

Qualified Access Membership



Q: HOW DOES SOMEONE SIGN UP FOR THE (FREE) QUALIFIED ACCESS MEMBERSHIP?

A: Qualified Access Memberships are available through our scholarship application process. Applicants who meet our scholarship guidelines automatically qualify for a free membership.

Q: CAN QUALIFIED ACCESS MEMBERSHIPS BE PROCESSED OUTSIDE OFFICE HOURS (9 A.M.–4 P.M.)?

A: Qualified Access Memberships can only be processed by full-time staff. Applicants will need to return or apply during regular office hours.



Q: CAN SCHOLARSHIPS BE USED ON MEMBERSHIPS?

A: No. Scholarships are not used to pay for memberships. If you qualify for a scholarship, you automatically qualify for a free Qualified Access Membership.

Q: WHERE CAN SOMEONE SIGN UP FOR A SCHOLARSHIP OR QUALIFIED ACCESS MEMBERSHIP?

A: Applications are available [online](#) or in person. In-person assistance is available at Sports Pavilion Lawrence® or the Community Building, Monday–Friday, 9 a.m.–4 p.m. Assistance is also available at Holcom Park Recreation Center and the East Lawrence Recreation Center by appointment. Appointments are strongly encouraged at all facilities, especially Holcom and East Lawrence Center, due to limited staff availability.



Q: WHAT DOCUMENTS CAN BE USED FOR QUALIFIED ACCESS MEMBERSHIP ELIGIBILITY?

A: To confirm eligibility, you can provide any of the following:

- A copy of a KanCare Insurance Card
- Copy of a USD 497 reduced lunch letter notification
- Documents that show the individual receives state or federal benefits (i.e. Housing Authority, DCF, etc.).