

Quarterly Neighborhood Performance Report - Quarter One (August-October) Due Nov. 10

Neighborhood\_Pinckney Neighborhood Association\_\_ Completed By\_Nathan Littlejohn\_\_\_\_\_ Date \_11/22/2017\_\_\_\_\_  
 Phone Number/Email\_785 550 9110/pinckneyneighborhood@gmail.com\_\_\_\_\_

Each Neighborhood is required to have at least quarterly meetings. (minutes must be attached.)	Meeting Date #1	<u>August 19</u>	Minutes Attached?	<u>yes</u>
		September 16 - PNA Neighborhood Garage Sale	Minutes Attached?	<u>no</u>
	Meeting Date #3	<u>October 21, 2017</u>	Minutes Attached?	<u>yes</u>
	Meeting Date #4	<u>October 31 - Neighborhood Trunk-or-Treat</u>	Minutes Attached?	<u>no</u>

How was the neighborhood notified of the meeting(s)? (check all that apply)	email	<u>x</u>
	newsletter	_____
	other announcement? (please specify)	<u>Facebook</u>

Officer elections this quarter? (if so, attach list of new officers)	Yes	No <u>x</u>
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Each Neighborhood is encouraged to produce regular newsletters.	Date of Newsletter	<u>N/A</u>	Copy Attached? (required)	_____
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Also to be attached:

Neighborhood activity list for the quarter, including method of notification as well as estimated attendance. (Required)

Date	Notification	Activity	Attendees			
8/1/2017	Garage Sale email	Email correspondence	3			
8/2/2017	Garage Sale email	Email correspondence	7			
8/2/2017	LAN email	Email correspondence	3			
8/2/2017	N/A	E-news draft/Email/Facebook	2			
8/3/2017	LAN	meeting	14			
8/3/2017	Garage Sale email	Email correspondence	7			
8/3/2017	PNA email	PNA enews	225			
8/3/2017	N/A	E-news draft/Email/Facebook	2			
8/4/2017	Garage Sale email	Email correspondence	2			
8/8/2017	Bus Pass email	Email correspondence	2			
8/9/2017	Garage Sale email	Email correspondence	3			
8/10/2017	Garage Sale email	Email correspondence	3			
8/11/2017	Garage Sale email	Email correspondence	3			
8/12/2017	Walk Pinckney	Event	2			
8/13/2017	Pinckney Elem email	Email correspondence	2			
8/14/2017	Pinckney Elem email	Email correspondence	3			
8/14/2017	PNA Grant	Email correspondence	3			

8/15/2017	PNA Grant		Email correspondence	2			
8/17/2017	Garage Sale email		Email correspondence	2			
8/17/2017	Garage Sale email		Email correspondence	3			
8/17/2017	PNA email		Email correspondence	2			
8/18/2017	Garage Sale email		Email correspondence	4			
8/19/2017	PNA meeting		Meeting	9			
8/19/2017	Garage Sale email		Email correspondence	2			
8/19/2017	Garage Sale email		Email correspondence	2			
8/19/2017	PNA Outcomes		Email correspondence	2			
8/20/2017	Garage Sale email		Email correspondence	2			
8/20/2017	Garage Sale email		Email correspondence	2			
8/21/2017	Garage Sale email		Email correspondence	2			
8/21/2017	PNA Grant		Email correspondence	3			
8/21/2017	N/A		Email correspondence	2			
8/21/2017	Garage Sale email		Email correspondence	3			
8/22/2017	Garage Sale email		Email correspondence	3			
8/25/2017	PNA Outcomes		Email correspondence	2			
8/25/2017	Garage Sale email		Email correspondence	2			
8/26/2017	Garage Sale email		Email correspondence	3			

8/27/2017	Trunk or Treat email		Email correspondence	2			
8/28/2017	Trunk or Treat email		Email correspondence	3			
8/29/2017	Garage Sale email		Email correspondence	3			
8/30/2017	Garage Sale email		Email correspondence	3			
8/30/2017	Garage Sale email		Email correspondence	3			
8/31/2017	Garage Sale email		Email correspondence	3			
8/31/2017	Garage Sale email		Email correspondence	2			
8/31/2017	Trunk or Treat email		Email correspondence	2			
9/1/2017	Garage Sale email		Email correspondence	3			
9/1/2017	Garage Sale email		Email correspondence	2			
9/1/2017	LMH Fellowship Presentation		Email correspondence	2			
9/2/2017	Garage Sale email		Email correspondence	3			
9/4/2017	Safe Routes		Email correspondence	2			
9/5/2017	LMH Fellowship Presentation		Email correspondence	2			
9/5/2017	Garage Sale email		Email correspondence	2			
9/6/2017	Garage Sale email		Email correspondence	3			
9/6/2017	Garage Sale email		Email correspondence	3			
9/6/2017	Garage Sale email		Email correspondence	3			
9/7/2017	LAN		meeting	14			

9/7/2017	Garage Sale email		Email correspondence	2			
9/7/2017	PNA email		Email Correspondence	2			
9/7/2017	Garage Sale email		Email correspondence	3			
9/8/2017	PNA IT email		Email correspondence	2			
9/8/2017	LMH Fellowship Presentation		Email correspondence	2			
9/8/2017	Garage Sale email		Email correspondence	3			
9/8/2017	Garage Sale email		Email correspondence	3			
9/10/2017	Garage Sale email		Email correspondence	3			
9/10/2017	Garage Sale email		Email correspondence	3			
9/10/2017	Garage Sale email		Email correspondence	3			
9/10/2017	Garage Sale email		Email correspondence	3			
9/10/2017	Garage Sale email		Email correspondence	2			
9/11/2017	Pinckney Elem email		Email correspondence	3			
9/11/2017	LMH Fellowship Presentation			2			
9/11/2017	Garage Sale email		Email correspondence	3			
9/11/2017	Garage Sale email		Email correspondence	3			
9/12/2017	Garage Sale email		Email correspondence	3			
9/12/2017	Garage Sale email		Email correspondence	2			

9/12/2017	Garage Sale email		Email correspondence	3			
9/12/2017	Garage Sale email		Email correspondence	3			
9/12/2017	Garage Sale email		Email correspondence	3			
9/12/2017	N/A		E-news draft/Email/Facebook	2			
9/13/2017	Garage Sale email		Email correspondence	2			
9/13/2017	Garage Sale email		Email correspondence	3			
9/13/2017	Trunk or Treat email		Email correspondence	2			
9/13/2017	N/A		E-news draft/Email/Facebook	2			
9/13/2017	PNA email		PNA enews	236			
9/14/2017	Garage Sale email		Email correspondence	2			
9/14/2017	Garage Sale email		Email correspondence	3			
9/16/2017	Garage Sale email		Email correspondence	3			
9/16/2017	Neighborhood Garage Sale		Event	N/A			
9/18/2017	Pinckney Elem Site Council email		Email correspondence	9			
9/19/2017	Pinckney Elem Site Council email		Email correspondence	9			
9/19/2017	PNA Grant		Email correspondence	2			
9/22/2017	Trunk or Treat email		Email correspondence	2			
9/25/2017	City transit tax email		Email correspondence	3			

9/27/2017	Pinckney Elem Site Council email		Email correspondence	9			
10/1/2017	Trunk or Treat email		Email correspondence	2			
10/2/2017	PNA IT email		Email correspondence	2			
10/2/2017	Trunk or Treat email		Email correspondence	2			
10/3/2017	Trunk or Treat email		Email correspondence	2			
10/3/2017	PNA IT email		Email correspondence	3			
10/3/2017	PNA Grant		Email correspondence	2			
10/3/2017	City transit tax email		Email correspondence	2			
10/4/2017	Trunk or Treat email		Email correspondence	2			
10/4/2017	City transit tax email		Email correspondence	2			
10/4/2017	Trunk or Treat email		Email correspondence	2			
10/4/2017	N/A		E-news draft/Email/Facebook	2			
10/6/2017	PNA email		PNA enews	233			
10/6/2017	City transit tax email		Email correspondence	2			
10/6/2017	Walk Pinckney email		Email correspondence	13			
10/7/2017	Walk Pinckney email		Email correspondence	2			
10/9/2017	Trunk or Treat email		Email correspondence	2			
10/9/2017	City transit tax email		Email correspondence	3			

10/9/2017	Trunk or Treat email		Email correspondence	2			
10/9/2017	Trunk or Treat email		Email correspondence	2			
10/9/2017	Trunk or Treat email		Email correspondence	2			
10/10/2017	Walk Pinckney email		Email correspondence	2			
10/10/2017	Trunk or Treat email		Email correspondence	2			
10/11/2017	Trunk or Treat email		Email correspondence	2			
10/11/2017	Walk Pinckney email		Email correspondence	13			
10/11/2017	PNA Grant		Email correspondence	2			
10/11/2017	Trunk or Treat email		Email correspondence	2			
10/11/2017	Trunk or Treat email/postcard		Email correspondence	3			
10/12/2017	Trunk or Treat email/postcard		Email correspondence	3			
10/12/2017	Trunk or Treat email		Email correspondence	2			
10/13/2017	Trunk or Treat email/postcard		Email correspondence	2			
10/11/2017	Trunk or Treat email		Email correspondence	3			
10/13/2017	PNA Grant		Email correspondence	2			
10/14/2017	Walk Pinckney		Event	1			
10/15/2017	PNA Grant		Email correspondence	2			
10/15/2017	City transit tax email		Email correspondence	2			
10/17/2017	City transit tax email		Email correspondence	2			



10/18/2017	Trunk or Treat email		Email correspondence	2			
10/21/2017	PNA meeting		Meeting	8			
10/23/2017	Trunk or Treat email		Email correspondence	2			
10/23/2017	Safe Routes email		Email correspondence	9			
10/24/2017	Trunk or Treat email		Email correspondence	2			
10/24/2017	N/A		E-news draft/Email/Facebook	2			
10/25/2017	Safe Routes email		Email correspondence	9			
10/25/2017	PNA email		PNA enews	237			
10/25/2017	Trunk or Treat email		Email correspondence	2			
10/26/2017	Trunk or Treat email		Email correspondence	2			
10/27/2017	Trunk or Treat email		Email correspondence	2			
10/28/2017	Trunk or Treat email		Email correspondence	2			
10/29/2017	Trunk or Treat email		Email correspondence	3			
10/29/2017	Trunk or Treat event		Event	350-400+			
10/30/2017	Trunk or Treat email		Email correspondence	3			

Best practices in regard to neighborhood events that can be shared with other neighborhood associations. Provide information on outreach, event, and outcome. (recommended)

We continued with our 'Walk Pinckney' initiative designed to provide outreach to those areas of our neighborhood that have diminishing levels of participation. This done through email, facebook, flyers and most important face to face encounters. We committed to walking certain areas of the neighborhood to introduce ourselves to our neighbors and let them know how much they are a part of Pinckney. It has provided an immediate benefit of increased attendance at our meeting and special events.

Our innagural Neighborhood Garage Sale was a great success. There was a lot of participation; plus we were able to increase visibilty of the neighborhood assocaition. Also, we had the best year for the Trunk or Treat event. We were able to reach out to Lawrence Memorial Hospital (LMH) and other local businesses for their participation (the first year participating for LMH); and I beleive that helped the attendance and success of the event. We had 350 -400+ attendees.

Additionally, I had the opportunity to speak to the LMH Fellowship Group about the Pinckney Neighborhood Association and encouraged a closer relationship between the hospital and PNA.

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Any other information your neighborhood association feels will be information that will help to provide a clear view of your neighborhood associations accomplishments. (recommended)

# PINCKNEY NEIGHBORHOOD ASSOCIATION MEETING OUTCOMES

August 19, 2017

Lawrence - LMH

Meeting called to Order at 10:05 a.m.

## MEETING PARTICIPANTS

Kim Heck, Pat Miller, Bart Littlejohn, Steve Braswell, Rachel Stumblingbear, Franz & Sherry Bruyere, Lisa Larsen, Rob Beck

## REVIEW MEETING OUTCOMES & CURRENT MEETING AGENDA APPROVAL

Previous Meeting Outcomes were approved. Motion by S. Braswell; 2<sup>nd</sup> by P. Miller. Voice vote; Motion carries.

## UPDATES, ANNOUNCEMENTS & REPORTS

- **Treasurer's Report** - Account balance is \$1735.00; have \$250 in petty cash; we will have the CDBG grant drawn to \$0. Upcoming expenses are the newsletter.
- **LAN Update** - There are no pressing issues for LAN; it is organizing a candidates' forum
- **Walk Pinckney** - has been successful and neighbors have been welcoming. Next *Walk Pinckney* may be Sept. 23 (conflicts with Pinckney School Open House).
- **Downtown Grocery Store Report** - Store operations were discussed at the last meeting. There is no change to slow progress, but there is optimism that the store will eventually be a reality. FAQ about the store were routed.
- **Citizens' Survey** - There is a survey about the Lawrence Police Dept. It opened Aug. 7 and closes Sept. 15. B. Littlejohn to push out link again. Everyone is encouraged to take it.
- **Pinckney School Update** - Construction is complete. The school open house is Sept. 23, 9 a.m. - 12 p.m.
- **Additional Items/Comments:**
  - PNA could consider holding a candidates' forum (LAN, VEC and NAACP are holding them) S. Braswell to keep PNA apprised
  - Pinckney's Resource Officer or the new police chief should be invited to a future meeting,

## BUSINESS ITEMS

- **Garage Sale Fundraiser** - set for Sept. 16, same day as Old West Lawrence's garage sale. PNA is asking residents who hold a sale to donate to PNA, \$10 desired. PNA hopes to raise a minimum of \$100 from this fundraiser.
- **Trunk or Treat** - Oct. 28; set up at 3 p.m., the event is 4 - 6 p.m. P. Miller to lead, but will not be here on Oct. 28. B. Littlejohn to manage on-site coordination. A committee will need to get together to finalize plans since there is no meeting in Sept.
- **The Coordinator position** - is open. The position should be refocused to a communications coordinator with website and Facebook experience required. We will receive \$5075.85 in CDBG funds. PNA will pay \$15 per hr. for 10 - 15 hours per month. Need to further define the duties and solicit for applicants via social media and PNA newsletter.
- **Newsletter** - will be published in Sept. promoting Trunk or Treat. Content is needed.

## FUTURE MEETINGS

Sept. 16 - Garage Sale: No meeting

October 21 Meeting - Topic TBD

October 28 - Trunk or Treat

# PINCKNEY NEIGHBORHOOD ASSOCIATION MEETING OUTCOMES

Oct. 21, 2017

Lawrence - LMH

Meeting called to Order at 10:08 a.m.

## **MEETING PARTICIPANTS**

Kim Heck, Kim Ritler, Jerry Saulsbury, Pat Miller, Bart Littlejohn, Steve Braswell, Mary Ann Tindell, Lynnette Littlejohn

## **PREVIOUS MEETING OUTCOMES & CURRENT MEETING AGENDA APPROVAL**

Previous Meeting Outcomes and Proposed Agenda were approved. *Motion by S. Braswell; 2<sup>nd</sup> by M.A. Tindell. Voice vote; Motion carries.*

## **TREASURER'S REPORT**

- **Treasurer's Report** - Account balance is \$1,756.74; have \$393.60 in petty cash; we have \$959.90 left in the CDBG grant. Three actions were taken:
  - *Motion by K. Heck to provide to President Littlejohn \$100 from petty cash for association business expenses; 2<sup>nd</sup> by S. Braswell. Voice Vote. Motion carries.*
  - *Motion by S. Braswell to renew web hosting service/\$25 per month; 2<sup>nd</sup> M.A. Tindell. Voice Vote. Motion carries.*
  - *Motion by L. Littlejohn to approve reimbursing P. Miller \$64.12 from petty cash for the purchase of new yard signs; 2<sup>nd</sup> by S. Braswell. Voice Vote. Motion carries.*

## **GUEST SPEAKER - Porter Arneill, City of Lawrence**

A representative from the City handed out several brochures and gave an overview that explains the sales tax renewal proposals that will be on the November ballot. Q #1 -- 0.2 percent for public transportation; 0.3 percent for infrastructure and equipment; 0.05 percent for affordable housing.

## **BUSINESS ITEMS**

**Trunk or Treat-** Sun., Oct. 29; set up at 2 p.m., event 3-5 p.m. The following have agreed to participate: Health Care Access (service project), Fire Dept., LMH booth, Omega Phi Alpha; contacted but participation unknown: Police Dept. McCray Lumber, Sound Innovations, KS Crown Liquor, Old West Lawrence. Currently have 25 trunks; K. Heck to buy cups, candy and cider with the Checker's \$50 gift card; to donate donut holes. P. Miller will hand off the remaining duties to B. Littlejohn.

## **UPDATES, ANNOUNCEMENTS & ADDITIONAL REPORTS**

LAN Report: Steve Braswell let us know that LAN was creating a letter to address the upcoming "AirBnB Initiative" in Lawrence. It has the potential to affect the affordable housing, environs, and economy of the city.

Walk Pinckney: We discussed having a Walk Pinckney event in November, no definite date though.

Casey's on 6<sup>th</sup>: Casey's is establishing a location on approximately 6<sup>th</sup> and Florida. They have let the adjacent neighborhood associations know of the intended construction.

## **FUTURE MEETINGS**

Nov. 18

Jan. 20



PINCKNEY NEIGHBORHOOD

**GARAGE SALE!**

Saturday, September 16<sup>th</sup> - 8:00 AM

Go to [pinckneyneighborhood@gmail.com](mailto:pinckneyneighborhood@gmail.com) to see a

Map of sale locations



# Pinckney Neighborhood Association

**TRUNK OR TREAT**



**Pinckney Neighborhood**  
together with  
**Old West Lawrence**

GAMES \* TREATS \* COSTUMES \* CIDER

**NEEDED: Your Trunk, Booth,  
Game or Activity!**

**Bring Donations For**



**Health Care Access**

CLINIC | Serving the Uninsured since 1988

**Sunday October 29<sup>th</sup> - Lawrence Memorial Hospital Parking Lot - 4<sup>th</sup> & Arkansas Streets**

**Set-up Starts at 2 pm - Event Open to Visitors from 3 to 5 pm**

# TRUNK-OR-TREAT

SUNDAY OCTOBER 29<sup>TH</sup> \* LAWRENCE MEMORIAL HOSPITAL PARKING LOT (4<sup>TH</sup> & Arkansas Streets)

Set-up starts at 2 pm - Event is open to visitors from 3 to 5 pm

[www.PINCKNEYNEIGHBORHOOD.org](http://www.PINCKNEYNEIGHBORHOOD.org) Find Pinckney Neighborhood Association on Facebook!

RESIDENTS OF PINCKNEY & OLD WEST LAWRENCE NEIGHBORHOODS  
FAMILIES OF PINCKNEY SCHOOL STUDENTS

## DONATE TO HEALTH CARE ACCESS CLINIC!

Every Pinckney Neighborhood social event is teamed with a project to give back to our community. This year we are giving a helping hand to Health Care Access Clinic! Health Care Access is dedicated to facilitating access to health services for Douglas County, Kansas residents with limited financial means who are not covered by private or governmental insurance programs.

**Everyone is encouraged to bring a donation for Health Care Access Clinic**  
Even if you can't sponsor a Trunk, you can still bring a treat for Health Care Access Clinic! Your donations will help the clinic serve its Douglas County health care clients in need.

**Bring your donations of CASH or items on the wish list to the Trunk-or-Treat:**  
The most needed items for cold and flu season:  
Mucinex 600 and 1200mg (plain *and* DM, or other long-acting expectorant)  
Delsym syrup (or similar 12-hr cough suppressant)  
Phenylephrine HCL 5mg (Sudafed PE, or similar)

Small packages that can be handed out are best.  
A full list is at [www.PinckneyNeighborhood.com](http://www.PinckneyNeighborhood.com) and on **facebook** page.

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**Pinckney Neighborhood Association, PO Box 125, Lawrence, KS 66044**

## CALLING ALL CARS - WE NEED YOU! IT'S FREE AND IT'S FUN!

## Games - Treats - Costumes - Cider

Decorate Your Trunk or Host a Game

It's simple to get involved - and so much fun! Just decorate your trunk or a table or set up a game or whatever, put on your costume, and hand out candy, trinkets, or even healthy food! PNA will be there with our well-loved Go Fishing game. And Lawrence Fire Station No. 1 will be back this year with a huge fire trunk! Now all we need is YOU!

Even if you can't set up a trunk, gather up the kids, put on costumes, and come on out and join the fun. Stop by the PNA table for some cider!

We'll be planning/coordinating for Trunk-or-Treat at the PNA monthly meeting on Saturday, October 21, 10 am at Lawrence Memorial Hospital, meeting room D-South.

Find more info at [www.PinckneyNeighborhood.org](http://www.PinckneyNeighborhood.org) and on **facebook**.

### **Pinckney Neighborhood Association Contact Information:**

Email: [Pinckney.Neighborhood@gmail.com](mailto:Pinckney.Neighborhood@gmail.com)

Pres.: Bart Littlejohn

Trunk or Treat coordinator: Pat Miller (phone or text: 785-550-6958)