



# City of Lawrence

PLANNING & DEVELOPMENT SERVICES

## 2024 CAPER

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT



# Consolidated Plan 2023-2027

## **CR-05 - Goals and Outcomes**

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan.**

**91.520(a)**

**This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.**

In the 2024 program year there continued to be an increase in the demand for local public service dollars, and at the same time showed a slowdown in other areas. The local need for public services has increased exponentially. In 2024 the City made the decision to fund the Lawrence Community Shelter, which provided direct client services to vulnerable groups experiencing homelessness in the community for re-housing activities. The City also funded the Housing Stabilization Collaborative, which was a product of agency collaboration coming out of the pandemic to streamline homeless prevention by providing emergency funds for rent and/or utility assistance, and Housing and Credit Counseling, Inc. for housing and financial counseling. The City also continued expenditures of the CDBG-CV funding in three areas, mobile vaccination services for the homeless, an updated housing market study regarding the impact of the pandemic, and pre-construction design and engineering work on healthy shelter improvements at the Lawrence Community Shelter.

Two Emergency and Furnace loans were completed in 2024, to assist low- and moderate-income homeowners with needed repairs. The public service agencies spent the majority of their funds, and the Municipal Services and Operations department in the City worked toward a pedestrian improvement project which will fully complete work in program year 2025. GoodLife Innovations (formerly Community Living Opportunities) completed a door replacement project in the 2024 program year on residential group homes for adults defined as severely disabled, and another one that will complete in the 2025 calendar year that will report in program year 2025. As with previous years, staff is seeing an increase in applications and a decrease in resources. Staff continued to work with the Affordable Housing Advisory Board on new Affordable Housing Trust Fund projects, and additionally the City continued to receive Emergency Solutions Grant dollars from the State of Kansas.

The City did not undertake specific actions during this CAPER period that utilized CDBG or HOME funding for Fair Housing Activities. The City's Legal Department operated the Fair Housing programming with separate HUD funds. The City also utilized local Housing Trust Fund dollars and local general fund dollars to fund additional affordable housing activities.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**  
**Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.**

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration	Administration	CDBG: \$ / HOME: \$	Other	Other	1	0	0.00%	1	0	0.00%
Affirmatively Furthering Fair Housing	Affordable Housing Public Housing Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / HOME: \$	Other	Other	1	0	0.00%	1	0	0.00%
Delivery of public services	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	175	45	25.71%	19	23	121.05%

Delivery of public services	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Homeless Person Overnight Shelter	Persons Assisted	220	66	30.00%	43	35	81.40%
Delivery of public services	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Homelessness Prevention	Persons Assisted	325	112	34.46%	42	45	107.14%
Increase Affordable Housing Stock	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	5	0	0.00%	0	0	0.00%
Increase Affordable Housing Stock	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	5	0	0.00%	0	0	0.00%
Increase Affordable Housing Stock	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	17	1	5.88%	2	1	50.00%
Maintain current affordable housing stock	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	5	0	0.00%	0	0	0.00%
Maintain current affordable housing stock	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	75	4	5.33%	14	2	14.29%

Provide homebuyer assistance	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	15	2	13.33%	3	0	0.00%
Public facility improvements	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / HOME: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25000	7320	29.28%	5006	7275	145.33%
Tenant-Based Rental Assistance (TBRA)	Affordable Housing Public Housing Homeless	CDBG: \$ / HOME: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	100	45	45.00%	18	21	116.67%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

In the Integrated Disbursement and Information System (IDIS), the above Table 1 will not populate correctly with the funding sources and amounts for each Goal. An expanded Goals and Outcomes Table that includes this information is attached to this report in the Additional Resources attachment. The City aligned the Consolidated Plan and 2024 Annual Action plan with the City’s Strategic Plan and the community’s plan to end homelessness, A Place for Everyone. The 2024 expenditures addressed the following Action Plan goals: Maintain Current Affordable Housing Stock (rehabilitation loan programming), Provide Homebuyer Assistance (Homebuyer activities), Public Facility Improvements (public facilities), Tenant-Based Rental Assistance (TBRA), and Delivery of Public Services. Each of the projects funded in 2024 took this scope into mind when they were being evaluated for eligibility. The work of the plan and the incorporation of the CDBG and HOME dollars are only a small funding piece of the overall investments being made into this area for the community.

For CDBG-CV funds, several ongoing projects continued that responded to the coronavirus. The Lawrence-Douglas County Health Department received CDBG-CV funds for a mobile vaccination project which assisted 93 unique homeless individuals with services in the 2024PY. The City also submitted a substantial amendment for use of administration funds in procuring a housing market study that will study the impact of the COVID-19 pandemic on the community's housing stock and impacts to housing the homeless community. The final CDBG-CV project is a Healthy Shelter project that will be undertaken at Lawrence Community Shelter to address disease-prevention activities. This project is in the engineering stage currently and is anticipated to be completed in program year 2025. HOME-ARP will be underway in the fall of 2025 with the release of a Request for Proposals. The 2024PY expenditures included staff salaries for time spent on the plan.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	159	16
Black or African American	44	3
Asian	0	0
American Indian or American Native	14	0
Native Hawaiian or Other Pacific Islander	2	0
<b>Total</b>	<b>219</b>	<b>19</b>
Hispanic	23	2
Not Hispanic	196	17

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

Table 2 above only gives the demographic information for the specific racial and ethnic categories listed. A complete demographic chart with additional racial categories is attached to this report in the Additional Resources attachment.

The families assisted through CDBG include the public service activities completed by Lawrence Community Shelter, Housing and Credit Counseling, and the Housing Stabilization Collaborative. The complete demographics also includes the CDBG public facility project for GoodLife Innovations, the CDBG property acquisition for affordable housing, the CDBG-CV activity for the Lawrence-Douglas County Health Department, and includes two emergency loans for homeowners, for a total of 244 beneficiaries, including the racial categories not listed in Table 2. For HOME, the numbers include the TBRA program, for a total of 21 beneficiaries, including the racial categories not listed in Table 2.

As of the 2019 - 2023 American Community Survey Five-Year Estimates, Lawrence was home to approximately 95,459 people, 25,114 of whom were members of racial and ethnic minority groups. According to the same survey, the median income of households in Lawrence was \$62,838 and 17.6% of individuals were in poverty. According to HUD's 2017-21 Comprehensive Housing Affordability Strategy (CHAS) data, there were 40,425 households in Lawrence, and the percentage of households who earn less than 80% of the area median income and are therefore classified as low- or moderate-income by HUD was 48.67% of the city-wide population for whom household income could be determined. Funding for the 2024 program year was targeted toward low- and moderate-income neighborhoods or toward activities that benefit residents of the City who are low- or moderate-income.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	\$1,098,373	\$962,383
HOME	public - federal	\$560,046	\$469,705

**Table 3 - Resources Made Available**

### Narrative

As with each program year, some CDBG non-public service projects run over the course of several program years, most notably the projects being managed by the City’s Municipal Services and Operations Department which includes a pedestrian improvement project which will complete in the 2025 program year. For the HOME funding, the TBRA projects span over 24 months of assistance so those are not completely expended in the current program year.

HOME ARP expenditures are not included in the above chart. Those expenditures totaled \$7,493.40.

CDBG-CV expenditures are not included in the above chart. Those expenditures totaled \$23,648.05.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Lawrence	100	100	All projects were completed within the City of Lawrence. There were no designated target areas.

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

The Consolidated Annual Performance and Evaluation Report (CAPER) provides an explanation for the use of federal funds granted to the City of Lawrence by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) program. This CAPER covers the period beginning August 1, 2024 through July 31, 2025. Programs and activities described in this plan primarily benefited low- and moderate-income residents of the City of Lawrence, neighborhoods with high concentrations of low- and moderate-income residents, and the City as a whole.

This report is the product of public outreach, public hearings, and consultation with local agencies, groups, and organizations involved in the development of affordable housing, delivery of public services, creation of job opportunities for low- and moderate-income residents, provision of services to children, elderly persons, persons with disabilities, and homeless persons. A complete draft of this report has been made available for public review and comment for a 30-day period beginning September 23, 2025.

The availability of both the draft report and the final report was advertised in the local newspaper, on the City’s social media accounts, and via press release. Attempts were made to reach the broader community of protected classes via these outlets. The complete document was available for review on the City’s website [www.lawrenceks.gov/pds/reports\\_plans](http://www.lawrenceks.gov/pds/reports_plans). The public hearing for the CAPER will be held on October 14, 2025, and is available both in person and virtually.

**Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City continues to identify match contributions for the HOME program. Thus far, match has been provided from projects meeting HUD’s criteria for affordable housing activities (with partial federal funding), including housing vouchers, houses built or rehabilitated for sale to income-eligible buyers through the Lawrence Community Housing Trust, and houses built by Habitat for Humanity for sale to income-eligible families. The HOME program match has been obtained primarily from the following sources: (1) cash from nonfederal sources for eligible affordable housing projects, such as cash donations from project supporters or grants from state or local government funds; (2) forgone fees and charges for building permits, building permit plan reviews and demolition permits required for such eligible projects; (3) the appraised market value of real property donations for such eligible projects; and (4) the value of donated project design services, donated site preparation services, donated project construction materials and/or donated project labor for such eligible projects. Moving forward, the City will continue to identify HUD-eligible affordable housing activities, which may include new or additional affordable housing activity providers, and which may also include additional/new HOME program match contribution sources such as grants provided for projects through the City’s Affordable Housing Trust Fund (supported by City sales tax initiated in 2018) or forgone fees and charges for items such as City or County taxes, land development fees, or certain City water and sewer utility fees.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	\$6,703,081
2. Match contributed during current Federal fiscal year	\$79,333
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$6,782,414
4. Match liability for current Federal fiscal year	\$54,042
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$6,728,372

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
FFY 2024 LDCHA Administration of TBRA	04/13/2024	\$29,333	0	0	0	0	0	\$29,333
FFY 2024 LDCHA City Housing Trust Fund Award - Vouchers	12/03/2023	\$50,000	0	0	0	0	0	\$50,000

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
31,809	1,639	4,174	4,174	29,275

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	0	0	0			
Number	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	18	21
Number of Non-Homeless households to be provided affordable housing units	17	3
Number of Special-Needs households to be provided affordable housing units	6	45
<b>Total</b>	<b>41</b>	<b>69</b>

**Table 11 – Number of Households**

	One-Year Goal	Actual
Number of households supported through Rental Assistance	18	21
Number of households supported through The Production of New Units	2	0
Number of households supported through Rehab of Existing Units	20	47
Number of households supported through Acquisition of Existing Units	1	1
<b>Total</b>	<b>41</b>	<b>69</b>

**Table 12 – Number of Households Supported**

### **Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The only area where the City did not meet the goal was the number of households supported through the production of new units.

The City's CHDO, Tenants to Homeowners, utilized funds for the production of two new units in 2024 program year. The construction of these units is close to being completed and will be sold to qualified homebuyers in the 2025 program year.

### **Discuss how these outcomes will impact future annual action plans.**

There continues to be situations where projects will start in one grant year and end in another, so while the one-year numbers may not reflect progress, over the course of the five-year Consolidated Plan period these amounts are expected to balance out. The City will continue to utilize projections from the subrecipients when estimating assisted households. The City will continue to monitor the goals set forth in the Consolidated Plan and adjust moving forward in future annual action plans as needed.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	0	21
Low-income	1	0
Moderate-income	1	0
<b>Total</b>	<b>2</b>	<b>21</b>

**Table 13 – Number of Households Served**

**Narrative Information**

Table 11 - Number of Households:

Homeless - 21 units of affordable housing were supported by HOME TBRA assistance.

Non-Homeless - 1 unit CDBG property acquisition for affordable housing and 2 units of CDBG homeowner rehab.

Special Needs - 45 households in group home settings were assisted with CDBG rehab funding.

Table 12 – Number of Households Supported:

Rental Assistance - 21 units of HOME TBRA assistance

Production of New Units - No new units were produced with funding from the 2024 program year.

Rehab of Existing Units – This number is pulled from the following programs: Two homeowner CDBG Emergency and Furnace Loans, as well as 45 households of group home rehab.

Acquisition of Existing Units - 1 unit was acquired with CDBG in the 2024 program year.

Table 13 - Number of Households Served:

CDBG is composed of homeowner emergency and furnace loan rehabilitation programs (two - one household under 50% AMI and one household under 80% AMI), and HOME is composed of TBRA participants (21 households under 30% AMI).

**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**  
**Evaluate the jurisdiction’s progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.**

In 2024, the City established the Homeless Solutions Division (HSD) within the City Manager’s Office. The Division now leads the Homeless Response Team (HRT), which serves as the City’s primary outreach and engagement team.

The HRT is a multidisciplinary team made up of outreach specialists, peer case managers from Mirror Inc., a harm reduction specialist, a veterans specialist, a SUD clinician from Mirror Inc., and an APRN from Lawrence-Douglas County Public Health who is licensed in both physical and mental health. This combination allows us to address a wide range of needs directly in the field.

Our approach represents a shift away from the former model of requiring people to come to offices and keep appointments. We found this method ineffective for many unsheltered individuals. Instead, the HRT meets people where they are—in encampments and other places not meant for habitation—delivering services and building individualized plans that help people exit homelessness step by step. Using this approach, the HRT has closed nearly all encampments in Lawrence. We focus on one encampment at a time, working with each individual over the course of several months to create personalized transition plans. This strategy resulted in a 63% reduction in unsheltered homelessness between January 2024 and January 2025, and we expect to see unsheltered homelessness fully resolved in Lawrence by the end of 2025.

The HRT works in close partnership with Mirror Inc., Lawrence-Douglas County Public Health, RADAC, the Lawrence Police Department, and the Homeless Resource Center. In addition, we have built a new partnership with the Jax Project, which provides at least one year of aftercare support for people once they are housed, ensuring long-term stability and reducing returns to homelessness.

Programs with ongoing case management and continuing care also contributed to prevention services in the community. To further assist with homeless prevention and outreach efforts, information and education about programs was posted on community bulletin boards in various locations where homeless and at-risk individuals congregate. The Lawrence Community Shelter, Success by 6, Catholic Charities of Northeast Kansas, The Salvation Army, Housing and Credit Counseling, Inc. and Independence, Inc. are all agencies that do intake, outreach, or assessment and some receive CDBG funding.

In addition, the Lawrence/Douglas County Continuum of Care region has implemented Coordinated Entry so there is another level of intake and assessment occurring on top of the usual avenues.

## **Addressing the emergency shelter and transitional housing needs of homeless persons**

The creation of the Homeless Solutions Division is a sign of the commitment by the City to address the needs of people experiencing homelessness in our community. Additionally, its creation is a sign of the need to support our operational departments, such as Police and Parks and Recreation, with proactive work towards outcomes that reduce the impact associated with homelessness on other City services. The work of the Homeless Solutions Division will alleviate calls for service otherwise addressed by Police and Parks and Recreation as well as other City operations.

The Lawrence Community Shelter and Willow Domestic Violence Center provided overnight shelters for homeless individuals and families. The Lawrence Police Department assisted with late night emergency admissions to the shelters. On weekday mornings and during the day, the Lawrence Community Shelter provided services, with an emphasis on employment, for people experiencing homelessness or who are at-risk of homelessness. The Lawrence Community Shelter continued to receive CDBG funded operational support to provide services for homeless persons.

In 2024/2025, the City provided substantial financial support to the Lawrence Community Shelter (LCS) through the annual budget process. This funding has been instrumental in maintaining shelter operations and enhancing services for those experiencing homelessness. This investment created an additional 85 emergency shelter beds. The City also created The Village, which provides another 50 beds. In 2024 the City provided additional funding to LCS to develop the first low-barrier, non-congregate shelter in the community, which will open in 2025 and provide 48 units of emergency shelter.

The City created and managed a winter emergency overflow shelter, ensuring that additional capacity is available during the coldest months to protect the most vulnerable individuals from harsh weather conditions.

The City works to close large encampments by creating a person-centered approach for each individual living in a place not meant for human habitation, in a compassionate way, without criminalizing individuals for being homeless.

In a move to improve accessibility and reduce barriers for homeless individuals, the City made public bus transportation free for everyone, facilitating easier access to essential services and resources across the community.

The City has adopted the Built for Zero model, a data-driven approach aimed at achieving functional zero homelessness through coordinated efforts across agencies and continuous improvement processes.

The Lawrence-Douglas County Housing Authority (LDCHA) operates a transitional housing program using HOME TBRA funds which serves approximately 20 families, or 40+ individuals per program year. Supportive services are provided by agencies that have entered into cooperative agreements with the

LDCHA. Currently, the LDCHA has agreements with Bert Nash's Community Mental Health Center, Independence, Inc., the State of Kansas Department of Children and Families (DCF), Family Promise of Lawrence, Douglas County Sheriff's Office Reentry Program, ECKAN, Catholic Charities of NE Kansas, and The Willow Domestic Violence Center. During the LDCHA's 2024 fiscal year (1/1/24 -12/31/24) the LDCHA received HOME funds from the City of Lawrence, and with those funds they served 21 households experiencing homelessness. This program provides up to 24 months of subsidy and case management for the families who are participating.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The Housing Stabilization Collaborative was a CDBG recipient and assisted with emergency rent/utility assistance. Lawrence also continues to focus on rapid rehousing and eviction prevention efforts. Lawrence is a state ESG recipient and consults with both the funding agency, the Kansas Housing Resources Corporation (KHRC), as well as the CoC. KHRC surveyed the CoC participating agencies and developed their funding plan and performance standards. Lawrence also participated in the Consolidated Plan process with the State, as well as attended training on ESG. In the 2024 ESG program year, the City received \$156,900 in funding which funded four agencies (and administration), the Willow Domestic Violence Center (Emergency Shelter Operations), Lawrence Community Shelter (Emergency Shelter Operations and Rapid Re-Housing Programming), Bert Nash Community Mental Health Center (Street Outreach) and Catholic Charities of Northeast Kansas - Lawrence (Homeless Prevention Programming and Rapid Re-Housing Programming).

Case management is an extremely large part of all homeless solutions and response activities, and those who are able to be successful and stabilized are assisted. The case managers continued to work with the families/individuals throughout the process, and sometimes a team of case managers were brought to the table for stabilization purposes. Catholic Charities partners with the Lawrence Community Shelter, along with other agencies, to provide services and identify families who are in need of housing. There are numerous other agencies in Lawrence and Douglas County who provide one-time assistance that are working to keep people housed as well. These agencies have indicated that there has been a rise in the demand for assistance as the economic situation has worsened. Professionals agree that many residents are a single paycheck away from experiencing homelessness. Overall, there are several programs in the Lawrence community that work with families to try to avoid homelessness. There are rental assistance, utility assistance, and landlord-tenant relations programs. There is a firm commitment to keeping people housed in the community. Many agencies have Memorandums of Understanding which run through a series of providers so everyone has the same goal, which is to either house the homeless or help them to remain housed.

Foster Care: Youth who leave the foster care system because they have attained 18 years of age are eligible to participate in Independent Living Services, contracted by Kansas Department of Children and Families (DCF). Caseworkers begin working with youth who will age out of foster care on a discharge plan as early as age 15 to ensure that youth will not need to seek McKinney-Vento housing options. Planning includes housing, employment and education.

Mental Health: DCF has adopted a policy that would prevent discharging homeless individuals from publicly funded institutions or systems of care into homelessness or into HUD funded programs for the homeless. Additionally, Bert Nash works closely with State hospitals for discharge of patients who have been released. Bert Nash sets up intake appointments with all those released in Douglas County and works to follow up with them to work through the issue of being released into homelessness.

Corrections: The Douglas County Jail has an extensive re-entry program that includes a housing component. A full-time Re-entry Coordinator works within the community in collaboration with other service providers and housing providers. The County recognizes that releasing offenders into homelessness increases the likelihood of re-offending.

Hospital: Lawrence Memorial Health has a team of social workers that work with community agencies on not discharging any patients into street homelessness. They work directly with Homeless Outreach teams and other shelter providers on a discharge plan if the individual has no known physical address.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City continued to support homeless prevention activities such as rent and utility assistance to avoid eviction and shutoff, housing and financial counseling, as well as landlord-tenant counseling. The further development of emergency transitional housing, as described in A Place for Everyone, will result in fewer families being forced into shelters or onto the streets.

A full sheltered/unsheltered homeless Point-in-Time count was conducted statewide in January of 2025, and 290 people were identified in Lawrence and Douglas County as literally homeless. This shows a decrease of nearly 30% over 2024 where the count was 414. In the category of unsheltered, the reduction was 63% as the number counted in 2024 was 142 and in 2025 that number fell to 52. This showed that nearly 100 people were moved from living in a place not meant for human habitation to shelters or to housing. The next full sheltered/unsheltered count will occur in January 2026.

The Lawrence Unified School District (USD 497) indicates that there are additional elementary age students (grades K-6) and secondary age students (grades 7-12) in the district that qualify as homeless

under the McKinney-Vento Act, which includes families that are doubled-up or staying with family or friends. For the 2024 Point-in-Time count, doubled up families were not counted because this data was not reported to HUD. With varying definitions of homelessness used by agencies, it is difficult to paint a true picture of the extent of the problem.

The Douglas County Jail has developed an extensive re-entry program that includes a housing component.

The LDCHA receives state HOME funding for re-entry housing vouchers.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing.**

The Lawrence-Douglas County Housing Authority's vision is to transform lives through accessible, affordable housing opportunities for all Douglas County residents. Their mission is to preserve and expand affordable housing and provide opportunities for participants to thrive through services and partnerships. Primary to this is the sound management, maintenance, and preservation of its public housing inventory according to the highest standards of the housing industry while at the same time providing responsible and responsive assistance to those they serve. (LDCHA website, [www.ldcha.org](http://www.ldcha.org)). In 2024 the LDCHA served 1,517 total households which included 2,846 people, 899 of them being children. Of all those households, 294 were homeless at the time of entry into LDCHA programs. The LDCHA received HOME funds from the City of Lawrence, and the City and County also provided funding for a program through LDCHA which served families in the homeless shelter and helped them obtain housing in much the same structure as the TBRA program.

Additionally, LDCHA runs programs that assist youth exiting foster care programs (three youth assisted), families fleeing domestic violence (9 households), and citizens exiting incarceration through the Re-Entry Program (five households). LDCHA also offers a Full Circle Youth Program, a vehicle repair program, and resident services.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership.**

Each year the LDCHA recruits residents to serve on the Resident Advisory Council (RAC). The purpose of the RAC is to advise LDCHA management and the Board of Housing Commissioners on program policies that affect tenants and LDCHA program participants. Members of the RAC also assist the Chief Operating Officer with the development of the LDCHA Annual Plan. Additionally, all residents are asked to provide public comments on yearly plans and meetings are held to allow residents the opportunity to provide input on what capital improvements they would like to see on LDCHA properties.

In 1999, the LDCHA was selected to participate in the Moving to Work (MTW) Demonstration program. This is a Congressional Demonstration program that granted broad waivers from federal housing regulations for the purpose of moving households toward self-sufficiency through employment. The

LDCHA has adopted a number of initiatives aimed at meeting this objective, including the initial adoption of a new rent structure and work requirement for all non-elderly/non-disabled adults. The LDCHA has achieved great success at moving residents toward self-sufficiency.

The LDCHA Resident Services Office (RSO) runs several self-sufficiency programs supported by MTW initiatives, including employment, education, financial literacy/homeownership, and youth programs. In 2024, the Employment Program served 122 households with resume building, job application assistance, and interview preparation. Education supports include GED, vocational, and post-secondary academic coaching including FAFSA assistance. As tenants improve their self-sufficiency by increasing their income, they are encouraged to join the Home Ownership Program (HOP). This program includes one-on-one coaching and group workshops for first time homebuyer education. A savings-matching grant of up to \$3,000 is available to assist MTW participants at closing with purchasing a home and leaving low-income assisted housing programs. Since the program started in 2001, 109 households have purchased homes, with 34 households currently in the program. The LDCHA partners with Lawrence Habitat for Humanity and Tenants to Homeowners, and several clients purchase in the traditional market. Additionally, the LDCHA offers a Car Repair program that eliminates a barrier to employment and education by repairing a tenant's personal vehicle. In 2024, 22 households were able to maintain employment or stay in school due to the Car Repair program. The award-winning Full Circle Youth Program focuses on art, education, and fitness to address childhood risk factors that contribute to intergenerational poverty. Located on-site at Edgewood Homes, the Full Circle Youth Program addresses the unique needs of public housing children where they live. In 2024, the Full Circle Youth Program served 177 youth.

### **Actions taken to provide assistance to troubled PHAs.**

The Lawrence-Douglas County Housing Authority is a high-performing agency. There have been no actions that have been required to provide assistance as they are not designated as "troubled."

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City adopted a new Land Development Code in the fall of 2024, and it became effective on April 1, 2025. Increasing housing affordability by decreasing regulatory and zoning barriers was one targeted goal for the project. The revisions to the code, to meet this goal, include reducing minimum lot size requirements, allowing increased density, reducing parking and frontage requirements, and allowing even greater density for affordable housing.

The City is currently considering an affordable housing incentive policy, which would include fee waivers for affordable housing projects. The policy would additionally allow affordable housing developments to qualify for economic development incentives, creating greater financial feasibility for residential developments.

The City continues to analyze public policies that intersect with housing affordability and take action that will address local housing costs. In addition to the land development code, policies impacting growth, land tax, and building codes are under analysis for potential future action.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

There were two main influences on the creation of the 2023-2027 Consolidated Plan and the 2024 Annual Action Plan. The first was the City's Strategic Plan and aligning projects with those key outcome areas identified. The second and equally as important piece was alignment with the community strategic plan to end homelessness, A Place for Everyone. The critical focus areas of the Consolidated Plan mirrored the focus areas of this guiding document. The alignment of those main driving forces impacted the greatest needs set forward. The City also has a housing market study that has been heavily leaned on for all aspects of both policy and funding discussions on affordable housing and homelessness. This study was completed in 2018 and an updated study is needed to continue to realistically look at the impacts of the COVID-19 pandemic on the community's housing landscape and to have a document that further advises development of projects and activities that speak to the underserved needs in the community.

The primary obstacle to meeting all of the identified needs, including those identified as high priorities is the general lack of funding resources available to the public and private agencies who serve low- and moderate-income residents. Lawrence, being an entitlement community, is not eligible for state CDBG or HOME programs. Limited State HOME dollars are available for community development activities through the City's CHDO. In 2018 the City had a sales tax passed by voters to repurpose .05% sales tax to affordable housing activities. This began in April of 2019. In the calendar year of 2024 the City asked the voters to consider a repurposed sales tax that would be .10% and would include investments in

homelessness as well as continuing investments in affordable housing. This passed and is being implemented moving forward. Additionally, the City continued to reallocate Social Service and special alcohol funds to housing and homeless activities so there are other partner programs that impact the work that CDBG and HOME are doing in the community occurring as well.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City will ensure that all federally funded improvement programs for the existing housing stock use lead hazard reduction activities, including evaluating lead hazard risk. Staff distributes Renovate Right pamphlets, published by the Environmental Protection Agency. The Housing Initiatives Division has staff certified as Lead Hazard Risk Assessors and Lead-Based Paint Inspectors. They have also received and provided training in Lead Safe Work Practices. In homes tested for lead-based paint, if it is determined lead is present, lead and structural rehabilitation is conducted, and Lead Safe Work Practices are utilized.

The majority of Lawrence's housing stock was built prior to 1978 (estimated at 15,338 units), and because of the age of the housing there is a high prevalence of substandard units and units containing lead-based paint. In the Comprehensive Rehab program, all owner-occupied homes constructed prior to 1978 participating in the program are tested for lead-based paint. Based on data collection for those homes in the program that have been tested for lead-based paint, it can be estimated that there are 13,634 homes in Lawrence with lead-based paint hazards. Many of these units are occupied by low-and moderate-income persons. The City will ensure that all federally funded improvement programs for the existing housing stock use lead hazard reduction activities including evaluating lead hazard risk and using lead safe work practices. Staff distributes Renovate Right pamphlets, published by the Environmental Protection Agency.

The Policy and Procedures for the Housing Initiatives Division (HID) housing programs specifically state that "In homes tested for lead-based paint, if it is determined lead is present, lead and structural rehabilitation costs must be less than the program loan limit or the applicant must provide necessary additional funds." Lead-Based paint is not ignored within HID programs. Lead-based paint inspections determine whether lead-based paint is present in a house, dwelling unit, residential building, or child-occupied facility, including common areas and exterior surfaces, and if present, which building components contain lead-based paint. A surface-by-surface inspection to determine the presence of lead-based paint is conducted. All inspections are done by a licensed lead-based paint risk assessor or paint inspector. HUD lead-based paint standards are used for a determination of the presence of lead-based paint as defined by Title X of the Housing and Community Development Act of 1992. Inspection reports and clearance findings are retained in the client file.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

One purpose of the Consolidated Plan Programs and other initiatives in Lawrence is to reduce the number of persons in poverty. The emphasis in Lawrence is to help people rise out of poverty, rather than temporarily easing their situation. Although essential short-term direct aid such as emergency food and shelter is provided, the strongest community support is for programs to address the root causes of poverty and assisting people in becoming self-sufficient in the long-term. Two key components of helping people attain self-sufficiency are employment and housing. Examples of programs that directly influence people's ability to escape poverty include job education and placement services as well as housing advocacy, homeless prevention, and rental assistance. Projects that indirectly affect poverty include those that improve the community at large and provide transportation and child care services that help people access employment and services. CDBG, HOME, CoC, and State ESG funds are often used as matching funds for other grants that also contribute to reducing the number of families living in poverty. Thus, the power of these federal dollars is leveraged to a greater extent. Recognizing that limited Consolidated Plan dollars should be focused where the need is greatest, Lawrence gives preference to projects that directly benefit low- and moderate-income residents or serve low- and moderate income-neighborhoods over those that will have indirect benefits. This strategy will ensure that scarce resources are directed to best serve those who have the greatest need, including those areas with the greatest concentration of poverty. In addition to Consolidated Plan programs, a number of other public, private, and partnership initiatives have been designed to assist in the reduction of poverty rates. These include the Workforce Development Center, the Douglas County Re-entry Program, and a partnership of employment agencies. The City participates in an anti-poverty strategy workgroup in the community, and that, partnered with our strategic plan and consolidated plan will drive our work.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City of Lawrence is committed to the goal of partnership with various agencies in the community regardless of their funding source in order to have the most effective impact that we can in the community. The Housing Initiatives Division – Federal Housing Grants, who administers the grants, is a small division, however the impact is large when the partnerships with other agencies help to get the word out in the community. With these partnerships, the City is able to overcome gaps in institutional structures and enhance coordination.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Lawrence has a very strong commitment to agency coordination, and because of this commitment and the effort to bring community agencies and providers together this has been very successful. City staff attends quarterly meetings at the Lawrence-Douglas County Housing Authority as well as monthly with the team at the Bert Nash Mental Health Center for coordinated entry. Agendas for advisory committees are structured as to obtain reports and feedback from community partners. Because of the effort to bring all stakeholders to the table no matter what the issue or discussion, there is a strong

knowledge of community resources among the agencies. Lawrence is home to a very strong referral network and very effective discussions regarding needs analysis and service delivery. The addition of the Affordable Housing Advisory Board has further elevated these partnerships, specifically with the developer and home builder community. Members of this community both attend meetings and sit on the board itself. The local Housing Trust Fund has allowed for partnership projects as well, such as between the DV services provider and the CHDO, the CHDO and the University, and the local Housing Authority and the local Family Promise chapter.

With the inclusion of the CARES Act and ARPA funding, these partnerships continued to grow, and collaborative housing projects were created out of necessity. An influx of Rapid-Rehousing and Homeless Prevention funding to the community allowed for creative and effective program creation and execution. The Lawrence/Douglas County Housing Collaborative works in conjunction with the Coordinated Entry process to house, re-house, and stabilize renters in the community at risk of homelessness. The commitment to case management and success of the program will have lasting impacts on the community.

### **Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City of Lawrence had an accepted Assessment of Fair Housing (AFH) for the Consolidated Plan period of 2018-2022, and this document was updated and amended for the Consolidated Plan period of 2023- 2027. The AFH did indicate that Lawrence has done well in avoiding systematic impediments to fair housing choice, although affordability remains an important challenge. City ordinances, regulations, administrative policies, procedures, and practices do not impede housing choice. The rental and homebuyer markets, however, continue to remain at higher levels than most of the state of Kansas for families of three or more.

Most affordable housing in Lawrence is not accessible housing. The City of Lawrence allocated \$50,000 in local Housing Trust Funds to Independence, Inc., who administers the Accessible Housing Program, which allows for accessibility modifications in housing units. The goal of the Independence, Inc. Accessible Housing Program is to assist low-income seniors and people with disabilities in Lawrence make needed accessibility modifications to their homes. This project helps to achieve the City's affordable housing goals by ensuring that seniors and people with disabilities are able to maintain affordable housing by obtaining the accessibility modifications they need to continue living independently in the community. This program helps to increase the amount of housing stock in Lawrence that is both affordable and accessible. It decreases housing insecurity by ensuring seniors and people with disabilities are able to continue to safely remain in their homes with needed accessibility modifications. In 2024, Independence Inc. assisted 15 units with accessibility modifications.

Also in 2024, the Senior Resource Center was allocated \$5,000 and completed 12 projects. These projects included: large wheelchair ramps, accessible showers, low rise steps, grab bars, ADA height toilets, and accessible shower heads. This program impacts the greater community by increasing the

availability of affordable housing that is accessible to seniors and people with disabilities. For households with members in need of these modifications, the impact of removing barriers in the home means increased independence and safety. It also means fewer barriers to accessing healthcare, schooling, shopping, support systems, and their community in general.

The City of Lawrence funded GoodLife Innovations with CDBG funding for the rehabilitation of 15 units of housing for persons who are defined as severely disabled which included 45 single individuals. The scope of work included installation of steel doors with self-closing hinges and fire marshal-approved handles and locking assemblies. This project mitigated the risk of exposure, elopement, unexpected displacement (which can be extremely disruptive to individuals with severe or multiple disabilities), and significantly reduced utility costs for the low-income residents of the units.

The City of Lawrence allocated \$450,000 in local Housing Trust Funds to Bert Nash Community Mental Health Center for the construction of 24 units of permanent supportive housing. The land has been acquired and the project is in the final design phase. The City of Lawrence allocated \$350,000 in local Housing Trust Funds to the Housing Stabilization Collaborative for rental and utility assistance which works to keep people in the community housed. Additional projects funded included Flint Hills Holdings Group for \$100,000 (New Hampshire Street Lofts affordable housing), Floret Hill for \$1,300,000 (affordable housing new construction), Lawrence Douglas County Housing Authority for \$50,000 (New Horizons Transitional Housing Program), and 9th Street Missionary Baptist Church for \$300,000 (The Hope Project affordable Housing).

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.**

The City of Lawrence's Housing Initiatives Division (HID) policy states that the HID will conduct at least one on-site monitoring visit for each subrecipient every other program year. A monitoring schedule will be prepared and the subrecipient visits will be prioritized by determining if any organization is new to the program; if there has been staff turnover in key agency positions; and if there have been previous compliance issues. Following the monitoring visit, a written letter describing the results of the visit will be drafted and a copy retained in the agency's file. Housing Initiatives staff closely monitors all federal programs. Administrative procedures will meet all federal rules, regulations and guidelines for program monitoring, compliance, and reporting. Staff conducts field inspections and desk-monitors subrecipients to ensure the compliance of locally administered projects. The City provides opportunities to the maximum extent possible, to women and minority owned business enterprises for contract bids and services. The City of Lawrence encourages inclusion in the list of approved bidders for minority and women-owned businesses, and actively works to recruit new contractors into the programs administered by the HID. Rehabilitation program staff ensures that MBE and WBE entities are included in contractor recruitment activities. HOME subrecipient agreements specifically contain the language: 14(a)iii Affirmative marketing and MBE/WBE records: (A) Records demonstrating compliance with the affirmative marketing procedures and requirements of 92.351. Affirmative marketing steps consist of actions to provide information and otherwise attract eligible persons in the housing market area to the available housing without regard to race, color, national origin, sex, religion, familial status, or disability. (B) Documentation and data on the steps taken to implement the jurisdiction's procedures to establish and oversee a minority outreach program within its jurisdiction to ensure the inclusion, to the maximum extent possible, of minorities and women, and entities owned by minorities and women, including, without limitation, real estate firms, construction firms, appraisal firms, management firms, financial institutions, investment banking firms, underwriters, accountants, and providers of legal services, in all contracts entered into by the participating jurisdiction with such persons or entities, public and private, in order to facilitate the activities of the participating jurisdiction to provide affordable housing. The Citizen Participation Plan outlines the requirements for compliance in the Consolidated Planning process, and as this is an adopted document by the City Commission, those guidelines will remain for the process. In addition, Staff also monitors the Consolidated Plan through the Annual Performance Report.

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

For the 2024 program year CAPER, staff will hold a fall public hearing on October 14, 2025 on the CAPER. The CAPER document will be available for public comment from September 23, 2025 through October 24, 2025. The legal notice of the public hearing ran in the local newspaper on September 23, 2025, along with news releases on the City's social media channels.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The creation of the 2023-2027 Consolidated Plan allowed the City to move to a different form of allocation process, aligning the Consolidated Plan goals with the City's Strategic Plan and their Critical Success Factors, the community plan “A Place for Everyone”, and the framework of the 2018 housing market study. This change allowed for the funding priorities to align with the City's priorities, all while allowing for the same application process within the community to agencies.

In the 2024 program year CDBG-CV programs included mobile vaccination efforts for the homeless, procurement of a housing market study, as well as the design and engineering of healthy shelter improvements at the local homeless shelter. These projects are all reactive in nature and were not planned for pre-pandemic. There is a strong collaborative relationship among service providers that has continued on as we are out of the pandemic but still dealing with the impacts.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 24 CFR 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations.**

**Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.**

There were 66 TBRA units in the program year that required inspection. Of those 66, nine units were not inspected because the tenants vacated the program prior to their inspection. The remaining 57 units were inspected, and the list of inspected units and the inspection results are attached to this report in the Additional Resources attachment. If the unit failed inspection, the reason for the failure is indicated under the Inspection Notes column, along with the date of re-inspection and the results of the re-inspection.

## **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)**

Tenants to Homeowners (TTH), the City's CHDO, examines the current tenant and applicant demographics and to be sure that the demographic statistics are equal to or more diverse than the average population in Lawrence, the service area. They base activities and communication outreach to those who are in the minority or least likely to apply by website and social media outreach, poster distribution throughout public areas in town, and presentations and meetings with businesses and social service agencies in town targeting diverse and the least likely to apply populations. In addition, Tenants to Homeowners provides six homebuyer workshops that are advertised through social media and the Lawrence Journal World, as well as through the Housing and Credit Counseling mailing list. They also work with Realtors, housing partners, and social service agencies. It is staff's opinion that the outreach plan provided by Tenants to Homeowners is effective in reaching minority demographic groups that wish to become homeowners, as proven by their agency statistics. In addition, TTH is working on an Equitable Outreach Campaign initiative to ensure their outreach efforts, methods of outreach, and general opportunities are reaching and resonating with a greater segment of marginalized communities in Douglas County. TTH will partner with other local agencies for program referrals.

## **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

The TBRA program, which is where the previous year HOME program income has been applied, assisted 21 households in the 2024 program year. The assistance provided to the residents spans from \$431 to \$1550 per unit. All of these households fall under the 0-30% AMI category.

**Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k)  
(STATES ONLY: Including the coordination of LIHTC with the development of affordable  
housing). 24 CFR 91.320(j)**

The City of Lawrence Strategic Plan includes several outcome indicators that address housing affordability, with accompanying strategies targeted to decrease housing insecurity for renters and homeowners, decrease cost of residential construction, increase in-fill development, and increase the local affordable housing trust fund leverage.

The following strategies have been employed in the last year to advance the City's affordable housing goals. The City awarded \$1,200,000 in local Affordable Housing Trust Funds, which supported the development of 29 new affordable multifamily units. Local Affordable Housing Trust Funds were significantly leveraged by state and federal LIHTCs awarded to the development of the housing units. The Housing Trust Fund additionally supported accessibility modifications to 21 units, and rental and utility assistance for 140 residents.

## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	1	0	0	0	0
Total Labor Hours	4,343				
Total Section 3 Worker Hours	1,354				
Total Targeted Section 3 Worker Hours	0				

**Table 14 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	1				
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

**Table 15 – Qualitative Efforts - Number of Activities by Program**

## Narrative

The purpose of Section 3 is to ensure that economic opportunities, most importantly employment, generated by certain HUD financial assistance, shall be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing or residents of the community in which the Federal assistance is spent.

The City of Lawrence had one public construction project completed with CDBG funds during the 2024 program year where the total amount of assistance to the project exceeded the \$200,000 threshold as established in 24 CFR 75.3(2)(i). The contractor and subcontractors procured for this project did not meet the definition of Section 3 business concerns as listed in 24 CFR 75.5. This project had 4,432 total labor hours, with 1,354 of those hours attributed to Section 3 Workers (31.2%). While this exceeded the benchmark for Section 3 Workers, none of the Section 3 Workers met the definition of Targeted Section 3 Workers.

Qualitative efforts by the City of Lawrence to meet the Section 3 benchmarks, as described in 24 CFR 75.25(b), include providing Section 3 information in all bidding/procurement documents and providing technical assistance on the Section 3 requirements to contractors and subcontractors during pre-construction meetings. The City of Lawrence promotes the use of business registries designed to create opportunities for disadvantaged and small businesses by distributing HUD-created posters and brochures describing Section 3, Section 3 Business Concerns, Section 3 Residents, and the Section 3 Business Registry.

The City of Lawrence will continue its efforts to meet the Section 3 benchmarks established in 24 CFR 75.23, and if benchmarks are not met will look to expand its qualitative efforts to promote the use of business registries designed to create opportunities for disadvantaged and small businesses, look to engage in outreach efforts to generate job applicants who are Section 3 and Targeted Section 3 workers, and engage in outreach efforts to identify and secure bids from Section 3 business concerns.

***Additional Resources for the City of Lawrence 2024 CAPER***

1. Citizen Participation Plan (Amended May 2023)
2. Affordable Housing Advisory Board 2024 Annual Report
3. Low/Mod Income Summary Data with Census Tract/Block Group (2016-2020 ACS Data)
4. CR-05 Expanded Table 1 Goals and Outcomes
5. CR-10 Table 2 2024 CDBG and HOME complete demographics report
6. 2024 HOME Annual Performance Report
7. CR-50 2024 HOME TBRA Property Inspection List w/Results
8. 2024 HUD PR26 – CDBG Financial Summary and CDBG-CV Financial Summary
9. Affidavit of Publication for CAPER Public Hearing (Will be added after publication on 9/23/25)

# **City of Lawrence**

## **Citizen Participation Plan**

### **1. INTRODUCTION**

The City of Lawrence (City) is a federal entitlement jurisdiction that receives federal grant funding from the U.S. Department of Housing and Urban Development (HUD) for the following programs: Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME).

As a requirement for receiving the above named entitlement grants, the City is required to prepare the following documents:

- (a) Consolidated Plan: A five year Consolidated Plan to identify local community development needs and set forth a funding strategy to address those needs.
- (b) Annual Action Plan: An Annual Action Plan that summarizes the activities that will be undertaken in the upcoming Program Year (PY) to address the needs outlined in the Consolidated Plan.
- (c) Consolidated Annual Performance Evaluation Report (CAPER): A Performance Report that evaluates the progress during the previous PY in carrying out the activities outlined in the Annual Action Plan.
- (d) Assessment of Fair Housing (AFH): An assessment to identify local and regional fair housing issues and set goals for improving fair housing choice and access to opportunity. Assessment of Fair Housing uses the HUD provided Assessment of Fair Housing tool to guide grantees through the identification process of fair housing issues and related contributing factors.

Under HUD's Code of Federal Regulations for citizen participation (Title 24 CFR 91.105), the City is required to adopt a Citizen Participation Plan that sets forth the City's policies and procedures for citizen participation in the planning, execution, and evaluation of the Consolidated Plan, Annual Action Plan, CAPER, and Assessment of Fair Housing. The guidelines established in this Citizen Participation Plan apply to the development and adoption of all of the above-listed documents (hereafter referred to as "the Plans"). Each Plan individually describes the agencies, groups, organizations, and others who participated in the citizen participation and consultation process.

### **2. OBJECTIVE**

The Citizen Participation Plan establishes standards to promote citizen participation in the development of the Plans and related documents. The Citizen Participation Plan is designed to especially encourage participation by low- and moderate-income persons. As an entitlement jurisdiction for the respective HUD programs, the City is responsible for the implementation and use of the Citizen Participation Plan. The requirements for citizen participation do not restrict the responsibility or authority of the City for the development and execution of its Plans.

**3. CITIZEN PARTICIPATION (24 CFR 91.105)**

The City provides for and encourages citizens to participate in the development of all the Plans covered by the Citizen Participation Plan. The City further encourages participation by low- and moderate-income persons, particularly those persons living in areas designated by the jurisdiction as a revitalization area or in a slum and blighted area and in areas where CDBG funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods, as defined by the City. The City will take appropriate actions to encourage the participation of all citizens, including minorities and non-English speaking persons, as well as persons with disabilities.

The City encourages the participation of local and regional institutions, Continuums of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations) in the process of developing and implementing the Plans. The City encourages the participation of public and private organizations, including broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, and emergency management agencies in the process of developing the Plans.

The City encourages, in conjunction with consultation with public housing agencies (PHA), the participation of residents of public and assisted housing developments (including any resident advisory boards, resident councils, and resident management corporations) in the process of developing and implementing the Plans, along with other low-income residents of targeted revitalization areas in which the developments are located. The City will make an effort to provide information to the PHA about the AFH, AFH strategy, and consolidated plan activities related to its developments and surrounding communities so that the PHA can make this information available at the annual public hearing(s) required for the PHA Plan.

The City will explore alternative public involvement techniques and quantitative ways to measure efforts that encourage citizen participation in a shared vision for change in communities and neighborhoods, and the review of program performance; e.g., use of focus groups and the Internet.

The City will provide citizens with a reasonable opportunity to comment on the Plans and on substantial amendments to the Plans, and will make the citizen participation plan public. The citizen participation plan will be in a format accessible to persons with disabilities, upon request.

The City will take reasonable steps to provide language assistance to ensure meaningful access to participation by non-English-speaking residents of the community. The City of Lawrence Community Development Division (CDD) Limited English Proficiency (LEP) Plan is established pursuant to and in accordance with Title VI of the Civil Right Act of 1964, Executive Order 13166, "Improving Access to Services for Persons With Limited English Proficiency," and the Department of Housing and Urban Development's (HUD) Final Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against

National Origin Discrimination Affecting Limited English Proficient Persons, dated January 22, 2007, and effective February 21, 2007. The current CDD LEP Plan is available for public review online at: [https://lawrenceks.org/pds/reports\\_plans/](https://lawrenceks.org/pds/reports_plans/).

#### **4. CONSULTATION (24 CFR 91.100)**

In the development of the Plans, the City will consult with other public and private agencies and organizations that provide assisted housing, health services, and social services (including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons), neighborhood-based groups, community-based and regionally-based organizations that represent protected class members, organizations that enforce fair housing laws, broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, and emergency management agencies.

When preparing the portions of the consolidated plan describing the City's homeless strategy and the resources available to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) and persons at risk of homelessness, the City will consult with:

- (a) The Continuum of Care that serves the City's geographic area;
- (b) Public and private agencies that address housing, health, social service, victim services, employment, or education needs of low-income individuals and families; homeless individuals and families, including homeless veterans; youth; and/or other persons with special needs;
- (c) Publicly funded institutions and systems of care that may discharge persons into homelessness (such as health-care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and
- (d) Business and civic leaders.

When preparing the portion of its consolidated plan concerning lead-based paint hazards, the City will consult with state or local health and child welfare agencies and examine existing data related to lead-based paint hazards and poisonings, including health department data on the addresses of housing units in which children have been identified as lead poisoned.

The City also will consult with adjacent units of general local government and local and regional government agencies, including local government agencies with metropolitan-wide planning and transportation responsibilities, particularly for problems and solutions that go beyond a single jurisdiction.

The City will consult with the Lawrence-Douglas County Housing Authority regarding consideration of public housing needs, planned programs and activities, the AFH,

strategies for affirmatively furthering fair housing, and proposed actions to affirmatively further fair housing in the consolidated plan.

A variety of mechanisms may be utilized to solicit input from the persons/service providers/agencies listed above. These include posting and/or mailing notices of public meetings and hearings, telephone or personal interviews, mail surveys, social media, internet-based feedback and consultation workshops.

## **5. AVAILABILITY OF DRAFT AND APPROVED DOCUMENTS**

The draft versions of Consolidated Plans and Annual Action Plans will present to residents, public agencies, and other interested parties, information that includes the estimated amount the City expects to receive (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low- and moderate-income.

The City will publish the proposed Plans in a manner that affords its residents, public agencies, and other interested parties a reasonable opportunity to examine the contents and to submit comments. The requirement for publishing will be met by publishing a summary of each document in one or more newspapers of general circulation. The summary will describe the content and purpose of the Plan, and will include a list of the locations where copies of the entire proposed document may be examined.

The draft and final versions of Consolidated Plans, Annual Action Plans, CAPERs, Assessments of Fair Housing, and Citizen Participation Plans, and all related amendments, will be made available for public review online at the City of Lawrence website: [https://lawrenceks.org/pds/reports\\_plans/](https://lawrenceks.org/pds/reports_plans/).

Hard copies of the documents will be available at the City of Lawrence Planning and Development Services Department, 1 Riverfront Plaza, Suite 320 Lawrence, KS 66044. The City will provide a reasonable number of free copies of the Plans to residents and groups that request it.

The City will provide residents of the community, public agencies, and other interested parties with reasonable and timely access to information and records relating to the Plans, and use of assistance under the programs covered by this plan during the preceding five years.

## **6. AMENDMENTS**

Substantial Amendments will be necessary whenever any of the criteria under each Plan listed below is proposed. Substantial amendments to any of the Plans will be subject to Citizen Participation Plan requirements. The City will consider all substantial amendments at a public meeting. Notice of all public meetings and information regarding the proposed substantial amendment will be made by publishing a notice prior to the meeting, which will begin the 30-day public comment period. The City will consider any comments or views of residents of the community received in writing, or orally at public hearings, if any, in preparing any substantial amendment. The recommendation regarding a substantial amendment will be forwarded to the City Commission for discussion and

consideration of approval at a regularly scheduled meeting. If approved, the substantial amendment shall be attached to the plan, and submitted along with all public comments or views, to the local HUD office. Implementation of the amendment shall not occur before the expiration of the public comment period.

- (a) Consolidated Plan and Annual Action Plan Amendment Considerations: A Substantial Amendment will be made to the Consolidated Plan or Annual Action Plan whenever one of the following decisions is made:
- (i) To change the allocation priorities or a change in the method of distribution of funds.
  - (ii) To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the plan.
  - (iii) To change the purpose of a previously approved activity. The following categories of purpose are established:
    - (A) Acquisition and/or Disposition of Real Property;
    - (B) Public Facilities and Improvements;
    - (C) Clearance;
    - (D) Public Services;
    - (E) Rehabilitation;
    - (F) Economic Development;
    - (G) Homeownership Assistance;
    - (H) Planning; and
    - (I) Program Administration
  - (iv) To change the scope of a previously approved activity. A change in scope will occur when the cost of the activity is reduced or increased by 50% or more, or when the quantity of the activity is reduced or increased by 50% or more.
  - (v) To change the location of a previously approved activity, when the change of location will cause the targeted group of beneficiaries to lose the benefit.
  - (vi) To change the beneficiaries of a previously approved activity, when the targeted groups of beneficiaries will no longer benefit, or when the percentage of low- and moderate-income beneficiaries will be less than the minimum required by federal law or regulation.

All other changes may be handled administratively and are not subject to the public hearing requirements of this Citizen Participation Plan. The following changes are considered administrative:

- (i) Proportional adjustments to previously approved activities to accommodate actual HUD allocation amounts (provided new subrecipients are not awarded funds).
  - (ii) Reallocation of funds, not exceeding an amount of \$100,000, between activities approved in the current or prior Annual Action Plan.
  - (iii) Reallocation of fund balance, in any amount, from a completed activity to another approved activity.
  - (iv) Establishment of additional measureable Goal Outcome Indicators for Strategic Plan goals as referenced in the approved Consolidated Plan
  - (v) If the carry forward of unspent grant funds would inhibit the City's ability to meet the CDBG timeliness spending test, allocations of CDBG funding in total amounts less than \$250,000 in a single Program Year may be directed toward eligible City Projects/Programs within the same category of the unspent allocation. The Planning and Development Services Director may propose one-time CDBG-eligible City infrastructure projects to the City Manager for such previously allocated but unspent CDBG funding. Depending on project size and scope, the City Manager may bring such one-time projects directly to the City Commission for authorization as deemed necessary and appropriate for the timely expenditure of CDBG funds.
- (b) Citizen Participation Plan Amendment Considerations: A substantial amendment to the Citizen Participation Plan is defined as an addition or deletion of the plan's priorities or goals. All other changes may be handled administratively and are not subject to the public hearing requirements of this Citizen Participation Plan.
- (c) Assessment of Fair Housing Amendment Considerations: An AFH previously accepted by HUD must be revised and submitted to HUD for review under the following circumstances:
- (i) A material change occurs. A material change is a change in circumstances in the jurisdiction of a program participant that affects the information on which the AFH is based to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances. Examples include Presidentially declared disasters, under title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, in the program participant's area that are of such a nature as to significantly impact the steps a program participant may need to take to affirmatively further fair housing; significant demographic changes; new significant contributing factors in the participant's jurisdiction; and civil

rights findings, determinations, settlements (including Voluntary Compliance Agreements), or court orders; or

- (ii) Upon HUD's written notification specifying a material change that requires the revision.

The City shall provide residents with reasonable notice of a revision to the AFH and provide not less than 30 calendar days to receive comments from residents. Notice of a revision to the AFH will be made public by publishing a notice prior to the revised AFH being submitted to HUD for review, which will begin the 30 day written comment period. The City shall consider the comments or views of residents, whether received in writing or orally, in regard to a revision to the AFH. A summary of any comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the revision to the AFH.

## **7. PUBLIC HEARINGS, NOTIFICATION AND ACCESS**

The City will follow the following procedure in conducting public hearings and providing notification and access to all Consolidated Plan and Annual Action Plan documents discussed in this Citizen Participation Plan:

- (a) Public Hearing Process: The City will conduct at least two public hearings per year to obtain citizens' views and comments, and to respond to proposals and questions. Such meetings will be conducted at a minimum of two different times of the program year and together will cover the following topics:
  - (i) Housing and Community Development Needs;
  - (ii) Development of Proposed Activities;
  - (iii) Proposed strategies and actions for affirmatively furthering fair housing consistent with the AFH; and
  - (iv) Review of Program Performance.

To obtain the views of residents of the community on housing and community development needs, including priority nonhousing community development needs and affirmatively furthering fair housing, the City will conduct at least one of these hearings before the Consolidated Plan is published for comment.

The City, at its discretion, may conduct additional outreach, public meetings, or public hearings as necessary to foster citizen access and engagement.

- (b) Public Hearing Notification: Notification of public hearings will be posted/printed at least two weeks prior to the meeting date. Noticing may include printing a public notice in newspaper(s) of general circulation in the City, website posting, email, and/or press releases.

Notices will include sufficient information about the subject of the hearing, including summaries when possible and appropriate, to permit informed comment.

- (c) Public Review/Comment Period: Public notices will be printed/posted prior to the commencement of any public review/comment period alerting citizens of the documents for review. The minimum public review/comment period for each Plan is listed below:

<b>Document</b>	<b>Public Comment Period</b>
Consolidated Plan	30 days
Annual Action Plan	30 days
Substantial Amendments	30 days
CAPER	15 days
AFH	30 days
Citizen Participation Plan	30 days

Copies of all documents and notices will be available for public review at the City of Lawrence Planning and Development Services Department, 1 Riverfront Plaza, Suite 320 Lawrence, KS 66044, and on the City of Lawrence website: [https://lawrenceks.org/pds/reports\\_plans/](https://lawrenceks.org/pds/reports_plans/).

The City shall consider any comments or views of residents of the community received in writing or orally at all public hearings and/or meetings. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the Plans.

- (d) Access to Meetings: Unless otherwise noted, public hearings requiring City Commission action will be conducted at regularly scheduled City Commission meetings located at 6 E 6<sup>th</sup> Street, Lawrence, KS 66044. For public hearings and/or meetings not requiring City Commission action, the City will make every effort to conduct such meetings at a location accessible and convenient to potential and actual beneficiaries.

The City will provide residents of the community with reasonable and timely access to local meetings, consistent with accessibility and reasonable accommodation requirements, in accordance with section 504 of the Rehabilitation Act of 1973, the regulations at 24 CFR part 8, the Americans with Disabilities Act, and the regulations at 28 CFR parts 35 and 36, as applicable.

If an attendee or participant at a public hearing and/or meeting needs special assistance beyond what is normally provided, the City will attempt to accommodate such persons in every reasonable manner.

- (e) Technical Assistance: The City will provide for technical assistance to groups representative of persons of low- and moderate-income that request such assistance in commenting on the Plans and in developing proposals for funding assistance under any of the programs covered by the consolidated plan, with the level and type of assistance determined by the City. The assistance need not include the provision of funds to the groups.

- (f) Complaints: A complaint regarding any of the Plans and related documents covered by this Citizen Participation Plan must be submitted in writing to the Planning and Development Services Director, 1 Riverfront Plaza, Suite 320 Lawrence, KS 66044.

Community Development Division staff will assist the complainant with the preparation of written complaints and/or advise the complainant of other sources of technical assistance. All complaints shall be submitted on a Complaint Form provided by the Community Development Division and shall be signed by the complainant.

Pursuant to 24 CFR 91.105(j), the City will provide a timely, substantive written response to every written resident complaint within 15 working days, where practicable.

- (g) Individuals with Limited English Proficiency: The City will take reasonable steps to provide language assistance to ensure meaningful access to public hearings where a significant number of non-English speaking residents can be reasonably expected to participate. If an individual or participant with Limited English Proficiency needs assistance beyond what is normally provided, the City will attempt to accommodate their request in every reasonable manner.

The City of Lawrence Community Development Division (CDD) Limited English Proficiency (LEP) Plan is established pursuant to and in accordance with Title VI of the Civil Right Act of 1964, Executive Order 13166, "Improving Access to Services for Persons With Limited English Proficiency," and the Department of Housing and Urban Development's (HUD) Final Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, dated January 22, 2007, and effective February 21, 2007. The current CDD LEP Plan is available for public review online at: [https://lawrenceks.org/pds/reports\\_plans/](https://lawrenceks.org/pds/reports_plans/).

- (h) In the Event of an Emergency: In the event of an unforeseen and unpreventable event that renders in-person public gathering impossible or inadvisable, such as a natural disaster or pandemic, public hearings may be held as a virtual meeting. Meeting formats may include webinars, webcasts, telecasts, radio or audio broadcasts, or other virtual communication tools as appropriate for the meeting format. Virtual meetings must provide, at a minimum, an opportunity for the public to submit public questions and for the presenter or public officials to make public response, or an acknowledgement of receipt of the comments. All questions and responses must be documented, either via text, such as meeting minutes or chat scripts, or recorded, or as appropriate for the meeting format. Virtual meetings must be publicly noticed, and in the event traditional noticing tools are unavailable or will not effectively reach the public, alternative public noticing efforts must be made and documented.

In the event of an emergency, the following alternatives may be instituted by the City:

- (i) The public comment and display period for the Consolidated Plan and/or Annual Action Plan and any amendment thereto will be consistent with HUD's requirements;
- (ii) Draft documents for public comment and review will be made available on the City's website at [https://lawrenceks.org/pds/reports\\_plans/](https://lawrenceks.org/pds/reports_plans/). Copies of the draft documents will be e-mailed upon request, if possible;
- (iii) Public meetings may be held as virtual meetings using online platforms for public viewing with the option for real-time questions to be presented; and/or
- (iv) The City may opt to hold one public hearing during the Consolidated Plan/Annual Plan process and its second required public hearing during the CAPER process for the same program year if a virtual hearing is not feasible.

## **8. ANTIDISPLACEMENT AND RELOCATION PLAN**

The City seeks to minimize, to the greatest extent feasible, the involuntary displacement, whether permanently or temporarily, of persons (families, individuals, businesses, nonprofit organizations, or farms) from projects funded with CDBG or HOME involving single or multi-family rehabilitation, acquisition, commercial rehabilitation, demolition, economic development, or capital improvement activities.

Projects that the City deems beneficial but that may cause displacement may be recommended and approved for funding only if the City demonstrates that such displacement is necessary and vital to the project and that they take efforts to reduce the number of persons displaced. Further, it must be clearly demonstrated that the goals and anticipated accomplishments of a project outweigh the adverse effects of displacement imposed on persons who must relocate.

This section describes the City's Residential Antidisplacement and Relocation Assistance Plan and how it will assist persons who will be temporarily relocated or permanently displaced due to the use of HUD funds. This plan takes effect whenever the City sponsors projects using CDGB or HOME funds that involve property acquisition or the demolition or conversion of low- and moderate-income dwelling units.

- (a) Minimizing Displacement: The City will take reasonable steps to minimize displacement occurring as a result of its CDBG and HOME activities. This means that the City will:
  - (i) Consider if displacement will occur as part of funding decisions and project feasibility determinations;
  - (ii) Assure, whenever possible, that occupants of buildings to be rehabilitated are offered an opportunity to return;

- (iii) Plan substantial rehabilitation projects in “stages” to minimize displacement; and
  - (iv) Meet all HUD notification requirements so that affected persons do not move because they have not been informed about project plans and their rights.
- (b) Relocation Assistance for Displaced Persons: Consistent with the goals and objectives of the CDBG and HOME programs, the City will take all reasonable steps necessary to minimize displacement of persons, even temporarily. If displacement occurs, the City will provide relocation assistance for lower income tenants who, in connection with an activity assisted under the CDBG and/or HOME Program(s), move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.
- (c) One-For-One Replacement of Lower-Income Dwelling Units: The City will replace all occupied and vacant occupiable lower-income dwelling units that are demolished or converted to a use other than as lower-income dwelling units in connection with a project assisted with funds provided under the CDBG and/or HOME Program(s).

Before entering into a contract committing the City to use HUD funds on a project that will directly result in demolition of lower-income dwelling units or the conversion of lower-income dwelling units to another use, the City will make public, by providing a notice that such information is available at the City of Lawrence Planning and Development Services Department, and submit to HUD, a One-for-One Replacement Plan that contains the following information in writing:

- (i) A description of proposed assisted activity;
- (ii) The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than for lower-income dwelling units as a direct result of the assisted activity;
- (iii) A time schedule for the commencement and completion of demolition or conversion;
- (iv) The location on a map and number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data are not available at the time of the general submission, the submission shall identify the general location on an area map and the approximate number of dwelling units by size, and information identifying the specific

location and number of dwelling units by size shall be submitted and disclosed to the public as soon as it is available;

- (v) The source of funding and a time schedule for the provision of replacement dwelling units;
- (vi) The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from date of initial occupancy; and
- (vii) Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units) is consistent with the needs assessment contained in its HUD-approved consolidated plan.

Under 24 CFR 42.375(d), the City may submit a request to HUD for a determination that the one-for-one replacement requirement does not apply, based on objective data, that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

## **9. ASSESSMENT OF FAIR HOUSING**

During the development of the Assessment of Fair Housing (AFH), the City of Lawrence will:

- (a) Encourage citizens to participate in the development of the AFH and any revisions of the AFH.
- (b) Encourage the participation of Continuums of Care, businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations, in the process of developing and implementing the AFH.
- (c) Encourage, in conjunction with public housing agency consultations, participation of residents of public and assisted housing developments, including any resident advisory boards, resident councils, and resident management corporations, in the process of developing and implementing the AFH, along with other low-income residents of targeted revitalization areas in which the developments are located.
- (d) Take reasonable steps to provide language assistance to ensure meaningful access to participation by non-English-speaking, limited English proficiency residents, and persons with disabilities.
- (e) Make available to the public, residents, public agencies, and other interested parties any HUD-provided data and the other supplemental information the City plans to incorporate into its AFH at the start of the public participation process (or as soon as feasible after).
- (f) Provide for at least one public hearing during the development of the AFH, and provide not less than 30 calendar days to receive comments from residents.

- (g) Provide residents of the community with reasonable and timely access to local meetings, consistent with accessibility and reasonable accommodation requirements, in accordance with section 504 of the Rehabilitation Act of 1973 and implementing regulations at 24 CFR part 8 as well as the Americans with Disabilities Act and implementing regulations at 28 CFR part 35 and 36, as applicable.
- (h) Publish the proposed AFH in a manner that affords its residents, units of general local government, public agencies, and other interested parties a reasonable opportunity to examine its content and to submit comments.
- (i) A summary which describes the content and purpose of the AFH, and includes a list of locations where copies of the entire propose document may be examined, will be made public by publishing a display ad in one or more newspapers of general circulation, and by making copies of the AFH available on the City of Lawrence website at [https://lawrenceks.org/pds/reports\\_plans/](https://lawrenceks.org/pds/reports_plans/).
- (j) Provide for technical assistance to groups representative of persons of low-and-moderate income that request such assistance to comment on the AFH.
- (k) Consider the comments or views of residents, whether received in writing or orally at the public hearing, in preparing the final AFH. A summary of any comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the final AFH.
- (l) Provide a reasonable number of free copies of the AFH to residents and groups that request a copy.
- (m) Provide a timely, substantive written response to every written resident complaint related to the AFH and any revisions of the AFH, within an established period of time (normally within 15 working days, where practicable).

# AFFORDABLE HOUSING ADVISORY BOARD 2024 ANNUAL REPORT



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**JANUARY-MAY 2024**  
**AFFORDABLE HOUSING ADVISORY BOARD MEMBERS**

Mark Buhler,  
Chamber of  
Commerce Rep

Chris Burger,  
Homebuilders  
Association Rep

Phil Englehart,  
City at Large Rep

Christina Gentry,  
Lived Experience Rep.

Hye-Sung Han,  
City at Large Rep

Thomas Howe,  
Board of Realtors Rep

Gallal Obeid  
Lawrence Douglas  
County Housing  
Authority Rep

Monte Soukup,  
Justice Matters Rep,  
AHAB Chair

Stacie Salverson,  
Lawrence Habitat  
for Humanity Rep

Nicholas Ward,  
Tenants to  
Homeowners  
Rep, Vice-Chair

Sarah Waters,  
KU Rep

Karen Willey,  
Douglas County Rep



# OCTOBER-DECEMBER 2024 AFFORDABLE HOUSING ADVISORY BOARD MEMBERS

Mark Buhler

Andrew Dalager

Mariel Ferreiro (Vice-Chair)

Christina Gentry (Chair)

Hye-Sung Han

Elizabeth O'Neill

Monte Soukup

**Staff Liaison:** Lea Roselyn, Affordable Housing Administrator

**Housing Initiatives Division AHAB Staff team:**

- Jeff Crick, Director, Planning and Development Services
- Brad Karr, Community Development Analyst
- Danelle Walters, Planning and Development Services Assistant Director

# ABOUT THE AFFORDABLE HOUSING ADVISORY BOARD

## Mission

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The mission of the Affordable Housing Advisory Board is to make recommendations to the City Commission on ways everyone in Lawrence has access to safe, quality, affordable housing and the supportive services necessary to maintain independent living with dignity.

## Vision

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The AHAB vision is that there are opportunities for affordable housing and supportive services for everyone in Lawrence.

## Purpose & Duties

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As outlined in [Chapter 1A, Article 3](#) of Lawrence City Code, the purpose of the Affordable Housing Advisory Board is for “considering, developing, and providing policy advice to the Governing Body to fulfill the Strong Welcoming Neighborhoods Strategic Plan Outcome, which is: ‘All people in Lawrence live in safe, functional, and aesthetically unique neighborhoods that provide opportunities to lead healthy lifestyles with access to safe and affordable housing and essential services that help them thrive.’”

The duties of the Affordable Housing Advisory Board are to:

1. Advise the Governing Body on all matters relating to the City's implementation and use of the Affordable Housing Trust Fund.
2. Make recommendations to the Governing Body regarding the expenditure of money from the Affordable Housing Trust Fund to fund projects, as reviewed and approved by AHAB, that are consistent with the purpose of the Affordable Housing Trust Fund.
3. Make recommendations to the Governing Body regarding the cultivation and maintenance of steady and various streams of income to fund the Affordable Housing Trust Fund. However, AHAB shall not apply for any grant without prior approval of the Governing Body; nor shall it accept any gift or donation without prior approval of the Governing Body.
4. Make recommendations to the Governing Body regarding the expenditure of HOME Investment Partnership funds.
5. Advise the Governing Body regarding issues affecting affordable housing and supportive services in the community.

# SUMMARY OF 2024 BOARD ACTIVITIES

## 2024 AHAB Elections and Appointments

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In February of 2024 the following members were appointed to the AHAB:

- Chris Burger, Homebuilders Association representative
- Gallal Obeid, Lawrence-Douglas County Housing Authority representative
- Hye-Sung Han, City at Large representative
- Stacie Schroeder, Lawrence Habitat for Humanity representative
- Brenda Wahl, Lawrence Family Promise representative

In February of 2024 the Affordable Housing Advisory Board (AHAB) elected the Board Chair and Vice-Chair.

- Monte Soukup, Justice Matters AHAB representative, was unanimously reelected as Board Chair.
- Nicholas Ward, Tenants to Homeowners Representative, was unanimously elected as Vice Chair.

In September of 2024 the following members were appointed to the AHAB:

- Mark Buhler
- Andrew Dalager
- Mariel Farreiro
- Christina Gentry
- Hye-Sung Han
- Elizabeth O'Neill
- Monte Soukup

In September of 2024 the Affordable Housing Advisory Board (AHAB) elected the Board Chair and Vice-Chair.

- Christina Gentry was unanimously elected as Board Chair.
- Mariel Farreiro was unanimously elected as Vice Chair.

## Affordable Housing Advisory Board Realignment

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In 2019, the Affordable Housing Advisory Board (AHAB) set the first five year goals for the Affordable Housing Trust Fund and strategies for achieving the AHAB's mission, based on the data and recommendations in the 2018 Lawrence Housing Market Analysis. At the beginning of 2024, starting in February, the AHAB began to discuss and come to agreements on the next five-year goals and strategies. This work continued through May, 2024, when the AHAB was notified that, based on the [Board and Commissions Realignment](#) plan, the current Board would be dissolved in August, 2024, with a new Board appointed in September, 2024. The AHAB made the decision to discontinue all future and strategic planning, and to cancel their July and August meetings.

The [Board and Commissions Realignment](#) initiative began in 2022, after the City Commission [asked for a plan](#) to help better align the City's volunteer boards and commissions to the work of the [strategic plan](#). The [Boards and Commissions Structure Committee](#) was formed and charged with developing recommendations that limit the number of boards to no more than 10 (not inclusive of those boards required by statute or state law). The Committee also outlined a process for board and commission transition, and provided recommendations around how advisory board recommendations are made, how agendas are prepared, authority and responsibility for on-boarding or orientation of board members, and the role, authority, duties, and responsibilities of City staff.

As established in [Chapter 1A, Article 3 of City Code](#), the purpose and duties of the newly appointed AHAB remained consistent with the previous policy. The primary change was the structure of the AHAB in terms of its membership, which was modified from a 13-member Board with only two community at-large seats, to a seven-member Board with all at-large members.

The first meeting of the newly appointed AHAB was held September 16, 2024. The new Board immediately received training, and began their work of reviewing, scoring, and recommending awards for the 2025 Affordable Housing Trust Funds.

AHAB meeting agendas and minutes from February to June, 2024, may be found online at <https://lawrenceks.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&Id=5524>

AHAB meeting agendas for the new Board may be found online at <https://lawrenceks.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&Id=5763>

## 2024 Affordable Housing Trust Fund Awards

At their November 13, 2023 meeting, the AHAB provided recommendations for 2024 Affordable Housing Trust Fund grant awards. The AHAB received and reviewed the following eight eligible applications, for **\$5,075,000 in funding requests**.

### 2024 Applications

APPLICANT	PROJECT	REQUESTED
Bert Nash Community Mental Health Center	Supportive & Rehabilitative Permanent Housing Project	\$450,000
Douglas County	Housing Stabilization Collaborative	\$550,000
Flint Hills Holdings Group , LLC	East Heights Family Housing	\$1,200,000
Flint Hills Holdings Group , LLC	New Hampshire Lofts	\$300,000
Floret Hill, LP	Floret Hill	\$1,600,000
Ninth St. Missionary Baptist Church	Hope Project	\$850,000
Independence, Inc	Accessible Housing Program	\$75,000
Lawrence-Douglas County Housing Authority	New Horizon	\$50,000

The AHAB recommended the following awards, which were approved by the City Commission on December 3, 2023:

APPLICANT	PROJECT	AWARDED
Bert Nash Community Mental Health Center	Supportive & Rehabilitative Permanent Housing Project	\$450,000
Douglas County	Housing Stabilization Collaborative	\$509,000
Flint Hills Holdings Group , LLC	East Heights Family Housing	\$0
Flint Hills Holdings Group , LLC	New Hampshire Lofts	\$300,000
Floret Hill, LP	Floret Hill	\$1,300,000
Ninth St. Missionary Baptist Church	Hope Project	\$300,000
Independence, Inc	Accessible Housing Program	\$75,000
Lawrence-Douglas County Housing Authority	New Horizon	\$50,000

**Total 2024 Affordable Housing Trust Fund Awards: \$2,984,000**



## HOME Awards

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At their March 11, 2024 meeting, the AHAB provided recommendations for 2024 HOME Investment Partnerships awards.

The AHAB received and reviewed the following four applications, for \$636,500 in funding requests:

APPLICANT	PROJECT	REQUEST
Lawrence-Douglas County Housing Authority	Tenant-Based Rental Assistance	\$300,000
Tenants to Homeowners, Inc.	Community Housing Development Organization (CHDO) Project Funds	\$286,500
Tenants to Homeowners, Inc.	CHDO Operating Funds	\$50,000

The AHAB deliberated and made the following recommendations for funding, which were awarded by the City Commission in June 2024:

APPLICANT	PROJECT	AWARD
Lawrence-Douglas County Housing Authority	Tenant-Based Rental Assistance	\$264,695
Tenants to Homeowners, Inc.	Community Housing Development Organization (CHDO) Project Funds	\$136,759
Tenants to Homeowners, Inc.	CHDO Operating Funds	\$21,850

Total 2024 HOME Fund Awards: \$423,304



# AFFORDABLE HOUSING TRUST FUND GOALS & PROGRESS

Objective: Decrease the percentage of households that are experiencing housing stress (City Strategic Plan, [Strong Welcoming Neighborhoods-5](#))

GOAL	INVESTMENT STRATEGY	PROGRESS
1. Increase the supply of permanently affordable homeownership units for households at or below 80% AMI	Award Affordable Housing Trust Funds to preserve or build <b>200 additional affordable homeownership units</b> in 10 years, from 2019-2029.	<b>19</b> additional affordable homeownership units funded as of 2025 grant cycle
2. Increase supply of affordable rental units for households at or below 80% AMI	Award Affordable Housing Trust Funds to preserve or build <b>1,100 additional affordable rental units</b> in 10 years, from 2019-2029.	<b>715</b> additional affordable rental units funded as of 2025 grant cycle
3. Increase the accessibility of affordable housing for persons with disabilities or mobility impairments	Award Affordable Housing Trust Funds to make <b>accessibility modifications to 100 homes</b> in 10 years, from 2019-2029.	<b>62</b> home accessibility modifications funded as of 2025 grant cycle
4. Residents living in poor conditions have improvements made	Award Affordable Housing Trust Funds to <b>make improvements to 140 homes</b> in 10 years, from 2019-2029.	<b>46</b> home improvement projects funded as of 2025 grant cycle
5. Residents in unstable housing situations have more permanent affordable and supportive housing options	Award Affordable Housing Trust Funds to support <b>75 tenant based rental assistance vouchers</b> in 10 years, from 2019-2029.	<b>27</b> vouchers funded and <b>1,590</b> households supported with rental assistance as of 2025
6. Increase racial equity in housing	Award Affordable Housing Trust Funds to support <b>5 racial equity housing programs</b> in 5 years, from 2023-2029.*	<b>0</b> racial equity programs funded as of 2025 grant cycle
7. Increase community awareness and engagement on affordable housing	Award Affordable Housing Trust Funds to support <b>5 affordable housing community engagement programs</b> in 5 years, from 2023-2029*	<b>1</b> community engagement program funded as of 2025 grant cycle

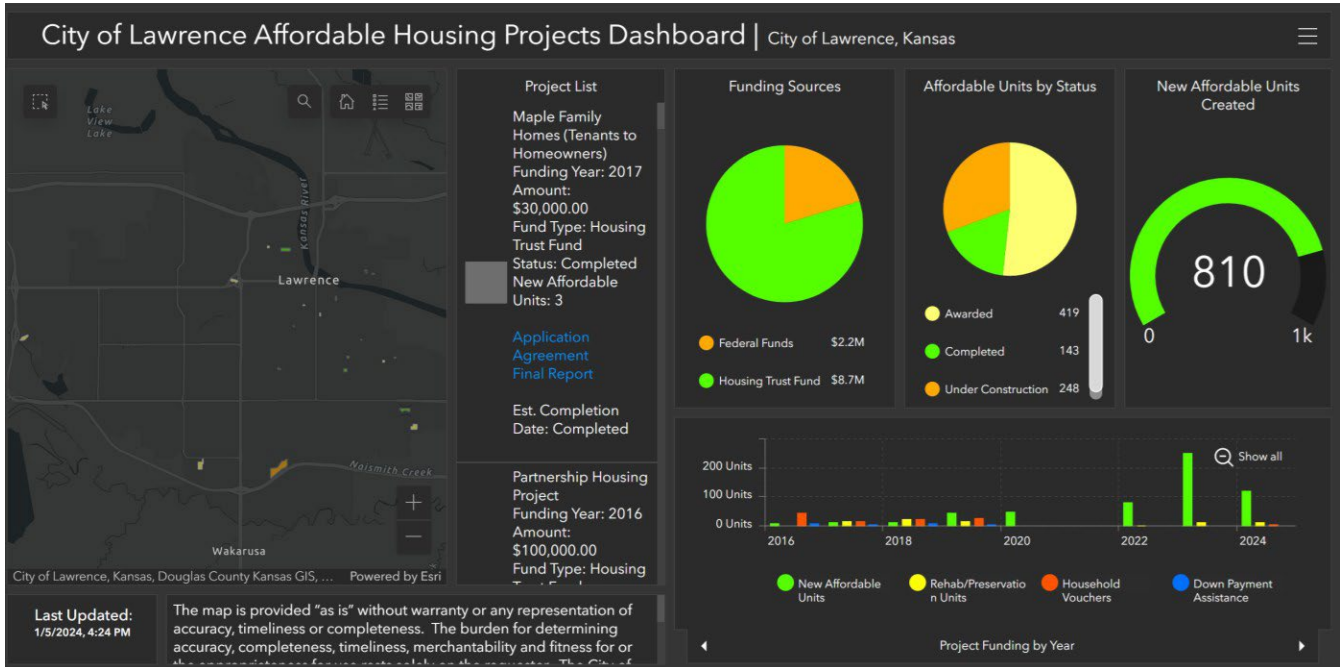
\*Goal added by the AHAB in 2023



# AFFORDABLE HOUSING DASHBOARD

The [interactive dashboard](#) for affordable housing projects funded by both the Affordable Housing Trust Fund and federal dollars. The dashboard contains a live map and information on funded projects.

Project documents are in the process of being uploaded to the complete the dashboard and staff will continue to add new projects as they are funded.



# 2024 FUNDED PROJECTS

## Supportive & Habilitative Permanent Housing Project

### Bert Nash Community Mental Health Center

2024 Award: \$450,000

The Bert Nash SRPH project is a new construction project that will create 24 units of housing permanently dedicated to affordability, and permanent supportive housing. The project will also create office space for the Bert Nash center's community-based supportive services teams.

### 2024 Progress & Accomplishments:

City of Lawrence funds helped the project cover soft costs necessary to complete project development, including the completion of the full site plan. Site plans have been submitted to and approved by the office of planning and development. With the help of city funding, the initial project development phase has been completed and the project is ready to begin construction.

The project design phase has been completed, the project site has been acquired, and site plans have been submitted to the city and approved. The current, most significant challenge is to raise the remaining funds necessary to fund the construction of the project.



## **Housing Stabilization Collaborative (HSC)**

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### **Douglas County**

#### **2024 Award: \$350,000**

The HSC prevents evictions through a collaborative rental and utility assistance process that has distributed over \$3 million of rent/utility assistance to over 3,000 Douglas County households since 2022. A majority of housing agencies are involved in the effort, and the collective's work increases the accessibility of rent and utility assistance, defines and provides effective case management and supportive services, and engages all stakeholders – including landlords, tenants, social service providers, and utility service providers – in building a culture of safe, affordable housing in Douglas County. The HSC's specific goal for the 2024 Affordable Housing Trust Funds were to provide 364 households with more affordable housing options, and that goal was surpassed.

By providing short-term rental assistance, the HSC ensured that households who are cost-burdened or spending more than 30% of their income stayed in their homes. The program's data is currently being used to bolster efforts at improving policy and structures of government to better support households struggling to make ends meet.

The HSC's Rent/Utility Assistance Program (HSC-RUAP) works to achieve the City of Lawrence Strategic goals of increasing affordable housing stock and decreasing housing insecurity by intervening in households' crisis, alleviating that crisis, and ensuring additional supports are provided beyond the financial assistance.

#### **2024 Progress & Accomplishments:**

Utilizing the collective rent/utility assistance application process, the HSC disbursed \$940,733.52 in rent/utility assistance to 555 households from January 1, 2024 – December 31, 2024 with an average payment of \$1,700 per household. In Lawrence specifically, the HSC disbursed \$783,541.70 to 468 households.

The HSC also performs follow-up phone calls 1 month, 6 months, and one-year after the assistance period. Of the 409 connected calls in 2024, 396 or 97% stated that they were still housed at the time of the phone call. These numbers show both the effectiveness of the program and how vital this resource has been to many Douglas County community members.

#### **Total Households Served in 2024: 468**

## New Hampshire St. Lofts

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Flint Hills Holdings Group, LLC  
2024 Award: \$100,000

New Hampshire St. Lofts is a mixed-use affordable housing development located in downtown Lawrence, at 1000 New Hampshire St. The building will consist of approximately 15,000 square feet of first floor commercial space and 49 income-averaged affordable housing units on the upper floors for seniors. Amenities include common area space, a rooftop deck, greenspace and BBQ area.

### 2024 Progress & Accomplishments:

As a Senior (55+) development, New Hampshire Lofts will, upon completion, meet its stated goal of providing affordable housing for one of Lawrence’s most underserved markets (Senior Housing) in a unique, accessible downtown setting. Building construction continues to move forward on time and on budget. To date, all underground (electrical primary & secondary, plumbing, sanitary sewer, storm sewer, water & fire taps) are complete with the exception of street lighting. Framing 4th floor walls is 99% complete, floors 1 – 3 are 100% framed, all remaining framing materials are on site. Plumbing, HVAC, Electrical and Fire Suppression are ongoing progressing from floor 1 up to floor 4. Roofing materials are ‘in hand’ at the supplier’s warehouse in town. The project is anticipating completion of framing in mid Q1 2025, when roofing will commence.



## Floret Hill

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### Floret Hill, LP

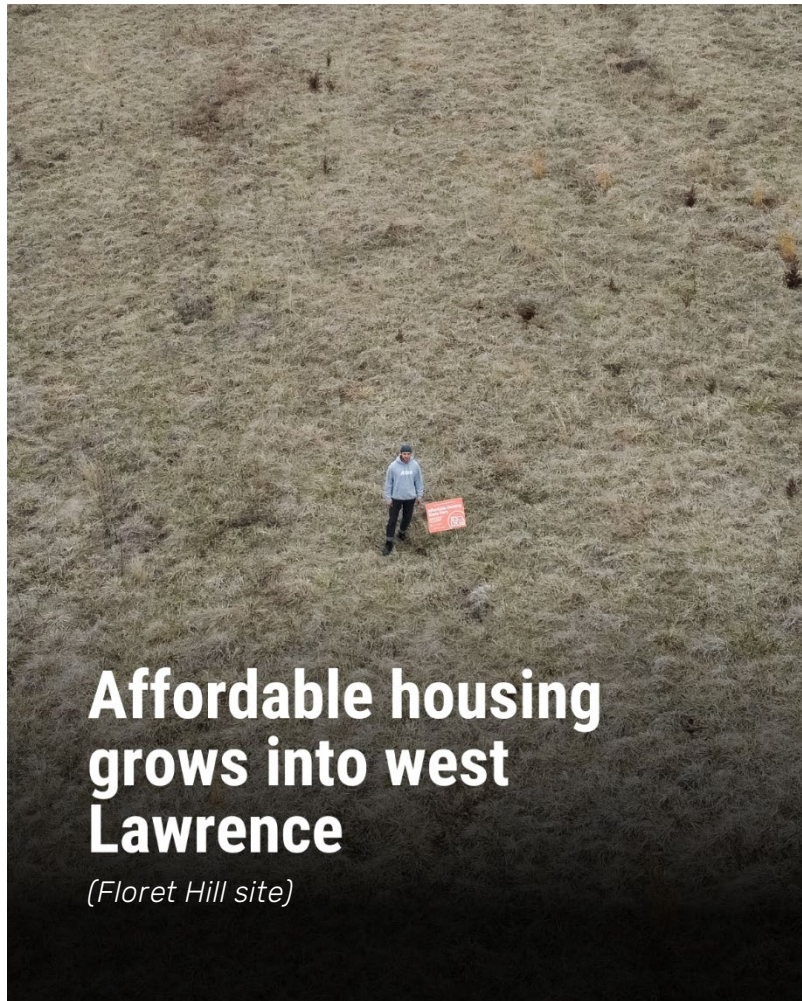
2024 Award: \$1,300,000

Floret Hill is a new construction project. LIHTC application has been submitted for this project. The property will consist of 12 one bedroom units, 71 two bedroom units and 38 three bedroom units. A total of 121 units.

### 2024 Progress & Accomplishments:

Floret Hill received a 4% tax credit allocation from the Kansas Housing Resource Corporation (KHRC). This enabled the project to continue to move forward and was a significant accomplishment.

The team is currently going through the zoning process with the City of Lawrence. The team is also finalizing civil and architectural designs. The team plans to close with lenders and investors to start construction in 2025.



# Accessible Housing Program

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## Independence, Inc.

2024 Award: \$75,000

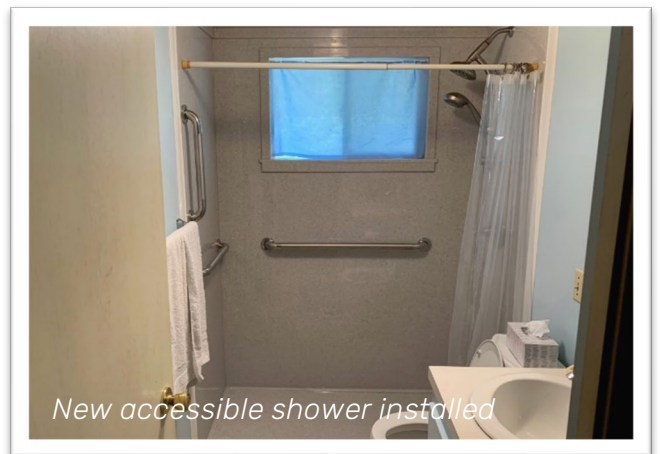
The goal of the Accessible Housing Program is to ensure that Lawrence residents can live in homes that are physically accessible to them. This is accomplished by providing needed accessibility modifications for low-income seniors and people with disabilities who would otherwise be unable to afford to make these modifications on their own. This program furthers the City’s strategic goals by increasing the amount of housing stock in Lawrence that is both affordable and accessible. This program ensures low-income seniors and people with disabilities are able to continue safely remaining in their homes.

### 2024 Progress & Accomplishments:

In 2024, the Independence, Inc. Accessible Housing Program completed 8 projects. These projects included: 4 accessible showers, 2 ramps, 1 grab bar installation, and the widening of an exterior door for wheelchair access

The program impacts the greater community by increasing the availability of affordable housing that is accessible to seniors and people with disabilities. For households with members in need of these modifications, the impact of removing barriers in the home means increased independence, safety, and housing security. It also means fewer barriers to accessing healthcare, schools, shopping, support systems, and their community in general.

### Households Served in 2024: 8



## New Horizon

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### Lawrence Douglas County Housing Authority 2024 Award: \$50,000

The Lawrence-Douglas County Housing Authority (LDCHA) was awarded funding to sustain the New Horizons Transitional Housing Program, established in 2015 to address the critical housing needs of houseless families referred by the Lawrence Community Shelter (LCS) and Family Promise of Lawrence (FPR). This program provides up to 24 months of rental assistance paired with case management services delivered through LDCHA's network of ten community partners. Families are empowered with the flexibility to use their housing voucher with any property owner in Douglas County willing to rent to them.

Participants engage in self-sufficiency activities through case management, including Renter's Education courses, which equip them with the knowledge and tools to achieve housing stability. Collaborative partnerships with local social service agencies ensure families receive comprehensive, ongoing support throughout the program.

With a success rate of 81%, the New Horizons program has demonstrated its effectiveness in helping families transition to permanent housing solutions, such as Housing Choice Vouchers or market-rate rentals, upon completion of the 24-month rental assistance period. This funding has enabled LDCHA to continue providing these vital resources and supports to families in need, fostering long-term housing stability and self-sufficiency.

#### 2024 Progress & Accomplishments:

The New Horizons Transitional Housing Program significantly impacts the Douglas County community by addressing the urgent housing needs of families experiencing homelessness and supporting the county and city's affordable housing goals. Since its inception in 2015, the **program has successfully housed 50 families, totaling 178 individuals, including 118 children, and currently provides housing for 19 active households.** As of this report, there are 6 additional families on the waitlist.

#### Key accomplishments of the program include:

- Pathway to Permanent Housing: With a success rate of 81%, New Horizons has demonstrated its ability to help families achieve housing stability and independence. Of the 50 families housed:
- 21 transitioned to permanent housing vouchers.
- 4 exited in good standing, and transitioned to market-rate rentals after securing local employment.

- Support for Vulnerable Populations: 42% of participants identify as BIPOC, and 84% are low-income, with an Area Median Income (AMI) of 0-30%.
- Economic Impact: The program leverages average housing assistance payments of \$9,900 annually per family to provide stability and address systemic barriers to housing.

By pairing 24 months of rental assistance with comprehensive case management, the program empowers families to overcome barriers to housing and self-sufficiency. This model has proven highly effective in creating a sustainable pathway to permanent housing and contributes directly to reducing homelessness in Douglas County.

### Total Households Serviced in 2024: 26



*Lawrence Douglas County Housing Authority (LDCHA) staff in front of LDCHA home*

## Hope Project

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### Ninth Street Missionary Babtist Church

2024 Award: \$300,000

The Hope project is a unique community effort to bring more affordable housing to Lawrence. The project is creating 6 units that will assist with families finding a stable home.

#### 2024 Progress & Accomplishments:

In 2024, the following progress was made:

- Completed the survey of the land
- Submitted the Master tree plan
- Completed Preliminary Development Plan
- Completed Rezoning of property lines, and Minor Subdivision
- Submitted the Historic Resource Design Review
- Building designs are being completed
- Met with neighbors to discuss project



# ONGOING PROJECTS

## Close to Home Transitional Homes

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DCCCA, Inc.

2023 Award: \$200,000

DCCCA is building Transitional Housing Units for women in recovery from substance abuse. The homes will house women who have struggled with substance abuse but have recently entered recovery. The ten-unit transitional housing located on DCCCA's First Step at Lake View property in Lawrence is unique from other affordable housing in Douglas County in that it prioritizes individuals in early recovery from substance use, specifically pregnant and parenting women, who need an interim step between formal treatment and living more independently.

### 2024 Progress & Accomplishments:

DCCCA has made progress on the housing project, "Improving Lives...Close to Home." Of the 4.2 million dollar campaign to build the homes, DCCCA has secured sixty-seven percent of the funding through public-private partnerships, corporations, and individual donors.

DCCCA has engaged Tenants to Homeowners as partners in the project, who will essentially serve as housing landlords while DCCCA focuses on treatment, educational, financial, and case management services. Additionally, DCCCA staff have attended affordable housing and fair housing trainings to acquire knowledge needed to embark on a new type of service for the agency. DCCCA has set up MOUs with organizations to provide specific client services once they are engaged in the transitional housing program. DCCCA continues to work on funding strategies for program sustainment. Clients engaged in the transitional housing program will receive case management support from a designated case management staff and will receive substance use disorder treatment through one of DCCCA's outpatient treatment program. Along with case management services, clients will be given the opportunity to engage with Kansas Certified Peer Mentors, that have experienced addiction and are currently in long term recovery. Construction plans are underway.



## Accessible Safe Housing for Seniors

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### Senior Resource Center for Douglas County

2023 Award: \$53,000

The goal of the fund for Accessible, Safe Housing for Seniors is to provide financial aid to low-income seniors for projects related to safety and/ or accessibility so they can remain safely in their home (either owned or rented), preventing or delaying institutional/ facility care.

#### 2024 Progress & Accomplishments:

Over the course of two years (because funds stretched further than expected), the following has been achieved.

Twelve projects were completed for eleven Lawrence seniors using local resources, contractors, and providers. All eleven individuals served in project are successfully still in their home.

2023 funds have been fully expended, and the 2023-2024 project is complete.

**Total Households Served in 2024: 7**

## Harper 7

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### Tenants to Homeowners

2022 Award: \$200,000

The Harper 7 site is now complete. 1718 Harper (original unit) was rehabbed and sold into trust in 2023. Six additional new construction units have been completed in 2024. Of those six completed, all have sold. This site which once hosted only a single home is now a bustling community of 7 neighbors. Site amenities include on-site parking and a rain garden.

### 2024 Progress & Accomplishments:

Harper 7 is complete and all units have been sold to income eligible buyers. The site was purchased with a single home in need of repair. This project has repaired the original home while also adding six new affordable units to Lawrence's housing stock.

Total units developed in 2024: 6

Total units rehabbed in 2024:1



## Michigan 6

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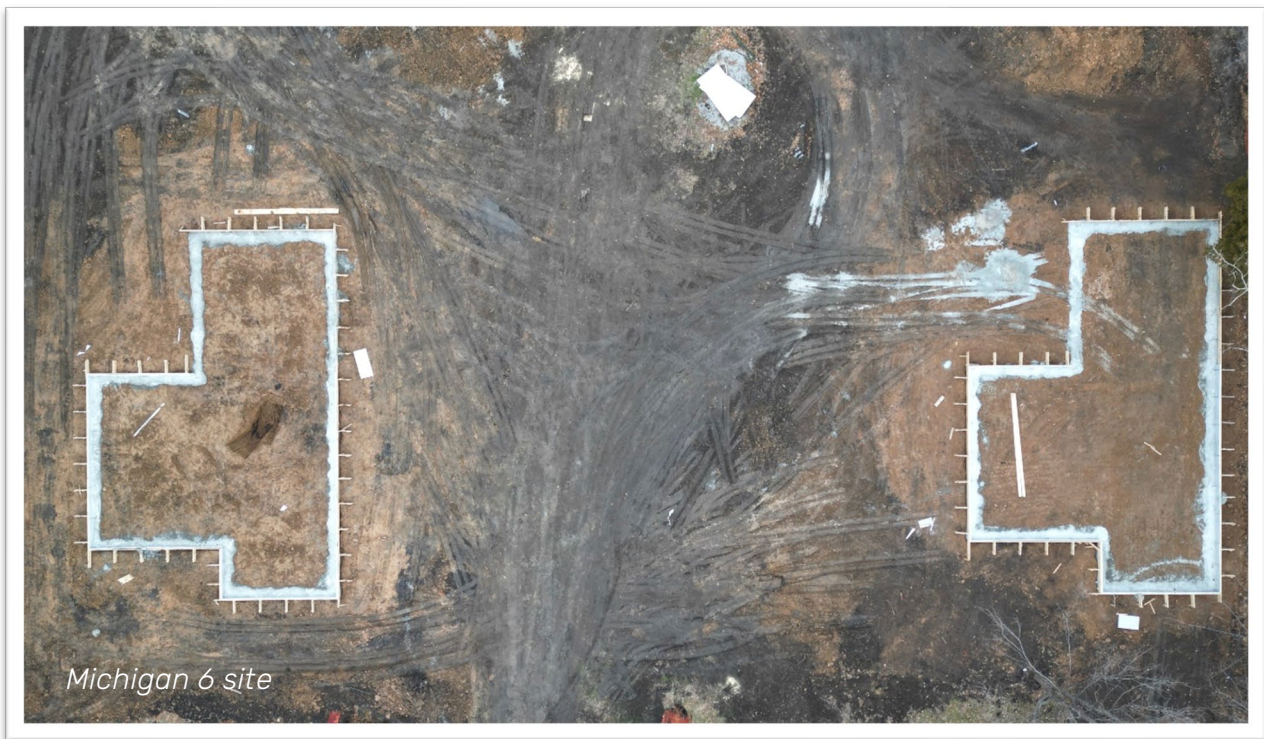
### Tenants to Homeowners

2022 Award: \$400,000

Michigan 6 will offer housing to eligible buyers at or below 80% of area median income. Three 2-bed and three 3-bed units ( six units total) are planned for the site. The project underwent environmental review, the existing home was demolished, and plans were created for development of 6 units at the site. The site has been replated and new addresses have been assigned. In 2023, work began on a release of covenant campaign to allow for the development of 6 units at the site. In 2024, plans were approved for the first two units. Footings for these units were poured in December. Two 2-bedroom units will be completed and sold in July/August of 2025.

### 2024 Progress & Accomplishments:

Michigan 6 will offer housing to eligible buyers at or below 80% of area median income. This lot has been transformed from a vacant/blighted single-family home to a site that will eventually host six deeply affordable single family homeownership units.



## Wheatland Estates of Lawrence

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Wheatland Investments Group, LLC

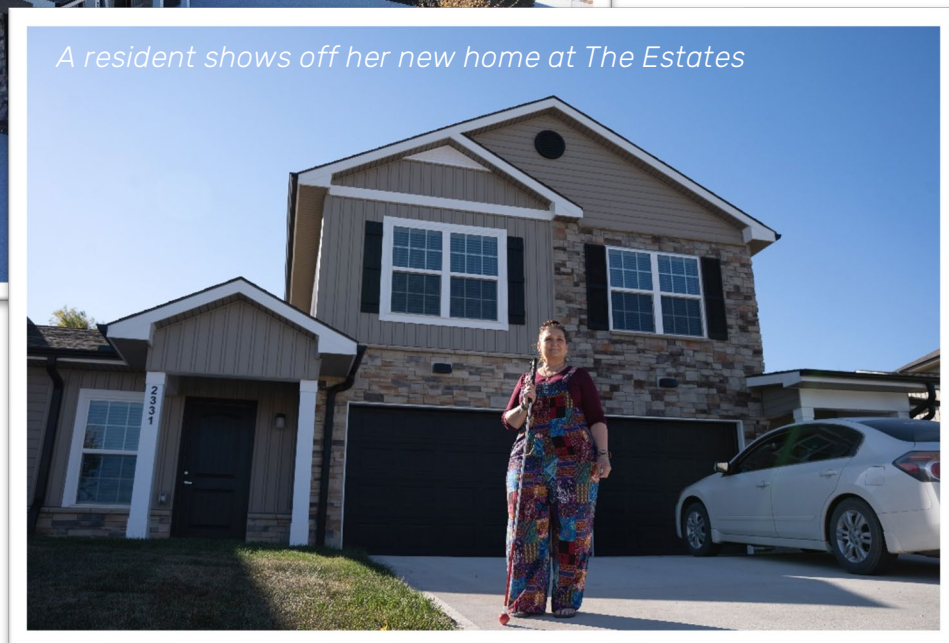
2022 Award: \$400,000

The Estates of Lawrence is a new construction rental development for low and moderate income seniors. The property consists of 16 two-bedroom units and 22 three-bedroom units.

### 2024 Progress & Accomplishments:

The Estates of Lawrence obtained Certificates of Occupancy on all buildings. All units are complete. 29 out of the 38 units are currently occupied (as of January, 2025).

Total units developed in 2024: 38



## 2024 Accomplishments by the Numbers

**15 units**  
received  
accessibility  
modifications

**494 households**  
received short or  
long-term rental  
assistance

**38 new**  
affordable  
rental units  
developed

**7 new**  
affordable  
homeownership  
units developed

## FINANCIAL TRANSACTIONS

The table below summarizes the financial transactions of the Affordable Housing Trust Fund in 2024.

<b>Beginning Balance</b>	<b>\$ 2,541,968</b>
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<b>Revenues</b>		
Sales Tax	\$ 2,595,000	
Interest on Sales Tax	\$ 15,000	
Miscellaneous	\$ 350,000	
<b>Total Revenues</b>		<b>\$ 2,960,000</b>

<b>Expenses</b>		
Bert Nash Community Mental Health Center	(\$ 450,000)	
Douglas County Housing Stabilization Collaborative	(\$ 509,000)	
Flint Hills Holdings Group	(\$ 300,000)	
Floret Hill, LP	(\$ 1,300,000)	
Independence, Inc	(\$ 75,000)	
Lawrence Douglas County Housing Authority	(\$ 50,000)	
Ninth Street Missionary Baptist Church	(\$ 300,000)	
Investing Fees/Professional Services	(\$ 1,146.27)	
<b>Total Expenditures</b>		<b>\$ 2,985,146</b>

<b>Ending Balance (as of 1/31/25)*</b>	<b>\$ 2,516,821</b>
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*\*Fund balance is unaudited*



## ACRONYMS

AHAB	Affordable Housing Advisory Board
AHTF	Affordable Housing Trust Fund
CDBG	Community Development Block Grant
CIP	Capital Improvement Plan
HOME	HOME Investment Partnerships Program
HUD	Department of Housing and Urban Development
MSA	Metropolitan Statistical Area
NOFO	Notice of Funding Opportunity
LIHTC	Low-Income Housing Tax Credit program
AMI	Area Median Income

For more information contact:  
Lea Roselyn, Affordable Housing Administrator  
[LRoselyn@lawrenceks.org](mailto:LRoselyn@lawrenceks.org)



Neighborhood Association	CT/BG	% low/mod	LOWMOD	TOTAL
Alvamar	7.97/2; 7.97/3	42.64%	1680	3,940
Babcock	3.02/1	88.86%	1,475	1,660
Barker	2.02/3; 10.01/1	36.96%	850	2,300
Breedezdale	10.01/2	35.29%	330	935
Briarwood	6.03/2	42.31%	715	1,690
Brook Creek	2.01/1; 2.01/2; 2.02/2; 2.02/3; 2.02/4	64.02%	3,150	4,920
Centennial	9.03/1; 10.01/1	58.33%	1,925	3,300
Congressional Place	6.02/2	22.75%	620	2,725
Cottages	6.04/2	28.77%	315	1,095
Crossgate Court	7.97/3	31.50%	980	2,540
Deerfield	6.04/2; 6.04/3	30.26%	1,050	3,470
Downtown	2.02/1; 3.01/2; 3.01/3; 5.02/3	75.32%	4,380	5,815
East Lawrence	2.01/1; 2.02/1; 2.02/2	78.64%	3,055	3,885
Edgewood Tenants	2.02/4	88.09%	1,035	1,175
Gateway	6.03/3	38.60%	1,405	3,640
Heatherwood Heights	7.97/1	30.64%	360	1,170
Hillcrest	5.02/1; 5.02/2	59.88%	1,790	3,030
Hills West	8.02/3	69.61%	1,535	2,205
Indian Hills	9.02/1; 9.02/2; 9.04/2	69.71%	2,635	3,780
Joseph Drive	7.03/1	46.83%	1,145	2,445
Kennedy	10.02/1	78.29%	1,605	2,050
Meadows Place	8.02/1	44.34%	1,215	2,740
Monterey	6.03/1; 6.03/2	28.42%	1,560	5,490
North Lawrence	1/1; 1/2; 1/3	57.59%	1,575	2,735
North Perry Park	7.03/1	46.83%	1,145	2,445
Old West Lawrence	5.02/3	40.95%	735	1,795
Olson Neighborhood Association	3/1; 3/2; 3/3; 3/4	91.89%	4,910	5,355
Olson Residents Association	3/1; 3/2; 3/3; 3/4	91.69%	4,910	5,355
Park Hill	10.01/2	35.29%	330	935
Perry Park	7.03/1; 7.03/2	45.44%	1,495	3,290
Pinkney	5.01/1; 5.01/2	68.90%	2,260	3,280
Prairie Meadows	8.02/1; 8.02/3	95.61%	2,750	4,945
Prairie Park	10.02/1; 10.02/2; 10.02/3	48.19%	2,860	5,935
Quail Ridge	7.97/2	62.86%	880	1,400
Quail Run	7.01/1; 7.01/2	19.97%	760	3,805
Raintree	5.02/2	53.27%	1,060	1,990
Scenic Riverway	6.03/1; 6.03/3; 14/2; 15/1	30.37%	3,325	10,950
Schwieger	9.03/1	66.83%	1,330	1,990
South Lawrence	8.02/1; 9.02/1; 9.02/3; 9.04/1; 9.04/2; 9.04/3; 10.01/2	69.19%	6,545	9,460
South Meadow	10.02/3	36.76%	875	2,380
South Siders N 1300 Road	10.02/3; 11.01/1	28.47%	1,220	4,285
Southern Parkway	8.02/1; 8.02/3	55.61%	2,750	4,945
Springwood Heights	8.02/3	69.61%	1,535	2,205
Stoneback Ridge	8.01/1	67.59%	980	1,450
Sunflower	8.01/1; 8.01/2	52.24%	1,285	2,460
Sunset Hill	7.03/1; 7.03/2; 7.04/1; 7.04/2	56.68%	3,945	6,960
University Heights	5.02/2	53.27%	1,060	1,990
University Place	3.02/1; 3.02/2; 4/1	79.37%	1,770	2,230
West Hills	5.02/2	53.27%	1,060	1,990
West Lawrence	6.02/1; 6.02/2; 6.02/3; 6.03/3	30.24%	3,140	10,385
Western Hills	7.01/2	20.80%	440	2,115
Westwood	5.02/2	53.27%	1,060	1,990
Woodfield HOA	7.97/2	62.86%	880	1,400
Woods on 19th	2.02/3	25.76%	255	990

The Community Development Block Grant (CDBG) program requires that each CDBG funded activity must either principally benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight, or meet a community development need having a particular urgency. Most activities funded by the CDBG program are designed to benefit low- and moderate-income (LMI) persons. That benefit may take the form of housing, jobs, and services. Additionally, activities may qualify for CDBG assistance if the activity will benefit all the residents of a primarily residential area where at least 51 percent of the residents are low- and moderate-income persons, i.e. area-benefit (LMA). The Office of Community Planning and Development (CPD) provides estimates of the number of persons that can be considered Low-, Low- to Moderate-, and Low-, Moderate-, and Medium-income persons based on special tabulations of data from the 2016-2020 ACS 5-Year Estimates. The Low- and Moderate-Income Summary Data may be used by CDBG grantees to determine whether or not a CDBG-funded activity qualifies as an LMA activity. The LMI percentages are calculated at various principal geographies provided by the U.S. Census Bureau. The statistical information used in the calculation of estimates identified in the data sets comes from two sources: 1) the 2016-2020 American Community Survey (ACS), and 2) the Income Limits for Metropolitan Areas and for Non Metropolitan Counties. The data necessary to determine an LMI percentage for an area is not published in the publicly-available ACS data tables. Therefore, the Bureau of Census matches family size, income, and the income limits in a special tabulation to produce the estimates.

LMA Eligible  
Not LMA Eligible

GEOID	CDBGNAME	STUSAB	STATE	COUNTY	TRACT	BLKGRP	LOWMOD	LOWMODUNIV	LOWMOD_PCT	Total by Census Tract	CT/BG	Neighborhood Association
200450001001	Lawrence	KS	20	45	000100	1	970	1,645	59.00%		1/1	NLIA
200450001002	Lawrence	KS	20	45	000100	2	140	405	34.60%		1/2	NLIA
200450001003	Lawrence	KS	20	45	000100	3	465	685	67.99%	57.59%	1/3	NLIA
200450002001	Lawrence	KS	20	45	000201	1	550	615	89.49%		2.02/1	BCNA, ELNA
200450002002	Lawrence	KS	20	45	000201	2	720	1,030	69.90%	77.20%	2.02/1	BCNA
200450002003	Lawrence	KS	20	45	000202	1	1,915	2,160	88.70%		2.02/1	ELNA, Downtown
200450002004	Lawrence	KS	20	45	000202	2	590	1,110	53.20%		2.02/2	BCNA, ELNA
200450002005	Lawrence	KS	20	45	000202	3	255	990	25.80%		2.02/3	Barker, BCNA, Woods on 19th
200450002006	Lawrence	KS	20	45	000202	4	1,035	1,175	88.10%	69.83%	2.02/4	BCNA, Edgewood TA
200450003011	Lawrence	KS	20	45	000301	1	1,280	1,325	96.60%		3.01/1	ONA, ORA
200450003012	Lawrence	KS	20	45	000301	2	490	540	90.70%		3.01/2	Downtown, ONA, ORA
200450003013	Lawrence	KS	20	45	000301	3	1,240	1,320	93.90%	94.51%	3.01/3	Downtown, ONA, ORA
200450003021	Lawrence	KS	20	45	000302	1	1,475	1,660	88.90%		3.02/1	Babcock, ONA, ORA, University Place
200450003022	Lawrence	KS	20	45	000302	2	200	440	45.50%		3.02/2	University Place
200450003023	Lawrence	KS	20	45	000302	3	330	380	86.80%	80.85%	3.02/3	ONA, ORA
200450004001	Lawrence	KS	20	45	000400	1	95	130	73.10%		4/1	ONA, ORA, University Place
200450004002	Lawrence	KS	20	45	000400	2	0	0	0.00%	73.88%	4/2	
200450005011	Lawrence	KS	20	45	000501	1	1,335	1,815	73.60%		5.01/1	PNA
200450005012	Lawrence	KS	20	45	000501	2	925	1,465	63.19%	68.90%	5.01/2	PNA
200450005021	Lawrence	KS	20	45	000502	1	730	1,040	70.20%		5.02/1	Hillcrest, Raintree, University Heights, West Hills, Westwood
200450005022	Lawrence	KS	20	45	000502	2	1,065	1,990	53.30%		5.02/2	Downtown, OWL
200450006021	Lawrence	KS	20	45	000602	1	615	1,795	40.90%	52.33%	5.02/3	Downtown, OWL
200450006022	Lawrence	KS	20	45	000602	2	620	2,725	22.80%		6.02/1	West Lawrence
200450006023	Lawrence	KS	20	45	000602	3	500	2,340	21.40%	25.72%	6.02/2	West Lawrence, Congressional Place
200450006031	Lawrence	KS	20	45	000603	1	845	3,800	22.20%		6.03/1	Monterey, Scenic Riverway
200450006032	Lawrence	KS	20	45	000603	2	715	1,690	42.30%		6.03/2	Briarwood, Monterey
200450006033	Lawrence	KS	20	45	000603	3	1,405	3,640	38.60%	32.48%	6.03/3	Gateway, Scenic Riverway, West Lawrence
200450006041	Lawrence	KS	20	45	000604	1	125	1,170	10.70%		6.04/1	
200450006042	Lawrence	KS	20	45	000604	2	315	1,095	28.80%		6.04/2	Cottages, Deerfield
200450006043	Lawrence	KS	20	45	000604	3	735	2,375	30.90%	25.32%	6.04/3	Deerfield
200450007011	Lawrence	KS	20	45	000701	1	320	1,690	18.90%		7.01/1	Quail Run
200450007012	Lawrence	KS	20	45	000701	2	440	2,115	20.80%	19.97%	7.01/2	Quail Run, Western Hills
200450007031	Lawrence	KS	20	45	000703	1	1,145	2,445	46.80%		7.03/1	Joseph Drive, North Perry Park, Perry Park, Sunset Hill
200450007032	Lawrence	KS	20	45	000703	2	350	845	41.40%	45.44%	7.03/2	Perry Park, Sunset Hill
200450007041	Lawrence	KS	20	45	000704	1	1,700	2,370	71.70%		7.04/1	Sunset Hill
200450007042	Lawrence	KS	20	45	000704	2	750	1,300	57.70%	66.76%	7.04/2	Sunset Hill
200450007971	Lawrence	KS	20	45	000797	1	360	1,175	30.60%		7.97/1	Heatherwood Heights
200450007972	Lawrence	KS	20	45	000797	2	880	1,400	62.90%		7.97/2	Alvamar, Quail Ridge East, Woodfield
200450007973	Lawrence	KS	20	45	000797	3	800	2,540	31.50%	39.88%	7.97/3	Alvamar, Crossgate Court
200450008011	Lawrence	KS	20	45	000801	1	980	1,450	67.60%		8.01/1	Stoneback Ridge, Sunflower
200450008012	Lawrence	KS	20	45	000801	2	305	1,010	30.20%		8.01/2	Sunflower
200450008013	Lawrence	KS	20	45	000801	3	1,905	2,820	67.60%		8.01/3	
200450008014	Lawrence	KS	20	45	000801	4	1,770	2,190	80.80%	66.40%	8.01/4	
200450008021	Lawrence	KS	20	45	000802	1	1,215	2,740	44.30%		8.02/1	Meadows Place, Prairie Meadows, South Lawrence, Southern Parkway
200450008022	Lawrence	KS	20	45	000802	2	680	730	93.20%		8.02/2	
200450008023	Lawrence	KS	20	45	000802	3	1,535	2,205	69.60%	60.44%	8.02/3	Hills West, Prairie Meadows, Springwood Heights, Southern Parkway
200450009021	Lawrence	KS	20	45	000902	1	415	535	77.60%		9.02/1	Indian Hills, South Lawrence
200450009022	Lawrence	KS	20	45	000902	2	180	725	24.80%		9.02/2	Indian Hills
200450009023	Lawrence	KS	20	45	000902	3	765	765	100.00%	67.16%	9.02/3	South Lawrence
200450009031	Lawrence	KS	20	45	000903	1	1,330	1,990	66.80%	66.83%	9.03/1	Centennial, Schwieger
200450009041	Lawrence	KS	20	45	000904	1	930	1,105	84.20%		9.04/1	South Lawrence
200450009042	Lawrence	KS	20	45	000904	2	2,040	2,520	81.00%		9.04/2	Indian Hills, South Lawrence
200450010001	Lawrence	KS	20	45	001000	3	850	860	98.80%	85.47%	8.04/3	South Lawrence
200450010011	Lawrence	KS	20	45	001001	1	595	1,310	45.40%		10.01/1	Barker, Centennial
200450010012	Lawrence	KS	20	45	001001	2	330	935	35.30%	41.20%	10.01/2	Breedezdale, Park Hill, South Lawrence
200450010021	Lawrence	KS	20	45	001002	1	1,605	2,050	78.30%		10.02/1	Kennedy, Prairie Park
200450010022	Lawrence	KS	20	45	001002	2	380	1,505	25.20%		10.02/2	Prairie Park
200450010023	Lawrence	KS	20	45	001002	3	875	2,380	36.80%	48.19%	10.02/3	Prairie Park, South Meadow, South Siders
200450012011	Lawrence	KS	20	45	001201	1	845	1,905	44.30%	18.11%	12.01/1	South Siders
200450014001	Lawrence	KS	20	45	001400	1	655	1,855	35.30%		14/1	
200450014002	Lawrence	KS	20	45	001400	2	445	2,000	22.30%	28.53%	14/2	Scenic Riverway
200450015001	Lawrence	KS	20	45	001500	1	630	1,510	41.70%	41.72%	15/1	Scenic Riverway

32 of 63 14 of 25 Green

### Expanded CR-05 Table 1 Goals and Outcomes

In the Integrated Disbursement and Information System (IDIS), CR-05 Table 1 will not populate correctly with the funding sources and amounts for each Goal. This expanded Goals and Outcomes Table includes this information.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration	Administration	CDBG: \$163,720 / HOME: \$40,589	Other	Other	1	1	100.00%	1	1	100.00%
Affirmatively Furthering Fair Housing	Affordable Housing Public Housing Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$0 / HOME: \$0	Other	Other	1	0	0.00%	1	0	0.00%
Delivery of public services	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$3,170	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	175	45	25.71%	19	23	121.05%
Delivery of public services	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$58,240	Homeless Person Overnight Shelter	Persons Assisted	220	66	30.00%	43	35	81.40%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Delivery of public services	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$41,500.70	Homelessness Prevention	Persons Assisted	325	112	34.46%	42	45	107.14%
Increase Affordable Housing Stock	Affordable Housing	HOME: \$0	Rental units constructed	Household Housing Unit	5	0	0.00%	0	0	0.00%
Increase Affordable Housing Stock	Affordable Housing	CDBG: \$0	Rental units rehabilitated	Household Housing Unit	5	0	0.00%	0	0	0.00%
Increase Affordable Housing Stock	Affordable Housing	CDBG: \$215,000 / HOME: \$176325	Homeowner Housing Added	Household Housing Unit	17	1	5.88%	2	1	50.00%
Maintain current affordable housing stock	Affordable Housing	CDBG: \$0	Rental units rehabilitated	Household Housing Unit	5	0	0.00%	0	0	0.00%
Maintain current affordable housing stock	Affordable Housing	CDBG: \$52,804	Homeowner Housing Rehabilitated	Household Housing Unit	75	4	5.33%	14	2	14.29%
Provide homebuyer assistance	Affordable Housing	HOME: \$0	Direct Financial Assistance to Homebuyers	Households Assisted	15	2	13.33%	3	0	0.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Public facility improvements (including Activity Delivery)	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$427,947.85	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25000	7320	29.28%	5006	7275	145.33%
Tenant-Based Rental Assistance (TBRA)	Affordable Housing Public Housing Homeless	HOME: \$252,791	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	100	45	45.00%	18	21	116.67%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

## CR-10 Table 2 2024 CDBG and HOME Complete Demographics

	<b>CDBG</b>	<b>HOME</b>
White	158	16
Black/African American	44	3
Asian	0	0
American Indian/Alaskan Native	14	0
Native Hawaiian/Other Pacific Islander	2	0
American Indian/Alaskan Native & White	1	0
Asian & White	1	0
Black/African American & White	6	0
American Indian/Alaskan Native & Black/African American	5	0
Other multi-racial	12	2
<b>TOTAL</b>	<b>244</b>	<b>21</b>
Hispanic	23	2
Not Hispanic	221	19

CR-10 Table 2 in the CAPER only provides demographic information for certain racial and ethnic categories. The table above is a complete demographic listing of clients served, including additional racial categories not provided in the CR-10 Table 2.

# Annual Performance Report HOME Program

U.S. Department of Housing  
and Urban Development  
Office of Community Planning  
and Development

OMB Approval No. 2506-0171  
(exp. 9/30/2023)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: <b>HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410</b>	Starting	Ending	

## Part I Participant Identification

1. Participant Number	2. Participant Name		
3. Name of Person completing this report		4. Phone Number (Include Area Code)	
5. Address	6. City	7. State	8. Zip Code

## Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
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## Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
A. Contracts					
1. Number					
2. Dollar Amount					
B. Sub-Contracts					
1. Number					
2. Dollar Amount					
	a. Total	b. Women Business Enterprises (WBE)	c. Male		
C. Contracts					
1. Number					
2. Dollar Amount					
D. Sub-Contracts					
1. Number					
2. Dollar Amounts					

**Part IV Minority Owners of Rental Property**

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number						
2. Dollar Amount						

**Part V Relocation and Real Property Acquisition**

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost	Minority Business Enterprises (MBE)			f. White Non-Hispanic
Households Displaced	a. Total	b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Parcels Acquired						
2. Businesses Displaced						
3. Nonprofit Organizations Displaced						
4. Households Temporarily Relocated, not Displaced						
5. Households Displaced - Number						
6. Households Displaced - Cost						

**CR-50 HOME 91.520(d) Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations.**

**Current/Active participants on Transitional Voucher Program**

ID #	Inspection Type	Inspection Date	Inspection Result	Inspection Notes	Re-Inspection Date if Required	Re-Inspection Result	Inspection Type	Inspection Date	Inspection Result	Inspection Notes	Re-Inspection Date if Required	Re-Inspection Result
16172	ANNUAL	8/14/2024	FAIL	Furnace filter needs changed. Fire extinguisher must be serviced and date tagged on a yearly basis.	8/28/2024	PASS						
16283	ANNUAL	9/11/2024	FAIL	Front and back doors have air infiltration. Repair leak in toilet.	10/14/2024	PASS						
97069	ANNUAL	8/14/2024	FAIL	Fire extinguisher must be serviced and date tagged on a yearly basis	8/28/2024	PASS						
16007	ANNUAL	11/18/2024	PASS									
15008	ANNUAL	6/18/2025	PASS									
96037	ANNUAL	12/2/2024	FAIL	Front door has air infiltration. Toilet is loose at base. Smoke detector must be installed on each floor. Carbon monoxide detector must be installed within 15' of all bedrooms.	1/2/2025	PASS						
10907	ANNUAL	1/13/2025	FAIL	Front door has air infiltration. Make kitchen light operable. Repair bathroom door, bathroom window lock is missing. Check adequacy of insulation in basement area possibly allowing cold drafts into the house area. Hand guard/rail must be installed for all elevated heights 30" or more. Replace furnace filter. Carbon monoxide detector must be installed within 15' of all bedrooms.	2/13/2025	PASS						
95372	ANNUAL	2/24/2025	FAIL	Kitchen sink faucet is loose, cover dryer vent tubing behind cabinetry. GFI in bathroom does not test. Bedroom 1 floor is cluttered with possessions. Bedroom 2 floor is cluttered with possessions. Walkway pavers in front of the stairs are broken, tripping hazard.	3/26/2025	PASS						
94717	ANNUAL	2/13/2025	FAIL	Roach infestation needs hard treatment- above the monthly treatment routine. Secure air return vent to ceiling. Ceiling has minor stains. Smoke detector in bedroom is inoperable. Hazardous or unsanitary conditions exist.	3/17/2025	PASS						



16459	ANNUAL	1/9/2025	FAIL	Living room- reattach or remove laundry doors. Common hallway door does not work properly.	2/10/2025	PASS						
16693	INITIAL	11/13/2024	PASS									
16704	INITIAL	11/4/2024	FAIL	Check for loose outlets in living room. Replace/repair broken or loose tiles in bathroom, toilet is loose at base, sink aerator needs replaced, tub spout and shower head is leaking. Check for loose outlets and replace door in bedroom 1. Check for loose outlets and repair/remove closet doors in bedroom 2. Smoke detector must be installed on main floor.	11/19/2024	PASS						
16703	INITIAL	1/8/2025	FAIL	Electrical receptacles are not working on exterior wall.	1/13/2025	PASS						
15895	ANNUAL	7/2/2025	PASS									

**Individuals that received Permanent Voucher**

ID #	Inspection Type	Inspection Date	Inspection Result		Re-Inspection Date if Required	Re-Inspection Result	Inspection Type	Inspection Date	Re-Inspection Date if Required	Re-Inspection Result	Permanent voucher/move-in date
14920	INITIAL	8/27/2024	PASS								8/27/2024
94234	INITIAL	3/21/2025	PASS								9/1/2024
15803	ANNUAL	8/15/2024	FAIL	Repair coat closet door in living room. Kitchen range hood does not work properly, garbage disposal appears to be leaking, cabinet drawer facing is broken. Resecure shower unit in bathroom.	9/11/2024	PASS					11/1/2024
15920	INITIAL	11/25/2024	PASS								12/2/2024
98851	ANNUAL	10/18/2024	FAIL	Refrigerator does not work- repair or replace. Unit is full of clutter hoarding situation. Remove items, garbage and debris and clutter to be able to meet HQS standards. Fire hazard, lack of egress exit.	11/18/2024	PASS					1/1/2025
11534	ANNUAL	11/13/2024	FAIL	Windows have air infiltration. Repair bulging/buckling ceiling in kitchen, repair hole in wall/ceiling and check ceiling for leaks and repair. Paint stains.	12/13/2024	PASS					2/1/2025
90088	ANNUAL	11/18/2024	PASS								2/1/2025
15965	INITIAL	7/11/2025	PASS								3/1/2025
15727	ANNUAL	12/19/2024	PASS								3/1/2025
10193	ANNUAL	11/18/2024	PASS								4/1/2025
15875	ANNUAL	2/18/2025	PASS								5/1/2025
15974	ANNUAL	2/13/2025	PASS								5/1/2025
15944	ANNUAL	3/3/2025	FAIL	Make light operable in bathroom.	3/18/2025	PASS					5/1/2025
94866	ANNUAL	2/27/2025	FAIL	Exterminate for roaches- extreme case. Remove garbage and debris. Hazardous or unsanitary conditions exist.	3/31/2025	PASS					5/1/2025

16079	ANNUAL	3/13/2025	FAIL	Living room door does not latch - deadbolt needed to keep closed. Front and back door has air infiltration. Kitchen light not operable and cabinet drawer face is broken. Bathroom toilet is loose at base and sink drain clogged. Bedroom window does not open. A/C blows breaker when it is running. Fire extinguisher must be serviced and date tagged on a yearly basis.	4/15/2025	PASS						6/1/2025
15900	ANNUAL	3/18/2025	PASS									6/1/2025
15891	ANNUAL	3/12/2025	FAIL	Front door has air infiltration. Toilet is loose at base. Effective October 2025, all smoke detectors must be hardwired or battery sealed units.	4/7/2025	PASS						6/1/2025
15973	ANNUAL	5/5/25	FAIL	Tenant would like to replace blinds in living room- previous management advised they would replace. Toilet is loose at the base in both bathrooms. Water continues after bathroom faucet is turned off.	6/4/2025	PASS						8/1/2025

**Individuals no longer or removed from Transitional Voucher Program**

ID #	Inspection Type	Inspection Date	Inspection Result	Re-Inspection Date if Required	Re-Inspection Result	Move-Out
15840						10/31/2024
16560						1/3/2025
16500						1/31/2025
15813						1/31/2025
16131						4/30/2025
13104						5/20/2025
16424						6/30/2025
11121						6/30/2025
16320						7/31/2025



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System

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PR26 - CDBG Financial Summary Report  
 Program Year 2024  
 LAWRENCE , KS

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,013,784.73
02 ENTITLEMENT GRANT	740,529.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	81,077.37
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,835,391.10

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	798,662.55
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	798,662.55
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	163,720.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	962,382.55
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	873,008.55

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	798,662.55
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	798,662.55
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2023 PY: 2024 PY: 2025
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,862,912.67
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	1,862,912.67
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	102,910.70
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	102,910.70
32 ENTITLEMENT GRANT	740,529.00
33 PRIOR YEAR PROGRAM INCOME	60,484.38
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	801,013.38
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	12.85%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	163,720.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	163,720.00
42 ENTITLEMENT GRANT	740,529.00
43 CURRENT YEAR PROGRAM INCOME	81,077.37
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	821,606.37
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.93%



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2024  
 LAWRENCE , KS

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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	4	2553	7016354	Acquisition - 213	01	LMH	\$215,000.00
					01	Matrix Code	\$215,000.00
2023	9	2534	7008428	GoodLife Group Home Rehabilitation - Interior Doors	03B	LMC	\$108,266.02
2023	9	2534	7016354	GoodLife Group Home Rehabilitation - Interior Doors	03B	LMC	\$126,129.28
2023	9	2534	7027405	GoodLife Group Home Rehabilitation - Interior Doors	03B	LMC	\$55,596.88
2024	8	2556	7061689	2024 - Good Life Group Home Exterior Rehabilitation - 1121	03B	LMC	\$37,644.93
					03B	Matrix Code	\$327,637.11
2022	8	2518	6971215	MS-2200201 CDBG Infrastructure Project	03L	LMA	\$29,300.00
2022	8	2519	6971207	AD - MS-2200201 CDBG Infrastructure Project	03L	LMA	\$7,223.06
2024	6	2550	6995352	MS-2024-2025 CDBG Infrastructure Project - Design	03L	LMA	\$12,542.20
2024	6	2550	7008428	MS-2024-2025 CDBG Infrastructure Project - Design	03L	LMA	\$4,246.80
2024	6	2550	7016354	MS-2024-2025 CDBG Infrastructure Project - Design	03L	LMA	\$2,944.56
2024	6	2550	7027405	MS-2024-2025 CDBG Infrastructure Project - Design	03L	LMA	\$1,474.15
2024	6	2559	7050031	AD - MS-2024-2025 CDBG Infrastructure Project	03L	LMA	\$2,728.93
2024	6	2559	7061689	AD - MS-2024-2025 CDBG Infrastructure Project	03L	LMA	\$4,644.28
					03L	Matrix Code	\$65,103.98
2024	5	2551	6995352	HOMELESS SHELTER OPERATIONS - LAWRENCE COMMUNITY SHELTER	03T	LMC	\$31,670.81
2024	5	2551	7050031	HOMELESS SHELTER OPERATIONS - LAWRENCE COMMUNITY SHELTER	03T	LMC	\$26,569.19
					03T	Matrix Code	\$58,240.00
2024	7	2552	7008428	Emergency Rent and Utility Assistance - HSC	05Q	LMC	\$12,437.64
2024	7	2552	7016354	Emergency Rent and Utility Assistance - HSC	05Q	LMC	\$12,178.02
2024	7	2552	7061689	Emergency Rent and Utility Assistance - HSC	05Q	LMC	\$16,885.04
					05Q	Matrix Code	\$41,500.70
2024	7	2547	6986531	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	05X	LMC	\$1,650.00
2024	7	2547	7008428	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	05X	LMC	\$660.00
2024	7	2547	7016354	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	05X	LMC	\$495.00
2024	7	2547	7027405	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	05X	LMC	\$330.00
2024	7	2547	7050031	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	05X	LMC	\$35.00
					05X	Matrix Code	\$3,170.00
2024	2	2543	6971207	2024 - Home Repair Program - Emergency Loan	14A	LMH	\$7,060.84
2024	2	2543	6986531	2024 - Home Repair Program - Emergency Loan	14A	LMH	\$9,100.00
					14A	Matrix Code	\$16,160.84
2023	9	2538	6971207	2023 (AD) GoodLife Group Home Rehabilitation - Interior Doors	14H	LMC	\$10,834.60
2023	9	2538	6986531	2023 (AD) GoodLife Group Home Rehabilitation - Interior Doors	14H	LMC	\$2,822.30
2023	9	2538	6988054	2023 (AD) GoodLife Group Home Rehabilitation - Interior Doors	14H	LMC	\$1,842.40
2023	9	2538	7008428	2023 (AD) GoodLife Group Home Rehabilitation - Interior Doors	14H	LMC	\$6,370.02
2023	9	2538	7016354	2023 (AD) GoodLife Group Home Rehabilitation - Interior Doors	14H	LMC	\$2,804.49
2023	9	2538	7027405	2023 (AD) GoodLife Group Home Rehabilitation - Interior Doors	14H	LMC	\$1,326.73
2024	2	2544	6971207	2024 AD - Home Repair Program - Emergency Loan	14H	LMH	\$18,057.67
2024	2	2544	6986531	2024 AD - Home Repair Program - Emergency Loan	14H	LMH	\$1,519.70
2024	2	2544	6988054	2024 AD - Home Repair Program - Emergency Loan	14H	LMH	\$819.60
2024	2	2544	7008428	2024 AD - Home Repair Program - Emergency Loan	14H	LMH	\$3,893.00
2024	2	2544	7016354	2024 AD - Home Repair Program - Emergency Loan	14H	LMH	\$1,261.95
2024	2	2544	7027405	2024 AD - Home Repair Program - Emergency Loan	14H	LMH	\$3,095.73
2024	2	2544	7050031	2024 AD - Home Repair Program - Emergency Loan	14H	LMH	\$4,678.16
2024	2	2544	7061689	2024 AD - Home Repair Program - Emergency Loan	14H	LMH	\$3,317.35
2024	8	2557	7050031	2024 (AD) GoodLife Group Home Exterior Rehabilitation - 1121	14H	LMC	\$3,898.47
2024	8	2557	7061689	2024 (AD) GoodLife Group Home Exterior Rehabilitation - 1121	14H	LMC	\$5,307.75
					14H	Matrix Code	\$71,849.92



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
Total							\$798,662.55

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2024	5	2551	6995352	No	HOMELESS SHELTER OPERATIONS - LAWRENCE COMMUNITY SHELTER	B24MC200005	EN	03T	LMC	\$31,670.81
2024	5	2551	7050031	No	HOMELESS SHELTER OPERATIONS - LAWRENCE COMMUNITY SHELTER	B24MC200005	EN	03T	LMC	\$26,569.19
									Matrix Code	\$58,240.00
2024	7	2552	7008428	No	Emergency Rent and Utility Assistance - HSC	B24MC200005	EN	05Q	LMC	\$12,437.64
2024	7	2552	7016354	No	Emergency Rent and Utility Assistance - HSC	B24MC200005	EN	05Q	LMC	\$12,178.02
2024	7	2552	7061689	No	Emergency Rent and Utility Assistance - HSC	B24MC200005	EN	05Q	LMC	\$16,885.04
									Matrix Code	\$41,500.70
2024	7	2547	6986531	No	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	B24MC200005	EN	05X	LMC	\$1,650.00
2024	7	2547	7008428	No	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	B24MC200005	EN	05X	LMC	\$660.00
2024	7	2547	7016354	No	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	B24MC200005	EN	05X	LMC	\$495.00
2024	7	2547	7027405	No	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	B24MC200005	EN	05X	LMC	\$330.00
2024	7	2547	7050031	No	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	B24MC200005	EN	05X	LMC	\$35.00
									Matrix Code	\$3,170.00
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$102,910.70
Total										\$102,910.70

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2024	10	2542	6971207	HID_ADMINISTRATION-CDBG	21A		\$49,450.76
2024	10	2542	6971209	HID_ADMINISTRATION-CDBG	21A		\$1,838.57
2024	10	2542	6986325	HID_ADMINISTRATION-CDBG	21A		\$625.00
2024	10	2542	6986531	HID_ADMINISTRATION-CDBG	21A		\$10,132.03
2024	10	2542	6988054	HID_ADMINISTRATION-CDBG	21A		\$6,114.54
2024	10	2542	6995352	HID_ADMINISTRATION-CDBG	21A		\$10,327.42
2024	10	2542	6998102	HID_ADMINISTRATION-CDBG	21A		\$329.83
2024	10	2542	7008428	HID_ADMINISTRATION-CDBG	21A		\$20,881.17
2024	10	2542	7016354	HID_ADMINISTRATION-CDBG	21A		\$16,359.75
2024	10	2542	7027405	HID_ADMINISTRATION-CDBG	21A		\$13,758.70
2024	10	2542	7050031	HID_ADMINISTRATION-CDBG	21A		\$27,679.14
2024	10	2542	7061689	HID_ADMINISTRATION-CDBG	21A		\$6,223.09
						Matrix Code	\$163,720.00
Total							\$163,720.00



**PART I: SUMMARY OF CDBG-CV RESOURCES**

01 CDBG-CV GRANT	950,250.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	950,250.00

**PART II: SUMMARY OF CDBG-CV EXPENDITURES**

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	488,009.89
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	488,009.89
09 UNEXPENDED BALANCE (LINE 04 - LINE8 )	462,240.11

**PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT**

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	488,009.89
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	488,009.89
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	488,009.89
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

**PART IV: PUBLIC SERVICE (PS) CALCULATIONS**

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	488,009.89
17 CDBG-CV GRANT	950,250.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	51.36%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
20 CDBG-CV GRANT	950,250.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	0.00%



LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

No data returned for this view. This might be because the applied filter excludes all data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	14	2501	6591770	CV - HOUSING STABILIZATION COLLABORATIVE EMERGENCY ASSISTANCE - TENANTS TO HOMEOWNERS	05Q	LMC	\$59,819.99
			6620678	CV - HOUSING STABILIZATION COLLABORATIVE EMERGENCY ASSISTANCE - TENANTS TO HOMEOWNERS	05Q	LMC	\$40,179.69
		2505	6616049	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$10,435.57
			6620678	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$4,801.55
			6632977	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$16,398.48
			6661687	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$13,093.34
			6661689	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$9,251.66
			6689819	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$7,354.52
			6689826	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$8,648.24
			6704023	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$9,260.02
			6718096	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$23,560.05
			6741023	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$9,620.32
			6771276	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$7,576.25
		2506	6661687	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$16,659.71
			6661689	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$22,445.02
			6689826	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$21,520.84
			6704023	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$11,267.29
			6718096	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$12,320.38
			6741023	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$36,723.63
			6771276	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$27,650.46
			6790456	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$8,395.94
			6805884	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$7,083.13
		2509	6704023	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic	05M	LMA	\$15,682.04
			6704025	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic	05M	LMA	\$7,234.27
			6741023	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic	05M	LMA	\$26,927.57
			6771276	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic	05M	LMA	\$6,620.47
			6897250	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic	05M	LMA	\$5,947.72
		2549	6995359	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic (LCS)	05M	LMC	\$17,680.87
			7027419	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic (LCS)	05M	LMC	\$5,967.18



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	14	2549	7063653	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic (LCS)	05M	LMC	\$17,883.69
<b>Total</b>							<b>\$488,009.89</b>

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	14	2501	6591770	CV - HOUSING STABILIZATION COLLABORATIVE EMERGENCY ASSISTANCE - TENANTS TO HOMEOWNERS	05Q	LMC	\$59,819.99
			6620678	CV - HOUSING STABILIZATION COLLABORATIVE EMERGENCY ASSISTANCE - TENANTS TO HOMEOWNERS	05Q	LMC	\$40,179.69
		2505	6616049	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$10,435.57
			6620678	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$4,801.55
			6632977	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$16,398.48
			6661687	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$13,093.34
			6661689	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$9,251.66
			6689819	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$7,354.52
			6689826	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$8,648.24
			6704023	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$9,260.02
			6718096	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$23,560.05
			6741023	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$9,620.32
			6771276	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$7,576.25
		2506	6661687	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$16,659.71
			6661689	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$22,445.02
			6689826	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$21,520.84
			6704023	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$11,267.29
			6718096	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$12,320.38
			6741023	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$36,723.63
			6771276	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$27,650.46
			6790456	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$8,395.94
			6805884	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$7,083.13
		2509	6704023	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic	05M	LMA	\$15,682.04
			6704025	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic	05M	LMA	\$7,234.27
			6741023	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic	05M	LMA	\$26,927.57
			6771276	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic	05M	LMA	\$6,620.47
			6897250	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic	05M	LMA	\$5,947.72
		2549	6995359	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic (LCS)	05M	LMC	\$17,680.87
			7027419	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic (LCS)	05M	LMC	\$5,967.18
			7063653	CV - Lawrence Douglas Co Health Department - COVID Mobile Vaccination Clinic (LCS)	05M	LMC	\$17,883.69
<b>Total</b>							<b>\$488,009.89</b>

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

No data returned for this view. This might be because the applied filter excludes all data.