

Quarterly Neighborhood Performance Report - Quarter One (August-October) Due Nov. 10

Neighborhood_Pinckney _____ Completed By_Pat Miller _____ Date_11-11-2016 _____
 Phone Number/Email_785-550-6958 pinckney.neighborhood@gmail.com _____

Each Neighborhood is required to have at least quarterly meetings. (minutes must be attached.)	Meeting Date #1	<u>8/20/2016</u>	Minutes Attached?	<u>yes</u>
	Meeting Date #2	<u>9/17/2016</u>	Minutes Attached?	<u>yes</u>
	Meeting Date #3	<u>10/15/2016</u>	Minutes Attached?	<u>yes</u>

How was the neighborhood notified of the meeting(s)? (check all that apply)	email	<u>X</u>
	newsletter	<u>X</u>
	other announcement? (please specify)	_____

Officer elections this quarter? (if so, attach list of new officers)	Yes	No
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Each Neighborhood is encouraged to produce regular newsletters.	Date of Newsletter	<u>10/13/2016</u>	Copy Attached? (required)	<u>yes</u>
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Also to be attached: _____

Neighborhood activity list for the quarter, including method of notification as well as estimated attendance. (Required)

Date	Notification	Activity	Attendees
8/1/2016	N/A	e-mail & Facebook correspondence	1
8/4/2016	PNA meeting discussion	Downtown Grocery Store Meeting	1
8/11/2016	PNA meeting discussion	Downtown Grocery Store Meeting	1
8/17/2016	N/A	PNA e-news draft; Facebook posting; e-mail list updates; e-mail correspondence; website update	2
8/18/2016	PNA meeting discussion	Downtown Grocery Store Meeting	1
8/18/2016	PNA e-mail	PNA e-news	232 subscribers
8/20/2016	Mailing, Facebook, e-mail	PNA Monthly Meeting	9
8/22/2016	PNA meeting discussion	Meeting with Will Katz re. neighborhood plan/possible guest speaker	1
8/25/2016	PNA meeting discussion	Downtown Grocery Store Meeting	1
8/25/2016	N/A	e-mail & Facebook correspondence	1
8/29/2016	N/A	Website update; e-mail correspondence; Facebook update; newsletter draft	2
8/29/2016	N/A	e-mail correspondence	1
8/31/2016	N/A	e-news draft; gmail cleanup; mailing list update; Facebook posts	1
8/31/2016	PNA meeting discussion	Meeting w/neighbors to volunteer for Pinckney tunnel cleanup 8/16	
9/1/2016	PNA meeting discussion	Downtown Grocery Store Meeting	8
9/2/2016	PNA e-mail	PNA e-news	232 subscribers
9/2/2016	N/A	e-mail correspondence; coordinator time reporting	1
9/15/2016	PNA meeting discussion	Downtown Grocery Store Meeting	1
9/15/2016	N/A	e-mail correspondence & phone communication re Pinckney tunnel clean-up volunteers	4

9/17/2016	Mailing, Facebook, e-mail	PNA Monthly Meeting	3
9/19/2016	N/A	phone & e-mail communication	1
9/23/2016	PNA meeting discussion	Pinckney Tunnel clean-up	2
9/23/2016	N/A	phone communication	1
9/26/2016	N/A	e-mail & phone communication; e-news draft; newsletter draft	1
9/29/2016	PNA meeting discussion	Downtown Grocery Store Meeting	1
9/29/2016	N/A	e-news draft; e-mail list update; newsletter draft	
9/30/2016	PNA e-mail	PNA e-news	236 subscribers
9/30/2016	N/a	newsletter drafting; Facebook posting; e-mail correspondence	1
10/2/2016	N/A	e-mail & Facebook communication	1
10/5/2016	PNA meeting discussion	Pinckney School Site Council meeting	1
10/6/2016	PNA meeting discussion	Downtown Grocery Store Meeting	1
10/6/2016	N/A	newsletter drafting; Facebook posting; e-mail correspondence; coordinator time reporting	
10/7/2016	N/A	newsletter prep; e-mail correspondence	1
10/10/2016	N/A	Newsletter sent for printing; phone, e-mail, Facebook correspondence	
10/13/2016	PNA Newsletter	PNA Fall 2016 newsletter mailed	1528
10/12/2016	N/A	phone, e-mail & Facebook correspondence	1
10/13/2016	N/A	e-mail & phone communications regarding PNA Trunk-or-Treat	1
10/15/2016	Mailing, Facebook, e-mail	PNA Monthly Meeting	8
10/20/2016	PNA meeting discussion	Downtown Grocery Store Meeting	1
10/24/2016	PNA meeting discussion	e-mail & phone communications regarding PNA Trunk-or-Treat	6
10/25/2016	N/A	e-news draft; email & Facebook communication	1
10/26/2016	PNA e-mail	PNA e-news	236 subscribers
10/27/2016	PNA meeting discussion	Downtown Grocery Store Meeting	1
10/27/2016	N/A	Attended City Community Development Dept. meeting for prospective 2017-2018 CDBG applicants	2
10/27/2016	PNA meeting discussion	Trunk-or-Treat sign & flyer distribution; phone communications	1
10/28/2016	PNA meeting discussion	Trunk-or-Treat flyer distribution; donation pick-up	1
10/29/2016	Mailing, Facebook, e-mail, Website	PNA Trunk-or-Treat & collection of donations for Health Care Access. Participation by Lawrence Police Department, Lawrence Fire Department, US Army Recruiters & National Guard, Sound Innovations, Fast Lane, Checkers, Crown Discount Liquor, and many families. PNA invited all residents of Pinckney and Old West Lawrence neighborhoods and all families of students at Pinckney School.	~200
8/1/2016 - 10/29/2016	PNA meeting discussion	Between the first of August up to the Trunk-or-Treat on October 29, many Pinckney neighborhood volunteers used phone, e-mail and in person visits to contact businesses, organizations, schools and neighbors to promote the Trunk-or-Treat and to seek participation.	~12

Best practices in regard to neighborhood events that can be shared with other neighborhood associations. Provide information on outreach, event, and outcome. (recommended)

Any other information your neighborhood association feels will be information that will help to provide a clear view of your neighborhood associations accomplishments. (recommended)



PINCKNEY NEIGHBORHOOD ASSOCIATION

PO Box 125 Lawrence, KS 66044

Fall 2016 Newsletter

In memory of Barbara Jean Sufian

Pinckney Neighborhood loses a dear friend and advocate.

Pinckney neighbor, PNA Vice President, First Student special needs chaperone, and first-order advocate and supporter, Barbara Sufian, passed away on October 1, 2016. Our thoughts and prayers to out to her family.

Barbara was such a go-getter. She had boundless energy, and we were so lucky to have her put that energy to improving Pinckney neighborhood. Kim Heck, PNA Secretary, captured our sentiment well when she said, "I will miss her very generous spirit, and our PNA Board has lost a good friend."

To honor Barbara, we will double our efforts to raise donations of items and funds for Health Care Access Clinic at the PNA Trunk-or-Treat to contribute to Health Care Access Clinic. All donations will be given in memory of Barbara. Barbara's generosity and energy were boundless. We hope this little gesture in her memory serves as a fitting tribute and a wonderful example of community spirit and volunteerism.

Thank you, Barbara. You will be dearly missed

UPCOMING MEETINGS AND EVENTS

October 15- PNA Monthly Meeting

10:00am at Lawrence Memorial Hospital, lower level, meeting room D south.

October 29 Annual Trunk or Treat

Set-up starts at 3:00 pm
Open to visitors/trick-or-treaters 4:00-6:00pm
Lawrence Memorial Hospital,
West parking lot 4th and Arkansas St.

November 19 PNA Monthly Meeting

10:00am at Lawrence Memorial Hospital, lower level, meeting room D south.

No December meeting

January 21, 2017 PNA Monthly Meeting

10:00am at Lawrence Memorial Hospital, lower level, meeting room D south.

ANNUAL TRUNK OR TREAT

Saturday October 29th 4:00-6:00pm

**LMH parking lot. 4th and Arkansas Street
TREATS! COSTUMES! FUN! GAMES!**

The annual Pinckney Neighborhood Trunk-or-Treat is back. All Pinckney resident, families of Pinckney School students, and our neighbors in Old West Lawrence are invited! Volunteers are needed to provide trunks or booths of any kind. Families, organizations and businesses are encouraged to participate.

How to Participate: Set-up starts at 3:00 pm; the event is open to the public from 4 to 6 pm. Simply decorate the trunk of your vehicle or set up a game to give away treats or small prizes to neighborhood kids - and meet your neighbors!

So far, we confirmed the following fantastic entries: *Lawrence Police Department SUV, Lawrence Fire Department truck, US Army Recruiting Office military vehicle (decorated!), the Kryfka family's hearse, mini pumpkins to give a way, music provided by Sound Innovations, and the always popular Haunted Duck Toss! We need YOU, too!*

Health Care Access Donations: We'll also be collecting donations for Health Care Access - a low and no-cost health care clinic that is located in Pinckney Neighborhood across Maine Street from the Hospital. Our donations will be submitted in memory of PNA VP Barbara Sufian.

Health Care Access needs the following items:

- Bacitracin
- Neosporin
- Round band aids
- Medicated band aids
- Cold medicine for people with high blood pressure
- Disposable or regular wash cloths to use when people feel faint or ill.
- They will also be accepting cash donations.

Contact Pat Miller to volunteer for the Trunk-or-Treat or for more information:

785-550-6958 (please leave a voice mail or text)

Email: pgmiller@gmail.com

Polling places in Pinckney Neighborhood

The general election is Tuesday, November 8th

There are three polling places in the Pinckney Neighborhood.

Precinct 1. (E of Michigan St.)

(Polling place temporarily moved from Pinckney Elementary school during construction)

**Lawrence-Douglas County Health Department
200 Maine Street, Lawrence, KS 66044**

(<http://www.douglascountyks.org/depts/voting-and-elections/polling-places/precinct-1>)

Precinct 4 (W of Michigan St. & S of 2nd St.)

USD 497 Administration Center

110 McDonald Drive, Lawrence, KS 66044

(<http://www.douglascountyks.org/depts/voting-and-elections/polling-places/precinct-4>)

Precinct 42. (W of Michigan St. & N of 2nd St.)

Church of Christ

201 North Michigan Street, Lawrence, KS 66044

(<http://www.douglascountyks.org/depts/voting-and-elections/polling-places/precinct-42>)

The Douglas County Clerk serves as the County's Election Officer with the responsibility for the planning and operation of all elections held in the county (as required by Kansas Statutes and Administrative regulations), and maintains all records relating to such elections.

- October 18th - Last Day to Register to vote for the November General Election
- October 19th - Advance Voting by mail and in person begins
- November 7th - Advance Voting closes at Noon

ADVANCE VOTING BY MAIL

Vote by Mail: To vote by mail, complete an Advance Voting Application

(<https://www.douglascountyks.org/sites/default/files/media/depts/voting-and-elections/pdf/advancevotingapp.pdf>) and sent to the Election Office.

email: elections@douglas-county.com

mail: 1100 Massachusetts, Lawrence, KS 66044

fax: 785-832-5192

Overseas - Military - Federal Service Voters Only:

Military and Overseas Citizens can receive advance voting ballots through the Federal Voting Assistance Program

(<https://www.douglascountyks.org/sites/default/files/media/depts/voting-and-elections/pdf/uocavaapp.pdf>)

For more information, email Kathleen at uocava@douglas-county.com

ADVANCE VOTING IN PERSON

Find information at the following links:

Advance Voting Schedule

(<http://www.douglascountyks.org/depts/voting-and-elections/advance-voting#Link%20To%202016%20Primary%20Advance%20Voting%20Schedule>)

My voter registration

(<https://www.douglascountyks.org/depts/voting-and-elections/registering-vote-kansas>)

Sample Ballots

(<https://www.douglascountyks.org/depts/voting-and-elections/sample-ballots>)

State and Local offices

(<https://www.douglascountyks.org/depts/voting-and-elections/media/candidate-filings-state-and-local>)

Pinckney Neighborhood Plan Update

The Pinckney Neighborhood Plan (PNP) was last updated in 1978. Because of the passage of time and changes to our neighborhood, it is time for an update. We have discussed updating the PNP with the City Planning Department some time next calendar year when their schedule permits. Until then, we are developing a list of goals and expectations for the neighborhood that allow for enjoyable residential life, vibrant businesses, and a strong and growing medical services sector.

During the coming months we will need your thoughts and input in updating to the plan to make sure it reflects your vision of a great place to live and takes into consideration current use, development and potential redevelopment, as well as consideration of Horizon 2020 goals.

In upcoming monthly PNA meetings we will be discussing the following areas as we prepare the updated PNP.

1. Land Use, Urban Design and Zoning
2. Housing
3. Historical
4. Environmental Management Protection
5. Parks & Green Spaces
6. Community Facilities
7. Streets and Sidewalks (infrastructure)
8. Traffic (flow) and Transportation (Bus Stops)
9. Pinckney Partners: such as Commercial Businesses and Organizations
10. Medical Corridor Development
11. Security/Safety/Crime Prevention.

6th Street Tunnel Access and Clean-up Pinckney School Construction

VOLUNTEERS NEEDED TO MAINTAIN PINCKNEY TUNNEL DURING SCHOOL RENOVATION

The Pinckney tunnel remains open for most of the time during the school renovation. Neighborhood volunteers are needed to help keep it clean and maintained since the Pinckney custodial staff will be at East Heights during the renovation period. Pinckney Neighborhood Association and Old West Lawrence Association are teaming up to care for the tunnel (approximately May 2016 to August 2017).

Pinckney neighborhood volunteers will be responsible for the following months:

November 2016

January 2017

March 2017

May 2017

July 2017, if needed

Please contact Lance Fahy to claim your week or month of tunnel duty at 785-393-8603 or email lafahymusic@yahoo.com (OWLA has already filled their slots - let's not let our neighbors to the south show us up!)

Tunnel Tips

1. Check the tunnel weekly.
2. Bring two garbage bags - one for trash and one for recycle. Bring work gloves.
3. Bring a sturdy broom, in case some sweeping/grate cleaning is needed. During the fall months, if leaf accumulations are large, a leaf blower will make it easier. The school custodian would use a gas-powered one for this purpose.

THANK YOU TO THE PINCKNEY NEIGHBORS THAT HAVE VOLUNTEERED TO HELP KEEP THIS TUNNEL CLEAN

DOWNTOWN GROCERY GROUP PUBLIC MEETINGS

Anyone interested in learning more about the ongoing efforts to bring a full service affordable grocery store to downtown Lawrence is encouraged to attend the downtown grocery group monthly public meeting.

The public meeting is held the last Thursday of the month 9:00 AM at the Lawrence Public Library, lower level, Meeting room C

Next meeting date October 27, 9:00 AM

Pinckney School History to be on Display at Watkins Museum of History

Friday, October 28 - 5-8 p.m. - free admission
Final Friday: Enriching the Future: The Pinckney School Collection and Lawrence History Film

Visitors will view art and artifacts from the collection of historic Pinckney School displayed on the reopened third floor. Additionally, the Museum will debut a new short film, *Bleeding Kansas, the Letters of Edward P. Fitch*, produced by Explore Lawrence and featuring letters held in the Watkins collections. The film will be shown every 20 minutes.

The exhibit will remain on display following the Final Friday event.

See more at: www.watkinsmuseum.org/index.php#

Pinckney Neighborhood Annual Meeting Saturday, February 18, 2017

Please start considering stepping up to be a leader in the neighborhood - or nominating other residents who would great neighborhood leaders. We'll be filling president, vice president, treasurer and committee chair positions.

PNA Contact Information

Website: www.pinckneyneighborhood.org

E-mail: Pinckney.Neighborhood@gmail.com
(Subscribe to periodic e-newsletters)

Facebook: "Pinckney Neighborhood Association"

President – Pat Miller
(785) 550-6958 – pgmiller@sunflower.com

Treasurer – David Barrett (785)-
979-5004 – david.ross.barrett@gmail.com

Secretary – Kim Heck
(785) 331-9868 – kheck@stma.org

Communication Coordinator – Lance Fahy
(785)-393-8603 – lafahymusic@yahoo.com

Questions? – Comments? – Concerns? Neighborhood News?

Send an email to:
Pinckney.Neighborhood@gmail.com

Newsletter Editors: Lance Fahy & Pat Miller



Pinckney Neighborhood Association
PO Box 125
Lawrence, Kansas 66044

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Inside this issue

Upcoming PNA meetings and events

Trunk or Treat event

Neighborhood polling places and voter
information

Neighborhood plan update

Downtown Grocery Update

SAVE THE DATE - SATURDAY, OCTOBER 29

PINCKNEY NEIGHBORHOOD TRUNK-OR TREAT

Lawrence Memorial Hospital Parking Lot (enter at 4th & Arkansas)

Set-up starts at 3 pm - Event open to visitors from 4 to 6 pm

Get Active in Your Neighborhood! Get Active in PNA!

If you live in the Pinckney Neighborhood, you are a member of PNA.

Now is the time to become an ACTIVE member!

Name(s): _____

Address: _____

Phone: _____

E-mail: _____

(Join the list to receive e-mail notices before monthly PNA meetings and special events. We will keep your information private. Expect about 2 e-mails per month.)

Suggested Dues: *an annual donation of \$1 per person or \$2 per household is greatly appreciated.*

Please bring this form to the next PNA monthly meeting or mail it to:

Pinckney Neighborhood Association

PO Box 125 Lawrence, KS 66044

PINCKNEY NEIGHBORHOOD ASSOCIATION MEETING OUTCOMES

August 20, 2016

LMH Meeting Room D North

Meeting called to Order at 10:07 a.m.

MEETING PARTICIPANTS

Kim Heck, Paul Liechti, Pat Miller, Barbara Sufian, Lance Fahy, Lynnette Littlejohn, Bart Littlejohn, Anne Shaw, Mike Shaw

AGENDA/PREVIOUS MEETING OUTCOMES APPROVAL

The Agenda and Previous Meeting Outcomes were approved.

UPDATES, ANNOUNCEMENTS & REPORTS

Treasurer's Report

- P. Miller signed the CDBG grant receipt; the amount was slightly less at \$5285, than previously reported. There is \$90 left in last year's grant, which will be used, as soon as a previously paid bill is submitted.

LAN Update

- There was no LAN update.

Downtown Grocery Store Report

- It appears that all residents have not been contacted, as per the covenants. No contract has been signed.

BUSINESS ITEMS

Picnic Recap

- Had approximately 55 lbs. of food donated to Just Foods during this event.

Pinckney Tunnel Watch

- Have secured 4 volunteers for September. Will need volunteers for November. Contact L. Fahy to volunteer.

Trunk or Treat

- B. Sufian has begun soliciting donations and support for the event, which is Oct. 29.
- Have a matching donation (leftover from the picnic) from Checkers up to \$20 to be used for healthier snacks and resupplying "trunks" that run out of candy, etc.
- Need to determine if LMH parking lot has been reserved?
- Need trunks/booths/games. B. Sufian to reach out to school drama/art departments at middle schools and Van Gogh to encourage involvement; L. Littlejohn to contact Sunrise Group.
- A. Shaw to donate small pumpkins for prizes/painting. B. Sufian to coordinate with her.
- Health Care Access was selected as its service project. Motion: B. Sufian; 2nd L. Fahy. Voice vote. Motion carries.
- A feedback booth could be set up to gather input for the neighborhood plan. May want to set out jars and let people vote on their priorities or ask general questions about what do you love about Pinckney; what would you like to see improved?

Neighborhood Plan

- PNA began to define the process and priorities for the plan.
- Consider using Google docs to comment on plan.
- Notify the neighborhood of the plan's development through our printed newsletter, postcards, Facebook, email newsletter and events.
- See separate Neighborhood Plan document.

Future Meetings - All meeting will have an agenda item relative to the neighborhood plan

Sept. 17 - monthly meeting. P. Miller and K. Heck will not be able to attend. B. Sufian to run the meeting. P. Liechti to do outcomes. Focus will be on Trunk-or-Treat.

Oct. 15 - Neighborhood Resource Officer might be appropriate; Final details of Trunk or Treat

Nov. 19 - Monthly meeting. Speaker/focus TBD

Dec. 17 - No Meeting

Jan. 21 - Monthly Meeting

Feb. 18 - Annual Meeting & Elections

Meeting adjourned at 12:05 p.m.

Pinckney Neighborhood Association Meeting Outcomes

September 17, 2016

LMH Meeting Room D North

Meeting called to Order at 10:03 a.m.

MEETING PARTICIPANTS

Barbara Sufian, Lance Fahy, Paul Liechti (B. Sufian conducted meeting & P. Liechti recorded outcomes)

AGENDA/PREVIOUS MEETING OUTCOMES APPROVAL

The agenda and Previous Meeting Outcomes were approved.

UPDATES, ANNOUNCEMENTS & REPORTS

Treasurer's Report

- There was no report. B. Sufian noted that upcoming September expenses would be \$300 for the coordinator and approximately \$1,000 for a newsletter. Also, the CDBG 2016-2017 grant is \$5,285.

LAN Update

- There was no LAN report.

Downtown Grocery Store Report

- L. Fahy reported that there had been no significant new developments.

PNA Quarterly Report

- Report is due 10/10/16. The Executive Committee will prepare the report and information is needed about meetings, contacts and activities for inclusion in the report.

PNA Grant Application

- Application is due on or about 12/1/2016.

Other Announcements/Suggestions/Comments

- L. Fahy said that some residents were curious about what was actually being done to Pinckney Elementary School during the renovation. He noted that this information could be put into the next Newsletter.

BUSINESS ITEMS

Pinckney Tunnel Clean-up

- A team for November is being organized.

Neighborhood Plan (Working Draft included with Aug. 20th Outcomes)

- In response to notification of the plan's development, comments had been received about the poor condition of some sidewalks and lack of street lighting in some areas. Fahy offered that some Westside apartments appeared to be deteriorating but was unsure about how this might be addressed in the Plan update. (Perhaps it would be advantageous to tour the neighborhood to familiarize ourselves with the general conditions throughout area.)

Trunk or Treat Planning

- B. Sufian handed out a list of contacts made that included 13 Persons, Businesses, or Organizations who had committed to participation. A few have not yet committed, there are still a few more to contact (e.g. Crown Liquor, Fastlane) and Liberty Tax will not be participating this year.

Future Meetings & Activities

- October 15 – Monthly meeting
- October 29 – Trunk-or-Treat
- November 19 – Monthly meeting
- December 17 – No Monthly meeting
- January 21 – Monthly Meeting
- February 18 - Annual Meeting & Elections

Meeting adjourned at 10:30 a.m.

PINCKNEY NEIGHBORHOOD ASSOCIATION MEETING OUTCOMES

DRAFT- Oct. 15, 2016

LMH Meeting Room D North

Meeting called to Order at 10:09 a.m.

MEETING PARTICIPANTS

Kim Heck, Paul Liechti, Pat Miller, Lance Fahy, Lynnette Littlejohn, Bart Littlejohn, Anne Shaw, MaryAnn Tindell

AGENDA/PREVIOUS MEETING OUTCOMES APPROVAL

The Agenda and Previous Meeting Outcomes were approved.

UPDATES, ANNOUNCEMENTS & REPORTS

Treasurer's Report

- The CDBG grant in the amount of \$5285 is being used for our coordinator (\$300/mo.) and PNA newsletter ~ \$1.000.

LAN Update & Downtown Grocery Store Report

- There were no LAN updates nor progress on the grocery store.

CEO Bert Nash

- CEO Johnson is offering a one-on-one meeting with PNA leadership. **P Miller** to attend per her schedule.

Pinckney Exhibit at Watkins Historical Museum

- Pinckney School and neighborhood historical items will be on display on Oct. 28 during Final Fridays and beyond.

Pinckney Tunnel Watch

- PNA is responsible for November clean-up. If L. Fahy needs more volunteers, M. Tindellis available.

Lawrence Public Transit

- LPT is seeking input on routes. Look for information in future PNA communications.

BUSINESS ITEMS - *The remainder of the meeting is spent on planning for the PNA Trunk or Treat*

- PNA Board of Directors officially recognized the dedicated work of former Vice President and trunk or treat chair Barbara Sufian, who passed away unexpectedly. Donations to Health Care Access at the Trunk or Treat will be given in remembrance of Barbara.
- PNA will host the "go fish" booth

Assignments:

- **K. Heck** to contact Lawrence Police and Fire Departments; US Navy and Army Recruiting Offices to determine if they will do a "trunk"; to donate donut holes; find out if Health Care Access has a specific donation container; send to A. Shaw the Checkers contact; man the PNA table at the event.
- **L. Fahy** to confirm parking lot space with LMH for event and Sound Innovations hosting a trunk; to place signs around the neighborhood; to confirm with Boy Scouts that they will assist with set up/tear down; develop a form that can be used to get feedback on neighborhood issues for the neighborhood plan;
- **P. Miller** to confirm with principal Kristi Hill the promotion of event to school children; contact Jennifer Ankenbauer, Rick Frydman, Free State Drama Director Nancy Bielgard for participation; research potential involvement by Penny Kryfka family and Jordan Kryfka; bring a folding table, face painting materials, napkins, cups, PNA banner; create a simple flier promoting event and a poster announcing our new neighborhood plan and process; secure apple cider from Merc; create a poster reminder of monthly PNA meetings (3rd Sat. of every month)
- **P. Liechti** to help P. Miller load materials for Trunk-or-Treat; bring scooter for trunk, as appropriate.
- **A. Shaw** to purchase candy at Checkers, using our \$20/\$20 match offer; provide pumpkins for games/gifts in coordination with Marianne.
- **L. Littlejohn** to pass out Trunk-or-Treat fliers to businesses in the neighborhood; arrange drop off of Health Care Access donations; review P. Miller's poster re: the PNA upcoming process for plan
- **MISC - Unassigned** - Need a water jug at PNA table;

Future Meetings - Still need to schedule City Manager and CEO of LMH for a future meeting; Playground equipment in PNA parks is an issue

- Nov. 19 - Monthly meeting. Speaker/focus neighborhood plan. Consider a "walking tour" of the neighborhood - get neighbors to walk it! Dec. 17 - No Meeting; Jan. 21 - Possible speaker: City Manager; Feb. 18 - Annual Meeting & Elections

Meeting adjourned at 11:28 a.m. Motion by B. Littlejohn; 2nd by P. Liechti. Voice vote: motion carries.