2018	<u>How did the travel apply to the job?</u> Arborist Conference.
Return Date	1/12/2018	

Hotel/Lodging	\$0.00	
Total Meals	\$15.30	<u>How training added value to the City</u>
Transportation	\$0.00	Continued knowledge.
Registrations	\$0.00	
Total	\$15.30	

Last Name Green	First Name Rowan	Supervisor Mark Hecker	Destination Topeka, KS	Purpose Shade Tree Conference
Leave Date	1/11/2018	<u>How did the travel apply to the job?</u>		
Return Date	1/11/2018	I attend this conference as part of renewing my Kansas Arborist license.		
Hotel/Lodging	\$0.00			
Total Meals	\$15.30	<u>How training added value to the City</u>		
Transportation	\$0.00	This, like our other licenses and certifications adds to the professionalism of our operation and also should be reassuring to our citizens that we are knowledgeable in our line of work.		
Registrations	\$45.00			
Total	\$60.30			

Last Name Hennessey	First Name Pat	Supervisor Mark Hecker	Destination Wichita, KS	Purpose KRPA (Kansas Recreation and Park Association) Conference
Leave Date	1/23/2018	<u>How did the travel apply to the job?</u>		
Return Date	1/25/2018	This was a chance to learn about the latest trends and innovations happening in the Parks and Recreation world.		
Hotel/Lodging	\$119.64			
Total Meals	\$76.70	<u>How training added value to the City</u>		
Transportation	\$0.00	I made valuable contact with vendors that offer products and service that can be very helpful to our specific needs. I also made contacts with staff from other departments who can offer insight to solving problems of a similar nature.		
Registrations	\$275.00			
Total	\$471.34			

Last Name Hoppe	First Name Brad	Supervisor Crystal Miles	Destination Topeka, KS	Purpose Shade Tree Conference
Leave Date	1/10/2018	<u>How did the travel apply to the job?</u>		
Return Date	1/11/2018	Continuing education, Kansas Certified Pesticide Applicator License credits.		
Hotel/Lodging	\$0.00			
Total Meals	\$0.00	<u>How training added value to the City</u>		
Transportation	\$0.00	I am able to maintain job required license and keep up with industry trends.		
Registrations	\$115.00			
Total	\$115.00			

Last Name Husbenet	First Name Alex	Supervisor Lee Ice	Destination Wichita, KS	Purpose KRPA (Kansas Recreation and Park Association) Conference
Leave Date	1/23/2018	<u>How did the travel apply to the job?</u>		
Return Date	1/25/2018	I learned what other departments throughout the state are doing with their youth sports programs. Ex: Recruiting and training officials, similar problems that we are having and ways to fix them.		
Hotel/Lodging	\$119.64			
Total Meals	\$76.70	<u>How training added value to the City</u>		
Transportation	\$0.00	By comparing what we do with other departments, we are able to find ways to better our programs to better serve the public.		
Registrations	\$275.00			
Total	\$471.34			

Last Name Johnston	First Name Kenneth	Supervisor Pat Hennessey	Destination Topeka, KS	Purpose Shade Tree Conference
Leave Date	1/10/2018	<u>How did the travel apply to the job?</u>		
Return Date	1/12/2018	Proper usage of pesticides, consider plant zone changes, etc.		
Hotel/Lodging	\$30.60			
Total Meals	\$0.00	<u>How training added value to the City</u>		
Transportation	\$0.00	Educated on insect cycle, climate change, will be able to answer public questions better.		
Registrations	\$185.00			
Total	\$215.60			

Last Name Laurent	First Name Tim	Supervisor Lee Ice	Destination Wichita, KS	Purpose KRPA (Kansas Recreation and Park Association) Conference
Leave Date 1/23/2018			<u>How did the travel apply to the job?</u>	
Return Date 1/25/2018			The conference offered numerous sessions about P&R programming, facility operations, supervision and leadership. It is also an excellent opportunity to network with your peers around the state.	
Hotel/Lodging \$119.64				
Total Meals \$76.70			<u>How training added value to the City</u>	
Transportation \$20.50			The information gathered will be used to increase the efficiency, effectiveness and overall quality of LPRD programs and services which will ultimately benefit the staff and most importantly the citizens of Lawrence and Douglas County.	
Registrations \$275.00				
Total \$491.84				

Last Name Madaus	First Name Lori	Supervisor Tim Laurent	Destination Wichita, KS	Purpose KRPA (Kansas Recreation and Park Association) Conference
Leave Date 1/23/2018			<u>How did the travel apply to the job?</u>	
Return Date 1/25/2018			This conference is helpful to learning about advancement in the aquatic field. This year a big focus was on the Amusement Ride Act.	
Hotel/Lodging \$119.64				
Total Meals \$76.70			<u>How training added value to the City</u>	
Transportation \$20.50			Up to date on the changes in the Amusement Ride Act and being able to voice our ideas and changes.	
Registrations \$285.00				
Total \$501.84				

Last Name Maike	First Name Josh	Supervisor Lee Ice	Destination Wichita, KS	Purpose KRPA (Kansas Recreation and Park Association) Conference
Leave Date 1/23/2018			<u>How did the travel apply to the job?</u>	
Return Date 1/25/2018			The networking sessions provided great information and ideas that are the latest and greatest in our profession. It provided me with a great opportunity to learn how people in other Parks and Recreation departments around the state are dealing with similar issues that we are. We shared ideas a lot at this conference.	
Hotel/Lodging \$119.64				
Total Meals \$76.70			<u>How training added value to the City</u>	
Transportation \$0.00			The information learned at this conference can be applied to the buildings, programs, and other facilities in the city of Lawrence. Keeping up with the latest regulations also puts us ahead of any future issues that may arise.	
Registrations \$275.00				
Total \$471.34				

Last Name Mason	First Name Stephen	Supervisor Duane Peterson	Destination Wichita, KS	Purpose KRPA (Kansas Recreation and Park Association) Conference
Leave Date	1/22/2018	<u>How did the travel apply to the job?</u> Attending KRPA Conference in Wichita allowed me to learn from experts and other professionals in our field to better my day to day work.		
Return Date	1/25/2018			
Hotel/Lodging	\$119.64			
Total Meals	\$76.70	<u>How training added value to the City</u>		
Transportation	\$0.00	It will help our department run more smoothly, introduce new programs, and maintain staff certifications.		
Registrations	\$285.00			
Total	\$481.34			

Last Name McDonald	First Name John	Supervisor Crystal Miles	Destination Topeka, KS	Purpose Shade Tree Conference
Leave Date	1/11/2018	<u>How did the travel apply to the job?</u> Attendance required to keep arborist certification which is part of the job requirement.		
Return Date	1/11/2018			
Hotel/Lodging	\$0.00			
Total Meals	\$0.00	<u>How training added value to the City</u>		
Transportation	\$0.00	Keep current on tree care topics, plant selection, insects and diseases.		
Registrations	\$115.00			
Total	\$115.00			

Last Name Miles	First Name Crystal	Supervisor Mark Hecker	Destination Topeka, KS	Purpose Shade Tree Conference
Leave Date	1/11/2018	<u>How did the travel apply to the job?</u> Learn current knowledge and techniques of industry standards.		
Return Date	1/11/2018			
Hotel/Lodging	\$0.00			
Total Meals	\$15.30	<u>How training added value to the City</u>		
Transportation	\$0.00	Yes. Obtain Continuing Education Units for arborist certification and better understanding of job tasks.		
Registrations	\$40.00			
Total	\$55.30			

Last Name	First Name	Supervisor	Destination	Purpose
Miller	Russell	Tyler Fike	Topeka, KS	Shade Tree Conference

Leave Date	1/11/2018	<u>How did the travel apply to the job?</u>
Return Date	1/12/2018	Tree info.

Hotel/Lodging	\$0.00	
Total Meals	\$15.30	<u>How training added value to the City</u>
Transportation	\$0.00	Tree info.
Registrations	\$0.00	
Total	\$15.30	

Last Name	First Name	Supervisor	Destination	Purpose
Moore	Danny	Rowan Green	Topeka, KS	Shade Tree Conference

Leave Date	1/12/2018	<u>How did the travel apply to the job?</u>
Return Date	1/12/2018	Renew my certification.

Hotel/Lodging	\$0.00	
Total Meals	\$15.30	<u>How training added value to the City</u>
Transportation	\$0.00	This makes me a more valuable employee for my department.
Registrations	\$45.00	
Total	\$60.30	

Last Name	First Name	Supervisor	Destination	Purpose
Peterson	Duane	Brandy Shoemaker	Topeka, KS	KRPA (Kansas Recreation and Park Association) Conference

Leave Date	1/23/2018	<u>How did the travel apply to the job?</u>
Return Date	1/25/2018	The Kansas Parks & Recreation State Conference applies to my job by giving me an opportunity to better myself as a City of Lawrence employee. It too provides me an opportunity to continue to grow in my professional and developmental growth and an opportunity to advance in my career by attending these professional workshops.
Hotel/Lodging	\$119.64	
Total Meals	\$76.70	<u>How training added value to the City</u>
Transportation	\$0.00	
Registrations	\$275.00	To continue to provide excellent quality Parks and Recreation programming, and to continue to improve managing the operations of the existing Parks and Recreation facilities for the citizens of this community.
Total	\$471.34	

Last Name Rogers	First Name Grant	Supervisor Tyler Fike	Destination Topeka, KS	Purpose Shade Tree Conference
Leave Date 1/11/2018		<u>How did the travel apply to the job?</u>		
Return Date 1/12/2018		To expand on tree knowledge and network.		
Hotel/Lodging	\$0.00			
Total Meals	\$15.30	<u>How training added value to the City</u>		
Transportation	\$0.00	Networking and ability to see how others work.		
Registrations	\$75.00			
Total	\$90.30			

Last Name Shoemaker	First Name Brandy	Supervisor Lee Ice	Destination Wichita, KS	Purpose KRPA (Kansas Park and Recreation Association) Conference
Leave Date 1/23/2018		<u>How did the travel apply to the job?</u>		
Return Date 1/25/2018		The conference affords participants the opportunity to enhance their knowledge and understanding of the parks and recreation profession through educational sessions, networking, and the trade show. The theme this year was "Riding the Wings of Change," a topic that is not only relevant to LPRD but also carries significant meaning on a national scale.		
Hotel/Lodging	\$119.64			
Total Meals	\$76.70	<u>How training added value to the City</u>		
Transportation	\$4.50	Attending the trade show presented the opportunity to meet with vendors and learn about the products and services they provide. The educational sessions enabled me to glean additional knowledge and information that will help me perform my job duties and enhance my skill set.		
Registrations	\$275.00			
Total	\$475.84			

Last Name Sigurdson	First Name Gayle	Supervisor Annette Deghand	Destination Wichita, KS	Purpose KRPA (Kansas Recreation and Park Association) Conference
Leave Date 1/22/2018		<u>How did the travel apply to the job?</u>		
Return Date 1/25/2018		Training and networking related to professional trends and skills.		
Hotel/Lodging	\$0.00			
Total Meals	\$76.70	<u>How training added value to the City</u>		
Transportation	\$0.00	Connections made to shared resources and efficiencies learned will reduce expenses and improve programming. Specific techniques for improved customer service.		
Registrations	\$275.00			
Total	\$351.70			

Last Name Tower	First Name Chad	Supervisor Tim Laurent	Destination Wichita, KS	Purpose KRPA (Kansas Recreation and Park Association) Conference
Leave Date	1/23/2018	<u>How did the travel apply to the job?</u>		
Return Date	1/25/2018	All the sessions that I attended directly dealt with what I do and deal with every day. This information will be used to better what we do at SPL and for the Citizens of Lawrence.		
Hotel/Lodging	\$119.64			
Total Meals	\$76.70	<u>How training added value to the City</u>		
Transportation	\$20.50	This will help us create new programs, operate facilities better and be a better organization as a whole.		
Registrations	\$275.00			
Total	\$491.84			

Last Name Ukena	First Name Justin	Supervisor Crystal Miles	Destination Topeka, KS	Purpose Shade Tree Conference
Leave Date	1/10/2018	<u>How did the travel apply to the job?</u>		
Return Date	1/11/2018	Earned credit towards Pesticide license 3A-3B.		
Hotel/Lodging	\$0.00			
Total Meals	\$0.00	<u>How training added value to the City</u>		
Transportation	\$0.00	A more well rounded employee through education and certification.		
Registrations	\$115.00			
Total	\$115.00			

Last Name Wilson	First Name Robert	Supervisor Chad Tower	Destination Wichita, KS	Purpose KRPA (Kansas Recreation and Park Association) Conference
Leave Date	1/23/2018	<u>How did the travel apply to the job?</u>		
Return Date	1/25/2018	I attended different sessions that covered topics that I deal with on a daily basis such as training/motivating part-time staff and several different topics regarding sports leagues, camps and special events.		
Hotel/Lodging	\$119.64			
Total Meals	\$76.70	<u>How training added value to the City</u>		
Transportation	\$0.00	The topics that were covered along with conversations with other area recreation professionals gave me ideas to improve the parent participation and quality of programs we provide, communicate with part-time staff as well as supervisors and additional programs that we will be able to offer to the community.		
Registrations	\$275.00			
Total	\$471.34			

Department Police

Last Name	First Name	Supervisor	Destination	Purpose
Brixius	Anthony	Chief Gregory Burns Jr.	Omaha, NE	Training for Police Facility
Leave Date	1/22/2018	<u>How did the travel apply to the job?</u>		
Return Date	1/24/2018	Site visit was for construction of a police facility. Attendees are tasked with project management of building a police facility.		
Hotel/Lodging	\$218.00			
Total Meals	\$160.00	<u>How training added value to the City</u>		
Transportation	\$53.39	Provide training and skills to complete a major project for the city.		
Registrations	\$0.00			
Total	\$431.39			

Last Name	First Name	Supervisor	Destination	Purpose
Harger	Melinda	Gregory Burns Jr.	Omaha, NE	Training for Police Facility
Leave Date	1/22/2018	<u>How did the travel apply to the job?</u>		
Return Date	1/24/2018	Site visits for construction of a police facility. Attendees are tasked with project management of building a police facility.		
Hotel/Lodging	\$218.00			
Total Meals	\$160.00	<u>How training added value to the City</u>		
Transportation	\$0.00	Provided training and skills to complete a major project for the city.		
Registrations	\$0.00			
Total	\$378.00			